



Township of Chatsworth Council Minutes

Wednesday September 9, 2015

Members Present:

Mayor – Bob Pringle
Deputy Mayor – Scott Mackey
Councillor – Brian Gamble
Councillor – Shawn Greig
Councillor – Elizabeth Thompson

Staff Present:

CAO/Clerk, Will Moore
Treasurer, Assistant CAO/Clerk – Grace Nayler

1. Call to Order:

Mayor Pringle called the meeting to order at 7:00 p.m.

2. Opening Ceremonies:

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

3. Adoption of Agenda:

Motion Number 386-2015
Moved by: Scott Mackey
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as presented.

Carried

4. Disclosure of Pecuniary Interest:

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

5. Minutes of Previous Meetings:

Motion Number 387-2015
Moved by: Shawn Greig

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth approve the Minutes of the Regular Council meeting of September 2, 2015 as circulated.
Carried

Motion Number 388-2015
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth approve the Minutes of the Public meeting regarding the Consolidated Zoning By-law on September 2, 2015 as circulated.

Carried

Motion Number 389-2015
Moved by: Elizabeth Thompson
Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth approve the Minutes of the Special Meeting of Council for September 4, 2015 as circulated.

Carried

Motion Number 390-2015
Moved by: Scott Mackey
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth receive the Minutes of the Multi-Municipal Wind Turbine Working Group meeting of July 9, 2015 as circulated.

Carried

- 6. Public Meetings:** None
- 7. Deputations:** None
- 8. Accounts:** None
- 9. Reports/Recommendations/Quotes/RFP:** None

10. Unfinished Business:

10.1 Resolutions from September 4, 2015 Closed Meeting Session

Motion Number 391-2015
Moved by: Scott Mackey
Seconded by: Shawn Greig

Be it resolved that Council directs staff to obtain quotes from at least 3 sources/consultants to perform a work load assessment for the positions of CAO-Clerk, the Treasurer-Assistant CAO-Clerk and the Deputy Clerk-treasurer;

And Further that a quote be obtained from these same sources/consultants to assess the workload of all the inside staff;

And that the quotes above shall include a scope of the work to complete by the sources/consultants.

Carried

Motion Number 392-2015

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Be it resolved that Council instruct staff to consult with neighboring municipalities to obtain samples of performance appraisals used by these municipalities in performance appraisals of their senior management team so that council can perform appraisals of the CAO-Clerk.

Carried

10.2 Concession 2 Property Acquisition

Motion Number 393-2015

Moved by Scott Mackey

Seconded by Brian Gamble

Be it Resolved that the Council of the Township of Chatsworth formally send a letter dated September 3, 2015 requesting the Saugeen Valley Conservation Authority to donate land for road widening purposes at Part lot 69, Concession 2 former Holland.

Carried

Council discussed building permits.

Motion Number 394-2015

Moved by: Shawn Greig

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth request the CBO to provide Council with a list of permits issued with the monthly report.

Carried

10.3 Procedural By-law

Council reviewed the Procedural by-law. Council will continue to review.

11. New Business:

11.1 Request for Council to reconsider charges to tax account

Council discussed a request to write off charges to a tax account for Property standards costs and an appeal fee and a fire department charged. Council decided to amend the appeal fee but the other charges will remain.

Motion Number 395-2015

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth amend the tax bill of Lot 28, Judges Plan 900 by writing off the property standards committee appeal fee of \$100 plus interest.

Carried

Motion Number 396-2015

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth review the Property Standards By-law appeal fee to reflect that appeals held at regular council day meetings be at \$25 and for appeals requiring a special meeting have a fee at Cost Recovery for Council and staff.

Carried

Motion Number 397-2015

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth extend the meeting time until 10:30 p.m.

Carried

12. Information Items: No business arose from the information items.

13. Closed Meeting Session: None

14. Agreements

15. By-Laws:

Motion Number 398-2015

Moved by: Scott Mackey
Seconded by: Brian Gamble

That By-Law(s) 2015-69 be introduced and taken as read a first and second time.

Carried

Motion Number 399-2015
Moved by: Shawn Greig
Seconded by: Elizabeth Thompson

That the following By-Law(s) as passed by the Committee of the Whole be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

By-Law 2015-69 Confirming By-Law

Carried

16 Adjournment:

Motion Number 400-2015
Moved by: Shawn Greig
Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth adjourn at 10:30 p.m.

Carried

Original signed by
Mayor Bob Pringle

Original signed by
CAO/Clerk Will Moore
