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AGENDA
**Multi-Municipal Long-Term Care
Committee Meeting**
206 Toronto St. S., Markdale, ON
DECEMBER 18, 2017 - 9:00 am

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- 1 Call to Order
- 2 Approve or Amend the Agenda
 - 2.1 Recommendation
That the Multi-Municipal Long-Term Care Working Group Agenda of December 18, 2017 be approved as circulated, including any items added to the Agenda
- 3 Declaration of Pecuniary (Financial) Interest, Direct or Indirect and the General Nature Thereof
- 4 Adoption of Minutes
 - 4.1 Minutes
That the Multi-Municipal Long-Term Care Working Group approve the Minutes of November 29, 2017 as circulated / amended.
- 5 Business Arising from the Minutes
- 6 Delegations
No delegations scheduled for this meeting.
- 7 Items for Discussion
 - 7.1 Staff Report CLS.17.78
Share of Costs for Grey Highlands Staff to Support Working Group
**That CLS.17.78 Share of Costs for Grey Highlands Staff to Support Working Group be received; and
That the working group recommend that the support staff from Grey Highlands be approved to**

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maintain agendas and minutes for the working group; and
That the costs for such support staff be divided equally among the member municipalities.

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7.2 MMLTCWG Action Plan

8 Next Meeting

Date:

9 Adjournment

9.1 That the Multi-Municipal Long-Term Care Working Group adjourns until the call of the Chair.

Time:

**Multi-Municipal Long-Term Care Working Group
Minutes
November 29, 2017, 1:00 PM**

Present: Paul McQueen, Chair (Grey Highlands)
Terry Mokriy, Vice-Chair (Grey Highlands)
John McKean (Town of the Blue Mountains)
Brian Gamble (Chatsworth)
Scott Mackey (Chatsworth)

Absent: Gail Ardiel (Town of Blue Mountains)

Staff: Elaine Philp, Recording Secretary (Grey Highlands)

Call to Order

(In accordance with Section 3.9 of the Procedural By-law 2015-50, all electronic devices, including cellular telephones shall be placed in silent mode during the meeting)

Time: 1:02 pm

Approve or Amend the Agenda

McKean - Gamble

That the Multi-Municipal Long-Term Care Working Group Agenda of November 29, 2017 be approved as circulated, including any items added to the Agenda.

Additions:

1. Correspondence received from the Town of The Blue Mountains dated November 27, 2017.
2. Discussion regarding lobbyist.

Declaration of Pecuniary (Financial) Interest, Direct or Indirect and the General Nature Thereof

No declarations.

Adoption of Minutes

Mokriy – Mackey

That the Multi-Municipal Long-Term Care Working Group approve the minutes of October 30, 2017 as circulated.

CARRIED.

Business Arising from the Minutes

Delegation to ROMA

The Rural Ontario Municipal Association (ROMA) will hold its 2018 Conference in Toronto on January 21 - 23. Paul McQueen has made a request for a delegation, but has not yet received a response. The Group recognized that if the delegation is approved, the timeslot will be for 15 minutes. The presentation must make a powerful message in a short time.

Delegations

No delegations scheduled for this meeting.

Items for Discussion

MMLTCWG Action Plan

The existing Action Plan is to be revised to number each entry and provide timeline of progress made for each entry.

The Working Group went through the Action Plan, updating progress made and identifying new actions to be added. Takeaway messages include:

- include development and growth statistics for all three municipalities in the presentation.
- focus on a five-year timeline.
- presentation should encompass a big circle.
- Municipality of Grey Highlands to establish an electronic shared folder with access privileges for each Working Group member to facilitate the sharing of information and serve as a repository.
- cost of administrative support from Municipality of Grey Highlands staff to support the Working Group to be equally shared by the three Municipalities.

The Chair offered to approach Ian Chesney, Assistant to the Minister of Health and Long-Term Care, to participate on a conference call with the Working Group. The group decided this contact would best be started with a one-on-one discussion between the Chair and Mr. Chesney.

Participation from the Public

The Chair invited those attending the meeting to come forward and speak if they so wished. Six people accepted the invitation. The Chair distributed copies of a presentation dated June 28, 2017 which was made by himself and Stewart Halliday to the Grey County Warden and

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Councillors. OPSEU distributed copies of its Keep Public Services Public document.

Correspondence

1. Chatsworth Resolution re: Terms of Reference
2. Grey Highlands Resolution re: Terms of Reference
3. Addition to Agenda: Town of the Blue Mountains Resolution re: Terms of Reference

McKean - Mokriy

That the Multi-Municipal Long-Term Care Working Group receives the above correspondence, including the Town of the Blue Mountains Resolution added to the agenda, for information purposes.

CARRIED.

Next Meeting

Monday, December 18, 2017, 9 am
Grey Highlands Council Chambers

Adjournment

Mackey - Gamble

That the Multi-Municipal Long-Term Care Working Group adjourns until the call of the Chair.

Time: 4:15 pm

Carried.

Staff Report

To: Multi-Municipal Long-Term Care Working Group
From: Raylene Martell, Director of Council and Legislative Services
Date: December 18, 2017
Report: CLS.17.78
Subject: Share of Costs for Grey Highlands Staff to Support Working Group

Recommendation:

That CLS.17.78 Share of Costs for Grey Highlands Staff to Support Working Group be received; and

That the working group recommend that the support staff from Grey Highlands be approved to maintain agendas and minutes for the working group; and

That the costs for such support staff be divided equally among the member municipalities.

