



TOWNSHIP OF CHATSWORTH Requires a Full Time Deputy Treasurer/Tax Collector

Minutes from Owen Sound in Grey County, the Township of Chatsworth, is seeking a highly motivated and detail orientated individual with accounting and municipal tax-related experience along with excellent organizational and analytical skills to join our Team as a Deputy Treasurer/Tax Collector.

The successful applicant will perform the statutory duties of the tax collector and oversee the day to day accounts payable, receivable and payroll functions, reporting directly to the Treasurer.

The successful applicant will possess a post-secondary education in an accounting-related program and a minimum three year's tax-related experience.

This is a full time position with a 37.5 hour work week. A copy of the job description can be found on the Township's web site at www.chatsworth.ca.

The Township has a competitive compensation and benefits program. Applicants are invited to submit a resume, clearly marked "Deputy Treasurer/Tax Collector" by Wednesday, May 2 at 4:00 p.m. to the undersigned.

ATTENTION: Patty Sinnamon, Dipl.M.M., CAO Clerk, Township of Chatsworth
316837 Highway 6, Chatsworth, ON N0H 1G0 or by e-mail at
psinnamon@chatsworth.ca. Please respond by one method of application only. **No phone calls please.**

Only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected, and will only be used for the purpose of candidate selection. The Township of Chatsworth is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.