



Township of Chatsworth

Council Minutes

Wednesday November 1, 2017 @ 9:00 a.m.

Members Present:

Mayor – Bob Pringle
Councillor – Brian Gamble
Councillor – Shawn Greig
Deputy Mayor – Scott Mackey
Councillor – Elizabeth Thompson

Staff Present:

CAO Clerk, Patty Sinnamon
Deputy Clerk/Water Coordinator, Carolyn Vlieland-Marx
Operations Manager, Jamie Morgan
Treasurer, Valerie Manning

1. Call to Order:

Mayor Pringle called the meeting to order at 10:00 a.m.

2. Opening Ceremonies:

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

3. Adoption of Agenda

Resolution 2017-25-01
Moved by: Brian Gamble
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as amended to include Closed Session for the following reason: Employee Negotiations Re: HR Policies. **Carried**

4. Disclosure of Pecuniary Interest:

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting.

There were no declarations of pecuniary interest.

5. Confirmation of Minutes:

Resolution 2017-25-02
Moved by: Scott Mackey
Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth hereby approves the minutes of the October 18, 2017 regular Council Meeting. **Carried**

6. Matters Arising From Minutes: None

7. Delegations: None

8. Matters Arising From Delegations: None

9. Public Meetings (Other than Planning Act): None

10. Matters Arising From Public Meetings: None

11. Accounts:

Resolution 2017-25-03

Moved by: Elizabeth Thompson

Seconded by: Scott Mackey

Be it resolved that the Council of the Township of Chatsworth approve the Accounts in the amount of \$130,464.75. **Carried**

12. Reports and Verbal Updates From Staff:

12.1 CAO 2017-34 – Contract Extension By-law Enforcement Officer

Resolution 2017-25-04

Moved by: Brian Gamble

Seconded by: Shawn Greig

THAT CAO/Clerk's Report 2017-34 dated November 1 2017 regarding a request to extend the contract for the Township's By-law Enforcement Officer be hereby received;

AND FURTHER THAT Council hereby approves the extension of the By-law Enforcement Officer's contract for up to one year from October 31, 2017 to October 31, 2018;

AND FURTHER THAT the monthly contract amount be increased from \$524.60 to \$700.00 per month (inclusive of HST). **Carried**

The CAO Clerk provided a verbal update on the following:

- Chatsworth Ball Diamond Grant – No response to date on the re-submission
- First Impression Community Exchange went well with North Middlesex
- December 6 Council Meeting County OMB Appeal for Bumstead Pit
- RFP issued for the operation of the BioGrid – Township will also be submitting a grant application by November 14th.

The Operations Manager provided a verbal update on the following:

- Union Gas working on bore holes – no road closures
- Two(2) new roads patrollers have been hired
- Contractor retaining difficult – asphalt patching, sidewalks, rip rap etc.

The Treasurer provided a verbal update on the following:

- Working on Asset Management Plan
- Working on Investment Policy and Reserve Policy
- Working on 2018 Budget preparations

The Water Co-ordinator provided a verbal update on the following:

- Working with OCWA to finalize the Standpipe RFP
- Working on 2018 Water Rates and Budget

Council provided direction to staff to compile an inventory listing within the Chatsworth Community Centre and bring back a report for Council to determine the best home/use of the items.

Resolution 2017-25-05

Moved by: Elizabeth Thompson

Seconded by: Scott Mackey

THAT Township of Chatsworth Council directs the Operations Manager to confirm that the Arena Managers hold the correct certification required to operate the ice plants and facility and proper safety plans are in place. **Carried**

13. Minutes From Committees and Local Boards:

Resolution 2017-25-06

Moved by: Brian Gamble

Seconded by: Shawn Greig

THAT Township of Chatsworth Council hereby receive the Community Recreation Task Force October 16, 2017 minutes and the Police Services Board October 24, 2017 minutes. **Carried**

14. **Approval of By-Laws:** None

15. **Correspondence for Direction**

15.1 Saugeen Valley Conservation – Council Member Appointment

Resolution 2017-25-07

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

THAT Township of Chatsworth Council appoint Councillor Brian Gamble as the Saugeen Valley Conservation Authority representative for 2018 and ending with the current term of Council. **Carried**

15.2 Saugeen Valley Conservation – 2018 Draft Budget

Resolution 2017-25-08

Moved by: Elizabeth Thompson

Seconded by: Scott Mackey

THAT Township of Chatsworth Council supports the Saugeen Valley Conservation Authority 2018 Draft Budget with a proposed Township of Chatsworth 2018 general levy of \$51,369.00. **Carried**

15.3 Hope Haven Therapeutic Riding and Wellness Centre – Donation Request

Resolution 2017-25-09

Moved by: Shawn Greig

Seconded by: Scott Mackey

THAT Township of Chatsworth Council note and file the donation request from Hope Haven Therapeutic Riding and Wellness Centre. **Carried**

16. **Correspondence for Information**

17. **Notice of Motion:**

Deputy Mayor Scott Mackey brought forward the need to move ahead with the purchase and installation of two (2) Smart Televisions for Council Chambers.

18. **Notice Provision:**

18.1 Notice of Public Meeting – Water Rates

19. **Tracking Sheet:**

19.1 Council reviewed the November 1, 2017 Tracking Sheet.

20. **Other Business:**

Resolution 2017-25-10

Moved by: Shawn Greig

Seconded by: Brian Gamble

THAT Township of Chatsworth Council dispense with the curfew and continue past the break for lunch. **Carried**

21. **Closed Meeting:**

Resolution 2017-25-11

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

THAT Township of Chatsworth Council move into Closed Session for the following reasons: Employee Negotiations Re: HR Policies **Carried**

Council resumed in open session. Mayor Pringle confirmed that the only items discussed in closed session were the items listed on the Council agenda.

22. Confirmatory By-law:

Resolution 2017-25-11

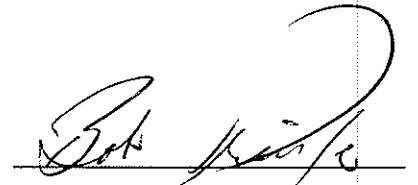
Moved by: Scott Mackey

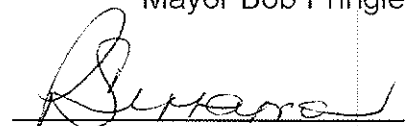
Seconded by: Elizabeth Thompson

THAT By-law 2017-68 being a by-law to confirm all actions and proceedings of the November 1, 2017 Council Meeting be hereby read a first, second and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

23. Adjournment

The Mayor adjourned the meeting at 1:25 p.m.



Mayor Bob Pringle

CAO Clerk Patty Sinnamon