



Township of Chatsworth Council Minutes

Wednesday February 3, 2016

Members Present:

Mayor – Bob Pringle
Deputy Mayor – Scott Mackey
Councillor – Brian Gamble
Councillor – Shawn Greig
Councillor – Elizabeth Thompson

Staff Present:

CAO/Clerk, Will Moore
Treasurer, Asst CAO/Clerk, Grace Nayler

1. Call to Order:

Mayor Pringle called the meeting to order at 10:00 a.m.

2. Opening Ceremonies:

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

3. Adoption of Agenda:

Motion Number 47-2016
Moved by: Scott Mackey
Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as amended to include a discussion regarding the size of a permitted second dwelling.

Carried

4. Disclosure of Pecuniary Interest:

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting.

5. Minutes of Previous Meetings:

5.1 Regular Meeting January 20, 2016

Motion Number 48-2016
Moved by: Scott Mackey
Seconded by: Elizabeth Thompson

Be it resolved that the council of the Township of Chatsworth approve the Minutes of the regular meeting of January 20, 2016 as circulated.

Carried

5.2 Special meeting January 25, 2016

Motion Number 49-2016
Moved by: Brian Gamble
Seconded by: Shawn Greig

Be it resolved that the council of the Township of Chatsworth approve the Minutes of the special meeting of January 25, 2016 as circulated.

Carried

6. Public Meetings: None

7. Deputations: 10:30 a.m. Mike Muffels GHD

Mike Muffels of GHD (Conestoga Rovers presented his findings on a comparative evaluation of alternative septage management options. He noted that this report is building on the Grey County Study from 2004 and specific to Chatsworth. The alternatives evaluated are as follows:

Alternative 1	Status Quo – Transport septage for land application. Continue to use septage for land application at approved sites as is currently permitted under the Environmental Protection Act until such time as there is a regulation change prohibiting this practice. This practice currently costs between \$140 and \$200 per pump out in the Township
Alternative 2	Transport septage to the Biodigester. This is also an option that is currently available in the Township and used by a small number of ratepayers. This practice currently costs the same as Alternative 1 plus the tip fee at the Biodigester, which is \$25 per m3 or approximately \$108 per pump out.
Alternative 3	Transport septage to a private septage treatment or stabilization facility with capacity, for example the Lystek facility in Dundalk.
Alternative 4	Construct and operate a septage transfer/dewatering station in combination with transportation to nearby municipal wastewater treatment plant with capacity, such as the Owen Sound Wastewater Treatment Plant,

	Meaford Wastewater Treatment Plant or Collingwood Wastewater Treatment Plant.
Alternative 5	Construct and operate an alternative local septage treatment or stabilization facility: a) Composting facility b) Treatment trench c) Lime stabilization facility d) Lagoon stabilization facility and Liquid infiltration or Spray
Alternative 6	Transport septage to the Biodigester with a mobile dewatering truck.
Alternative 7	Transport septage to the Lystek facility with a mobile dewatering
Alternative 8	Transport septage to a nearby municipal wastewater treatment plant
Alternative 9	Transport septage to a dewatered septage composting facility.
Alternative 10	Transport septage from the Township and neighbouring townships (i.e. Township of Georgian Bluffs) to the Biodigester with a mobile dewatering truck, similar to Option 6 but utilizing more of the truck's assumed for this study will have additional capacity that can be used to collect from neighbouring townships to offset the costs of the unit.
Alternative 11	Alternative 11 Transport septage from the Township and neighbouring townships to a private septage treatment facility (i.e. Lystek) with a mobile dewatering truck, similar to Option 7 but utilizing more of the capacity of the truck. The mobile dewatering truck size assumed for this study will have additional capacity that can be used to collect from neighbouring townships to offset the costs of the unit

The following is GHD's evaluations of the alternatives:

Score	Heading	Heading	EAC per Pump Out	Percent Higher
8.5	Alternative 1	Status Quo	\$195	
14.0	Alternative 10	Mobile Dewatering Truck to the Biodigester, Including Other Townships	\$204	5%
13.5	Alternative 11	Mobile Dewatering Truck to private septage treatment facility, Including Other Townships	\$208	7%
13.0	Alternative 6	Mobile Dewatering Truck to the Biodigester	\$246	26%
5.0	Alternative 5b	Localized Septage Treatment Facility (Treatment Trench)	\$250	28%
13.0	Alternative 7	Mobile Dewatering Truck to Lystek Facility	\$251	29%
11.5	Alternative 8	Mobile Dewatering Truck to WWTP	\$275	41%
9.5	Alternative 9	Mobile Dewatering Truck to Composting Facility	\$275	41%
10.5	Alternative 2	Biodigester	\$298	53%

9.5	Alternative 3a	Transport to Lystek Facility via a Transfer Station	\$326	67%
10.0	Alternative 3b	Transport to Lystek Facility via Biodigester	\$370	90%
9.0	Alternative 4	Transport to Municipal WWTP via a Transfer Station	\$390	100%
5.0	Alternative 5 a, c, d	Local Septage Treatment Facility (Compost, Lime, Lagoon)	\$427	119%

GHD’s recommendation was to complete a detailed cost estimate and feasibility study for utilizing a mobile dewatering truck for the collection of all septage in the Township.

Council passed motion Number 54-2016 later in the meeting.

8. Accounts:

Motion Number 50-2016

Moved by: Scott Mackey

Seconded by: Shawn Greig

Be it resolved that the council of the Township of Chatsworth approve the Accounts in the amount of \$165,261.71.

