



# Township of Chatsworth Council Minutes

Wednesday November 18, 2015

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## **Members Present:**

Mayor – Bob Pringle  
Deputy Mayor – Scott Mackey  
Councillor – Brian Gamble  
Councillor – Shawn Greig  
Councillor – Elizabeth Thompson

## **Staff Present:**

CAO/Clerk, Will Moore  
Treasurer, Asst CAO/Clerk, Grace Nayler

### **1. Call to Order:**

Mayor Pringle called the meeting to order at 9:30 a.m.

### **2. Opening Ceremonies:**

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

### **3. Adoption of Agenda:**

The agenda was amended to defer item 5.1 November 4 minutes to the next meeting and items 5.3 & 5.4 were deleted.

#### **Motion Number 479-2015**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

**Be it Resolved that the Council of the Township of Chatsworth adopt the Agenda as amended.**

**Carried**

### **4. Disclosure of Pecuniary Interest:**

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

Councillor Thompson declared an indirect pecuniary interest as she provides accounting services for the engineering firm responding to the BioGrid RfP.

**5. Minutes of Previous Meetings:**

5.1 Regular Meeting November 4, 2015

5.2 Planning Meeting September 23, 2015

**Motion Number 480-2015**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth receive the minutes of:**

- **The Planning Meeting September 23, 2015**

**Carried**

**6. Public Meetings:**

6.1 9:40 a.m. Council Expense Allowance

A Public Meeting was held to receive input from the general public in regards to three options that are available to Councillors in respect of how 1/3 of their salary and per diems are recorded and how it affects tax and benefits.

**Motion Number 482-2015**

**Moved by: Elizabeth Thompson**

**Seconded by: Brian Gamble**

**Be it Resolved that the public meeting regarding Council Expense Allowance adjourn at 9:53 a.m.**

**Carried**

**Motion Number 483-2015**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth support the continuation of the one third council expense allowance.**

**Carried**

**7. Deputations:**

7.1 9:45 a.m. Bob DeJong – BioDigester Update

Bob DeJong attended the Council Meeting to have an opportunity to review information that was at the last BioDigester meeting.

Councillor Thompson left the closed meeting and did not participate in the discussion or vote on the decision.

**Motion Number 484-2015**

**Moved by Scott Mackey**

**Seconded by Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth do now go into closed session to discuss an item which relates to:**

**“Acquisition or disposition of land and concerning lease agreement, section S. 239(2)(c).”**

**And that Bob DeJong be included in the closed session meeting.**

**Carried**

**Motion Number 485-2015**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township Council do now leave closed session.**

**Carried**

The Chair confirmed that Council discussed only those matters identified in the resolution to go into a closed meeting.

**7.2 10:00 a.m. Barb Stott and Maryanne Kennedy-McGregory – Accessible Bus Service**

Barb and Maryanne from the Country Lane nursing home spoke in support of the SMART accessible bus service. Council expressed support for an affordable Accessible bus service which maybe should be at the county level.

**7.3 10:15 a.m. Joh Radojkovic – Second Dwelling Distance**

Mr. Radojkovic would like a second dwelling on his farm 570 meters from his existing house for family. Bill 140 promotes second dwellings and the township currently permits such a dwelling within 50 meters of the existing dwelling. Mr.

Radojkovic was advised that he will have to apply for an amendment to the by-law in order for council to consider his request.

**8. Accounts:**

**Motion Number 481-2015**  
**Moved by: Shawn Greig**  
**Seconded by: Scott Mackey**

**Therefore Be it Resolved that the Council of the Township of Chatsworth approve the accounts in the amount of \$79,795.25.**

**Carried**

**9. Reports/Recommendations/Quotes/RFP:**

**9.1 RDS 13-15 Roads Report – Sideroad 2 Speed Limit**

The Road Superintendent brought forward a report requesting that Council consider reducing the Speed Limit on a certain section of Sideroad 2 to be 60 Km/hr. The report was deferred to the next Council meeting.

