



Township of Chatsworth Council Minutes

Wednesday September 23, 2015

Members Present:

Mayor – Bob Pringle
Deputy Mayor – Scott Mackey
Councillor – Brian Gamble
Councillor – Shawn Greig
Councillor – Elizabeth Thompson

Staff Present:

CAO/Clerk, Will Moore
Road Superintendent, Brad Thake (for report)

1. Call to Order:

Mayor Pringle called the meeting to order at 9:30 a.m.

2. Opening Ceremonies:

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

3. Adoption of Agenda:

Motion Number 401-2015
Moved by: Scott Mackey
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as amended to include a closed session.

Carried

4. Disclosure of Pecuniary Interest:

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

5. Minutes of Previous Meetings:

Motion Number 402-2015
Moved by: Shawn Greig

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth approve the Minutes of the Regular Council meeting of September 9, 2015 as circulated.
Carried

Motion Number 403-2015
Moved by: Scott Mackey
Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth approve the Minutes of the Planning Committee Meeting of August 5, 2015 as circulated.

Carried

Motion Number 404-2015
Moved by: Elizabeth Thompson
Seconded by: Scott Mackey

Be it resolved that the Council of the Township of Chatsworth receive the Minutes of the HR Committee Meeting of August 10, 2015.

Carried

6. Public Meetings:

7. Deputations: None

8. Accounts:

Motion Number 405-2015
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth approve the Accounts in the amount of \$497,969.88;

Excluding Sutherland account in the amount of \$1,617.08 for peastone in Holland Centre.

Carried

9. Reports/Recommendations/Quotes/RFP:

9.1 Finance Report 10-15, Retirement Policy

Council considered the amount of recognition that should be given to long standing employees.

Motion Number 406-2015
Moved by: Shawn Greig

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth receive the Finance report 10-15;

And that the benefit for years of service and for retirement be;

5 Years	\$100
10 Years	\$175
15 Years	\$250
20 Years	\$325
25 Years	\$400
30 Years	\$500.

Carried

Upon the arrival of the Township Solicitor Council amended the agenda to deal with a closed session regarding client/solicitor privilege.

Motion Number 407-2015

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth do now go into closed session to discuss an item which relates to:

- 1) Advice subject to client/solicitor privilege**

Carried

Motion Number 408-2015

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

Be it resolved that the Council do now leave closed session.

Carried

The Chair confirmed that Council discussed only those matters identified in the resolution to go into a closed meeting.

Motion Number 409-2015

Moved by: Shawn Greig

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth in camera minutes of September 2, September 4 and September 23 be approved and placed in the Township Vault.

Carried

The regular order of the agenda resumed.

9.2 Roads Report 12-15, Connecting Link

Council entered into a one year contract for winter maintenance in 2014/2015 to consider options due to connecting link funding end. The Province has since announced a new connecting link funding proposal.

Motion Number 410-2015

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Whereas as the Roads Superintendent of the Township of Chatsworth believes it advantageous to have an informal discussion with MTO concerning the connecting link in the Village of Chatsworth;

Therefore be it resolved that the Council of the Township of Chatsworth accept the Road Superintendent's Report RDS 12-15.

And further that Council will continue to retain the Connecting link.

Carried

Motion Number 411-2015

Moved by: Elizabeth Thompson

Seconded by: Scott Mackey

Be it resolved that the Council of the Township of Chatsworth extend the meeting time until 12:30 p.m.

Carried

9.3 Building Report to August 31, 2015

The building report to the end of August was presented.

Motion Number 412-2015

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth receive the Building Departments report to August 31, 2015 showing 133 permits issued for a construction value of \$7,941,529 and fees collected of \$99,499.

Carried

9.4 Flooring quotes

Flooring quotes were received for the replacement of the flooring in the office. The quotes were broken down into 3 areas.

Motion Number 413-2015

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it Resolved that the Council of the Township of Chatsworth accept the quote of Greyfair Furniture for the supply and installation of flooring in the Municipal Office in the amount of \$2,440.76 for 2 offices, in Area #1 of staff report.

Carried

9.5 Furnace & AC Quotes

The Municipal office is switching from Propane to Natural Gas.