Carried

9. Reports/Recommendations/Quotes/RFP:

9.1 CAO-Clerk report 02-2016 Household Hazardous Waste

The CAO/Clerk presented Council with a report showing that there would be a significant savings in going to Owen Sound for Household Hazardous Waste and that the residents would have 8 days to bring their Household Hazardous waste to a collection site not just one. The downside is that residents will have to drive further.

Motion Number 51-2016

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Be it Resolved that the Council of the Township of Chatsworth receive the CAO-Clerk report 02-2016 with respect to Household Hazardous Waste days.

And that the Mayor and Clerk be authorized to sign the 2016 Household Hazardous Waste Program Municipal Partnership agreement with the City of Owen Sound.

Carried

9.2 CAO-Clerk report 03-2016 Council Remuneration

The CAO/Clerk presented Council with the 2015 Council Remuneration.

Motion Number 52-2016

Moved by: Shawn Greig

Seconded by: Brian Gamble

Be it Resolved that the Council of the Township of Chatsworth receive the CAO-Clerk report 03-16 with respect to Council remuneration for 2015.

Carried

Council discussed the possibility of amending the Comprehensive Zoning by-law to increasing the size of a permitted second dwelling. A proposed date for public meeting is March 2, 2016 at 9:30 a.m.

Motion Number 53-2016

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth hold a public meeting to address a proposal to increase the size limit of a second dwelling.

Carried

Motion Number 54-2016

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth receive the Report presented by Mike Muffels of GHD dated January 28, 2016 regarding a comparative evaluation of alternative septage management options for the Township of Chatsworth.

Carried

Motion Number 55-2016

Moved by: Scott Mackey

Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth extend the meeting to 12:30 pm.

9.3 Planning Report – Bumstead Haul Route

The Planner Ron Davidson presented to Council a report on the request by GM Blueplan to establish a monitor and repair method for the intended haul route. Ron Davidson along with the Township's consulting firm LEA felt this method was not acceptable

Motion Number 56-2016
Moved by: Shawn Greig
Seconded by: Brian Gamble

Be it resolved that based on LEA consulting comments the Council of the Township of Chatsworth does not support GM BluePlan's proposal to develop a monitor and repair approach to address any increased deterioration of the proposed Bumstead Pit haul route.

Carried

10. Unfinished Business:

Council changed the Agenda and dealt with the HR Committee report first.

10.2 HR Committee

The HR Committee presented Council with the Respect in the Workplace Policy that requires yearly review. The HR Committee recommended no changes to the policy.

Motion Number 57-2016
Moved by: Brian Gamble
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth receive and support the Respect in the Workplace policy as revised February 19, 2014.

Carried

10.1 Proposal for Public Meetings to get public input

Council deliberated on several different ideas to hold a Public Meeting in order for residents to provide positive ideas on future endeavors for the municipality. Council is looking at several different dates to host the Public Meeting.

Motion Number 58-2016
Moved by: Shawn Greig
Seconded by: Elizabeth Thompson

Be it resolved that the council of the Township of Chatsworth hold a Council Breakfast on April 2 in conjunction with a public meeting/forum to hear positive ideas from residents for the future.

Carried

10.3 Municipal Service Board Appointments

The complete By-law will be presented at the next meeting.

10.4 Procedural By-law - Afternoon

This By-Law was deferred to the next Council meeting.

11. New Business:

11.1 Review of Fees & Charges continued

Council deliberated the Fees and Charges By-Law. A minimal amount of changes are to be made including changing the Building Permit Fees to be the same as Grey Highlands. A public meeting is to be held in order for the Public to have input.

11.2 Library Service Agreement with Grey Highlands

The Grey Highlands Public Library presented their 2016 Budget reflecting a slight increase of 1.6%.

Motion Number 59-2016

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it resolved that the Clerk sign the contract with Grey Highlands Public Library board to provide library services in 2016 for a price of \$20,473.

Carried

11.3 Christmas light quotes & recycling bins

Council received quotes for new Christmas lights. Before proceeding with any purchase Council would like to first deliberate with the Village of Chatsworth Main Street improvement group.

Motion Number 60-2016

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth offer the Chatsworth Community Centre to the Grey County Farm Safety on June 11, 2016 free of charge for the kids farm safety event.

Carried

**Motion Number 61-2016
Moved by: Scott Mackey
Seconded by: Brian Gamble**

Be it resolved that the Council of the Township of Chatsworth extend the meeting to 4:30 pm.

Carried

12. Information Items: No business arose from the information items

13. Closed Meeting Session: None

14. Agreements: None

15. By-Laws:

The burn by-law 2016-07 and the wage by law 2016-11 were introduced. The burn by-law will be amended to be more permissive for camp fires

**Motion Number 62-2016
Moved by: Scott Mackey
Seconded by: Brian Gamble**

That By-Law(s) 2016-07, and 2016-11 be introduced and taken as read a first and second time.

Carried

**Motion Number 63-2015
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig**

That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

By-Law 2016-11 Wage rate by-law

Carried

Motion Number 64-2016

**Moved by: Elizabeth Thompson
Seconded by: Shawn Greig**

That By-Law(s) 2016-12 be introduced and taken as read a first and second time.

Carried

**Motion Number 65-2016
Moved by: Shawn Greig
Seconded by: Brian Gamble**

That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

By-Law 2016-12 Confirming By-law

Carried

16. Adjournment:

**Motion Number 66-2016
Moved by: Scott Mackey
Seconded by: Brian Gamble**

Be it resolved that the Council of the Township of Chatsworth adjourn at 4:35 p.m.

Carried

**Original signed by
Mayor, Bob Pringle**

**Original signed by
CAO/Clerk, Will Moore**