**Motion Number 486-2015**  
**Moved by: Scott Mackey**  
**Seconded by: Elizabeth Thompson**

**Be it Resolved that the report RDS 13-15 regarding Sideroad 2 be deferred.**

**Carried**

**9.2 Chatsworth Fire Department Incident Report October 2015**

The Fire Chief brought forward a report showing that there were 12 incidents in the month of October with no fire loss.

**Motion Number 487-2015**  
**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth receive the Fire Chief Report for October 2015 showing 12 incidents with no fire loss.**

**Carried**

**Motion Number 488-2015**  
**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth extend the meeting to 12:30 p.m.**

**Carried**

9.3 FIN 16-15 Finance Report – Audit Services RFP

The Treasurer brought forward a report for Council's consideration regarding the results of an RfP for an Auditing firm to complete the Township's audit for the next three years with an option of increasing the timeline to 5 years.

**Motion Number 489-2015**

**Moved by: Elizabeth Thompson**

**Seconded by: Brian Gamble**

**Whereas a report identifying the result of the Request for Consideration for an Auditing firm have been completed.**

**Now Therefore be it resolved that the Council of the Township of Chatsworth accept Report FIN 16-15 audit services.**

**Carried**

**Motion Number 491-2015**

**Moved by: Elizabeth Thompson**

**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth accept the three year term of KPMG in the amount of \$32,500.00 year 1, \$33,300.00 year 2, and \$34,000.00 year 3 to complete the audit.**

<b>Gamble</b>	<b>No</b>
<b>Greig</b>	<b>Yes</b>
<b>Mackey</b>	<b>Yes</b>
<b>Pringle</b>	<b>No</b>
<b>Thompson</b>	<b>Yes</b>

**Carried**

9.4 WTR 11-15 Water Tower and OCWA

The Water Co-ordinator brought forth several options for Council's consideration regarding a new standpipe or a new booster station for the Taylor subdivision. The agreement to be signed with OCWA was also brought forward.

**Motion Number 490-2015**

**Moved by: Brian Gamble**

**Seconded by: Elizabeth Thompson**

**Be it Resolved that the Council of the Township of Chatsworth expresses its displeasure at the method used to apportion and select candidates for OCIFA.**

**Carried**

9.5 CLRK 06-15 Joint By-Law Enforcement Officer

An RFP was completed by Grey Highlands to consider a joint By-Law enforcement officer for the Township of Chatsworth, the Municipality of Grey Highlands and the Municipality of West Grey. It was recommended that Jennifer Watson be appointed to the position.

**Motion Number 492-2015**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

**That Council receives CAO Report CLRK 06-15 with respect to the provision of by-law enforcement and property standards services;**

**And that Jennifer Watson By-law Control and Enforcement be awarded the Request for Proposal (RFP) for the provision of by-law and property standards services for the period November 18, 2015 – October 31, 2017 in the amount of \$28,476 (including HST) per annum;**

**And that initial costs sharing arrangement for the first year be cost shared in the following manner:**

**40% for the Municipality of Grey Highlands**

**40% for the Municipality of West Grey**

**20% for the Township of Chatsworth**

**And that a revised cost sharing arrangement based on calls of service will be used for the second year of the proposal.**

**And that Mike Givens be given notice that the By-Law Enforcement duties will discontinue as of September 30, 2016.**

**Carried**

**10. Unfinished Business:**

10.1 Council Expense Allowance

The Public meeting was held earlier in the meeting and a by-law will be presented later for Council to consider.

10.2 Comprehensive Zoning By-law

The Comprehensive Zoning By-Law was brought to the Council table for first, second and third reading.

**11. New Business:**

11.1 Township of Puslinch Regarding Trails

**Motion Number 493-2015**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

**Be it Resolved that the Council of the Township of Chatsworth support the motion of the Township of Puslinch regarding Bill 100 be noted and filed.**

**Carried**

11.2 Desk for Mayor's Office

A desk has come available to Council that could possibly be used for the Mayor's Office. The offer was kindly declined.