Motion Number 414-2015

Moved by: Scott Mackey

Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth accept the quote of Sandy Hamilton Plumbing & Heating (Northern Heating & Ventilation) for the supply and installation of a Gas Furnace, a 5 Ton Central Air and Gas line to the Municipal Building in the amount of \$16,022 + HST.

Carried

10. Unfinished Business:

10.1 Property Standards By-law Appeal Fee

Council directed to reduce the fee to appeal a Property Standards order to the Property Standards committee from \$ 100 to \$25. The by-law amendment is attached.

10.2 Procedural By-law Review – Deferred

11. New Business:

11.1 Holland Chatsworth School 50th Anniversary

A request to make a donation to the anniversary's raffle was received by council.

Motion Number 415-2015

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth support the Holland Chatsworth Central School 50th Anniversary with a donation of the Township history books, Township shirt and hat.

Carried

11.2 Property Tax Billing & Collection Policy

Council briefly discussed the Property Tax billing & collection policy but would like to spend more time on it.

11.3 Community School Alliance

Council considered a request to become a member of the Community School Alliance

Motion Number 416-2015

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth become a member of the Community Schools Alliance for a membership fee of \$500.

Carried

11.4 Holland Shop Well

A well may be needed at the Holland Shop. Quotes and options will be provided to council.

11.5 HR Policies – Compensation & Benefits Policy & Roads Employee Overtime Policy

Council considered the HR committee policies and made changes. Implementing by-laws were passed later

11.6 Garbage RFQ; Joint Meeting Discussion

The Municipality has received funding from the Community Improvement Fund for a joint Request for Proposals for garbage and recycling collection.

Motion Number 417-2015
Moved by: Scott Mackey
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth support a joint Request for Proposals for the collection of garbage and recycling with Grey Highlands and West Grey.

Carried

11.7 Building Agreement Update: Other Shares Services, By-law, Source Water

Committee members updated council on the building department and other items of discussion.

Motion Number 418-2015
Moved by: Brian Gamble
Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth support the Mayor and Deputy Mayor discussing the sharing of services with our neighbouring municipalities.

Carried

Motion Number 419-2015
Moved by: Scott Mackey
Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth partner on a Request for Proposal for providing By-Law Enforcement and Property Standards Services for Grey Highlands and West Grey.

Carried

12. Information Items: No business arose from the information items.

13. Closed Meeting Session:

Motion Number 420-2015
Moved by: Scott Mackey
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth do now go into closed session to discuss an item which relates to:

- 1) Proposed or pending acquisition or disposition of land by the municipality or local board**
- 2) Labour relation or employee negotiations**

Carried

**Motion Number 421-2015
Moved by: Scott Mackey
Seconded by: Elizabeth Thompson**

Be it resolved that the Council of the Township of Chatsworth extend the meeting time until 4:30 p.m.

Carried

**Motion Number 422-2015
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig**

Be it resolved that the Council do now leave closed session.

Carried

The Chair confirmed that Council discussed only those matters identified in the resolution to go into a closed meeting.

14. Agreements

15. By-Laws:

**Motion Number 423-2015
Moved by: Scott Mackey
Seconded by: Brian Gamble**

That By-Law(s) 2015-70, 2015-71 & 2015-72 be introduced and taken as read a first and second time.

Carried

**Motion Number 424-2015
Moved by: Shawn Greig
Seconded by: Elizabeth Thompson**

That the following By-Law(s) as passed by the Committee of the Whole be taken as read a third time, be finally passed, signed by the Mayor and

Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

By-Law 2015-70 Compensation & Benefits Policy

By-Law 2015-71 Roads Employees Overtime Policy

By-Law 2015-72 Property Standards By-law Amendment

Carried

Motion Number 425-2015

Moved by: Brian Gamble

Seconded by: Shawn Greig

That By-Law(s) 2015-73 be introduced and taken as read a first and second time.

Carried

Motion Number 426-2015

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

That the following By-Law(s) as passed by the Committee of the Whole be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

By-Law 2015-73 Confirming By-Law

Carried

16 Adjournment:

Motion Number 427-2015

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth adjourn at 4:30 p.m.

Carried

Original signed by
Mayor Bob Pringle

Original signed by
CAO/Clerk Will Moore