



# Township of Chatsworth Council Minutes

Wednesday November 4, 2015

---

## **Members Present:**

Mayor – Bob Pringle  
Deputy Mayor – Scott Mackey  
Councillor – Brian Gamble  
Councillor – Shawn Greig  
Councillor – Elizabeth Thompson

## **Staff Present:**

Treasurer, Asst CAO/Clerk, Grace Nayler  
Regrets CAO/Clerk, Will Moore

### **1. Call to Order:**

Mayor Pringle called the meeting to order at 9:30 a.m.

### **2. Opening Ceremonies:**

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

### **3. Adoption of Agenda:**

**Motion Number 479-2015**  
**Moved by: Elizabeth Thompson**  
**Seconded by: Scott Mackey**

**Be it Resolved that the Council of the Township of Chatsworth adopt the Agenda as presented.**

**Carried**

### **4. Disclosure of Pecuniary Interest:**

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

Councillor Thompson declared an indirect pecuniary interest as she provides accounting services for the engineering firm that provided engineering services for the Biodigester proposal.

**5. Minutes of Previous Meetings:**

**Motion Number 480-2015  
Moved by: Brian Gamble  
Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth approve the Minutes of the regular meeting of October 21, 2015.**

**Carried**

**Motion Number 481-2015  
Moved by: Scott Mackey  
Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth receive the minutes of:**

- **The HR Committee September 14, 2015**
- **Grey Sauble Conservation Authority August 12 & September 9, 2015**
- **Saugeen Valley Conservation Authority September 24, 2015**
- **BioDigester Committee September 11 & September 25, 2015**
- **The Library September 24, 2015**

**Carried**

**6. Public Meetings: None**

**7. Deputations: None**

**8. Accounts:**

**Motion Number 482-2015  
Moved by: Elizabeth Thompson  
Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth approve the accounts in the amount of \$252,181.35.**

**Carried**

**9. Reports/Recommendations/Quotes/RFP:**

9.1 Human Resource Committee Report

The HR Committee presented Council with two policies for their approval.

**Motion Number 483-2015**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it Resolved That the Council of the Township of Chatsworth accept the Human Resource Committee Recommendation Report from the October 26, 2015 meeting.**

**AND THAT the Council of the Township of Chatsworth adopt the Long Term Service Award Policy and the Retirement Recognition Policy as presented.**

**Carried**

**10. Unfinished Business:**

10.1 Real Estate Agent Selection

Four quotes were obtained for a real estate agent to sell the Desboro Tavern for the Township.

**Motion Number 484-2015**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

**Be it Resolved that the Council of the Township of Chatsworth accept the quote of Peggy Uttley, Royal LePage in the amount of 4% to be the Township of Chatsworth Real Estate agent in the selling of the Desboro Tavern.**

**Carried**

**11. New Business:**

11.1 Grey Sauble and Saugeen Valley Budgets

Both Saugeen Valley and Grey Sauble presented their draft budgets to Council for their consideration.

**Motion Number 485-2015**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

**Be it Resolved that the Township of Chatsworth request that Grey Sauble Conservation Authority limit their staff increases to the Consumer Price Index.**

**Carried**

**Motion Number 486-2015**

**Moved by: Shawn Greig**  
**Seconded by: Scott Mackey**

**Be it Resolved that the Council of the Township of Chatsworth request that Saugeen Valley Conservation Authority limit their staff increases to the Consumer Price Index.**

**Carried**

11.2 Council Service Recognition Policy

A Council Recognition Policy was presented to Council for their deliberation. Staff are to get information as to what other municipalities are doing.

11.3 Signage for Community Centre

It has come to the Township's attention that some of the arena facilities are being abused by those attending. Council has directed that signage wording be brought forward by the Community Centre Boards of Management.

11.4 Committee Members Update from October 30, 2015 BioDigester Meeting

The Biodigester Committee met on October 30, 2015. An update of this meeting was to be provided to Council.

**Motion Number 487-2015**  
**Moved by: Scott Mackey**  
**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth approve a document provided by Bob DeJong to be added to the agenda.**

**Carried**

**Motion Number 488-2015**  
**Moved by: Scott Mackey**  
**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth contract Bob DeJong for \$5.00 to be an advisor to Council and provide advice concerning the BioDigester.**

**Carried**

**Motion Number 489-2015**  
**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**Be it Resolved that the Council of the Township of Chatsworth extend the meeting to 12:30 p.m.**

**Carried**

**Motion Number 490-2015  
Moved by: Elizabeth Thompson  
Seconded by: Scott Mackey**

**Be it Resolved that the Council of the Township of Chatsworth direct staff to request an estimate from Conestoga Rovers regarding a list of reasonable alternatives to septage management for the Township of Chatsworth. A comparative evaluation of the alternatives be included.**

**Carried**

11.5 Essentials of Municipal Fire Protection & Emergency Management Seminar

A seminar was offered to Council and staff to attend the Essentials of Municipal Fire Protection and Emergency Management. Council and staff are unable to attend as it is the same date as the regularly scheduled Council meeting.

11.6 Desboro Agricultural Society re Arena Doors

The Desboro Agriculture Society is requesting that the Township apply to any grants available for funding automatic accessibility doors at the Desboro arena. Staff is to watch for opportunities and then make application on the Desboro Arena's behalf.

**12. Information Items:** No business arose from the information items.

**13. Closed Meeting Session:**

**Motion Number 491-2015  
Moved by Scott Mackey  
Seconded by Elizabeth Thompson**

**Be it Resolved that the Council of the Township do now go into closed session to discuss an item which relates to:**

**“The security of the property of the Municipality or local board and that Bob DeJong be included in the closed session.”**

**Carried**

Councillor Thompson left the closed meeting and did not participate in the discussion or vote on the decision.

**Motion Number 492-2015**

**Moved by: Scott Mackey**

**Seconded by: Brian Gamble**

**Be it Resolved that the Council of the Township of Chatsworth do now leave closed session.**

**Carried**

The Chair confirmed that Council discussed only those matters identified in the resolution to go into a closed meeting.

**14. Agreements:** None

**15. By-Laws:**

**Motion Number 493-2015**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

**That By-Law(s) 2015-82 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 494-2015**

**Moved by: Elizabeth Thompson**

**Seconded by: Brian Gamble**

**That the following By-Law(s) as passed by the Committee of the Whole be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2015-82    Confirming By-Law**

**Carried**

**16 Adjournment:**

**Motion Number 495-2015**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

**Be it Resolved that the Council of the Township of Chatsworth adjourn at 12:38 p.m.**

**Carried**

---

Original signed by  
**Mayor Bob Pringle**

---

Original signed by  
**Treasurer, Grace Nayler**