11.3 Terms of Reference Multi-Municipal Wind Turbine Group

The Terms of Reference for the Multi-Municipal Wind Turbine Working Group was brought to the table for Council to deliberate.

**Motion Number 494-2015**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth accept the Terms of Reference for the Multi-Municipal Wind Turbine Working Group dated September, 2015.**

**Carried**

11.4 Chatsworth Agricultural Society – Upstairs Washroom and Stair Railings

The Chatsworth Agricultural Society requested that Council consider upgrading the upstairs washroom to an accessible washroom and to put some new stair railings on the stairs to aid people in going up and down the stairs. Railings will

be installed as soon as possible. Council will review the potential upgrades to the washroom in conjunction with the Canada 150 Grant application.

11.5 Accessibility Standards Policy Pro

Books have been received that include information as reference tools for Accessibility requirements. The Clerk is to pole neighbouring municipalities to see if they are interested in sharing both the books and the cost or if there are other options.

**12. Information Items:** No business arose from the information items.

**13. Closed Meeting Session:**

**Motion Number 495-2015**

**Moved by Brian Gamble**

**Seconded by Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth do now go into closed session to discuss an item which relates to:**

**Labour relations and employee negotiations s. 239(2)(c).**

**Carried**

**Motion Number 496-2015**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township Council do now leave closed session.**

**Carried**

The Chair confirmed that Council discussed only those matters identified in the resolution to go into a closed meeting.

**Motion Number 497-2015**

**Moved by: Scott Mackey**

**Seconded by: Brian Gamble**

**Be it Resolved that the Council of the Township of Chatsworth extend the regular meeting to 4:30 p.m.**

**Carried**

**14. Agreements:** None



**15. By-Laws:**

15.1 Comprehensive Zoning B-Law

**Motion Number 498-2015**

**Moved by: Scott Mackey**

**Seconded by: Brian Gamble**

**That By-Law(s) 2015-61 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 499-2015**

**Moved by: Shawn Greig**

**Seconded by: Scott Mackey**

**That the following By-Law(s) as passed by the Committee of the Whole be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2015-61    Comprehensive Consolidated Zoning By-law**

**Carried**

15.2 2015-78 Council Expense By-Law

**Motion Number 500-2015**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

**That By-Law(s) 2015-78 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 501-2015**

**Moved by: Shawn Greig**

**Seconded by: Brian Gamble**

**That the following By-Law(s) as passed by the Committee of the Whole be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2015-78    Council Expense By-law**

**Carried**

**Motion Number 502-2015**  
**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**That By-Law(s) 2015-83 be introduced and taken as read a first and second time.**

**Carried**

15.3 2015-83 Water Agreement with OCWA

**Motion Number 503-2015**  
**Moved by: Shawn Greig**  
**Seconded by: Scott Mackey**

**That the following By-Law(s) as passed by the Committee of the Whole be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2015-83 Water Agreement OCWA**

**Carried**

**Motion Number 504-2015**  
**Moved by: Scott Mackey**  
**Seconded by: Shawn Greig**

**That By-Law(s) 2015-84 be introduced and taken as read a first and second time.**

**Carried**

15.4 2015-84 Confirming By-Law

**Motion Number 505-2015**  
**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**That the following By-Law(s) as passed by the Committee of the Whole be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2015-84 Confirming By-law**

**Carried**

**16 Adjournment:**

**Motion Number 506-2015**  
**Moved by: Scott Mackey**  
**Seconded by: Brian Gamble**

**Be it Resolved that the Council of the Township of Chatsworth adjourn at  
4:15 p.m.**

**Carried**

**Original signed by**  
**Mayor, Bob Pringle**

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**Original Signed by**  
**CAO/Clerk, Will Moore**

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