Background and Analysis:

Two members from each of the three-member municipalities were appointed to a Multi-Municipal Long-Term Care working group. The Working Group has an approved Terms of Reference that was approved by each member municipality. The approved terms of reference provide the following:

“Special Considerations:

As this is a “multi-municipal” working group, staff resources may need to be shared amongst the participating municipalities, or a volunteer may be selected from interested parties to facilitate this role.”

As the working group has agreed to have support services provided by Municipality of Grey Highlands staff, each member Municipality’s Council is required to approve the use of municipal funds to share in the costs of the employee.

Operational Considerations:

The support staff provided to this working group is for secretarial duties only in relation to agendas and minutes. The working group does not have any authority to direct staff in any other capacity.

Conclusion:

Elaine Philp has been assigned the secretarial duties associated with this working group. When scheduling meetings, please be aware of her three day/week schedule.

Financial Impact:

Support staff will track their hours specific to the working group and member municipalities will be invoiced for their share of the costs at one-third each.

Attachments:

None.

Respectively submitted,



Raylene Martell, Dipl M.M.
Director, Council & Legislative Services/Clerk

I concur with this report.
Rob Adams
Chief Administrative Officer

	ACTION ITEM	STATUS
<input checked="" type="checkbox"/>	1 Terms of Reference	
	Oct 10 2017 Mtg: Secretary to forward to respective Clerks for Council approval.	underway
	Nov 29 2017 Mtg: approving resolutions received from Blue Mts, Chatsworth and Grey Highlands.	complete
<input type="checkbox"/>	2 Research Factual Information	
	Oct 10 2017 Mtg: All members to research and locate factual figures, true information for presentation to the Minister - locate volunteers with credentials to audit reports.	started
	Nov 29 2018 Mtg: Paul McQueen to approach Ian Chesney, Assistant to the Minister of Health and Long-Term Care starting on 1-on-1 basis, possibly expanding participation to a conference call with the Working Group.	underway
<input type="checkbox"/>	3 Identify/Engage Interested Parties	
	Oct 10 2017 Mtg: All members to identify and engage interested parties i.e. SEGCHC, Local MD's, local businesses, the public, developers, Chambers of Commerce, Ontario Long-Term Care Association, Family Councils for Long-term Care facilities, etc.	started
<input type="checkbox"/>	4 Delegation to ROMA, Jan 21-23 2018, Toronto	
	Oct 10 2017 Mtg: Paul McQueen to take the lead for this delegation.	underway
	Nov 29 2017 Mtg: Paul McQueen to notify Working Group when response received.	underway
<input type="checkbox"/>	5 Organize Meeting at Queen's Park	
	Oct 10 2017 Mtg: lead and timeline TBD.	TBD
	Nov 29 2017 Mtg: aim for a meeting date in February or March. Bring cohesive team (group and partners) to Queen's Park.	on radar
<input type="checkbox"/>	5a Organize Meeting with Health Critics	
	Nov 29 2017 Mtg: identified need to meet with Health Critics in a separate meeting. Lead and timeline TBD.	TBD

<input type="checkbox"/>	6	Organize Meeting with Southwest LHIN	
		Oct 10 2017 Mtg: lead and timeline TBD.	TBD
<input type="checkbox"/>	7	Develop Lobbying Plan	
		Oct 10 2017 Mtg: lead and timeline TBD.	TBD
		Nov 29 2017 Mtg: review information obtained to date at Dec meeting. Plan lobbying efforts in January. John McKean to seek lobbying advice from Jim Wilson. Group identified need to include NDP.	Dec mtg
<input type="checkbox"/>	8	Navigation through Parliament	
		Oct 10 2017 Mtg: engage Bill Walker, Jim Wilson and/or Patrick Brown for navigation through Parliament . Lead and timeline TBD.	TBD
<input type="checkbox"/>	9	Request Demographics from Municipalities	
		Oct 10 2017 Mtg: All members to request growth projections, age and population demographics from respective Municipality.	underway
<input type="checkbox"/>	10	Develop Initial Compilation Document	
		Oct 10 2017 Mtg: Terry Mokriy to develop initial document compiling all information provided from each Municipality related to growth projections, age and population, demographics, etc.	underway
<input type="checkbox"/>	11	Professional Lobbyist	
		Oct 10 2017 Mtg: Gail Ardiel to explore hiring professional lobbyist.	underway
		Nov 29 2017 Mtg: Paul McQueen to explore any interest Abid Malik, Sussex Strategy Group, may have regarding lobbying and bring back cost estimate to next meeting. Gail Ardiel to update Group on her inquiries at next meeting.	underway
<input checked="" type="checkbox"/>	12	Admin Support	
		Oct 10 2017 Mtg: Paul McQueen to investigate possibility of GH staff providing admin support for duration of mandate.	underway
		Nov 29 2017 Mtg: GH staff time to be tracked, cost to be equally shared by the 3 Municipalities.	ongoing
<input type="checkbox"/>	13	Media/Community Engagement Strategy	

MMLTCWG Timeline

Oct 2017	Inaugural meeting of Working Group, Oct 30 2017.
Nov 2017	
Dec 2017	
Jan 2018	ROMA, Toronto, Jan 21 - 23 2018.
Feb 2018	Organize meeting at Queen's Park in February or March.
Mar 2018	
Apr 2018	
May 2018	Anticipate writ drop in early May 2018.
Jun 2018	Provincial Election, June 7 2018.
Jul 2018	
Aug 2018	
Sep 2018	
Oct 2018	Municipal Election, October 22 2018.
Nov 2018	
Dec 2018	