



# Township of Chatsworth Council Minutes

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Wednesday November 16, 2016 @ 6:30 p.m.

## Members Present:

Mayor – Bob Pringle  
Councillor – Brian Gamble  
Councillor – Shawn Greig  
Councillor – Elizabeth Thompson  
Regrets Deputy Mayor Scott Mackey

## Staff Present:

CAO/Clerk, Patty Sinnamon  
Water and Administration Coordinator, Carolyn Vlieland-Marx  
Treasurer, Valerie Manning

### 1. Call to Order:

Mayor Pringle called the meeting to order at 6:30 p.m.

### 2. Opening Ceremonies:

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

### 3. Adoption of Agenda

Resolution 2016-39-01  
Moved by: Elizabeth Thompson  
Seconded by: Shawn Greig

Be it resolved that the Council of the Corporation of the Township of Chatsworth adopt the Agenda as circulated. **Carried**

### 4. Disclosure of Pecuniary Interest:

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting.

### 5. Minutes of Previous Meetings:

#### 5.1 Minutes to approve: Council Meeting November 2, 2016

Resolution 2016-39-02  
Moved by: Shawn Greig  
Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth hereby approves the minutes of the November 2, 2016 Regular Council Meeting. **Carried**

5.2 Minutes to approve: Special Council Meeting November 4, 2016

Resolution 2016-39-03

Moved by: Brian Gamble

Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth hereby approves the minutes of the November 4, 2016 Special Council Meeting as amended. **Carried**

**6. Public Meetings:** None

**7. Deputations:**

7.1 Sierra Consultants – Recreation Facilities Review

**8. Accounts:**

Resolution 2016-39-04

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

Be it resolved that the Council of the Township of Chatsworth approve the Accounts in the amount of \$278,697.26. **Carried**

**9. Reports/Recommendations/Quotes/RFP:**

9.1 Fire Report 10-16 – October Activity Report

Resolution 2016-39-05

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth receives FIRE Report 10-16 showing 8 incidents during the month of October 2016 with a fire loss of \$0, 6 training sessions, 2 fire safety inspections, 0 public education events, 9 burn permits issued and 1 burn permit rescinded. **Carried**

9.2 WTR Report 23-16 – Walters Falls Drinking Water Inspection Report

Resolution 2016-39-06

Moved by: Brian Gamble

Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth receives the Water and Administration Coordinator's Report WTR 23-16 and accepts the Walter's Falls Drinking Water System Inspection Report 1-CNNR8 conducted August 24, 2016. **Carried**

9.3 WTR Report 24-16 – Proposed 2017 Water Rates

Resolution 2016-39-07

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth receives the Water and Administration Coordinator's Report WTR 24-16. **Carried**

9.4 Treasurer's Report 12-16 – Actuals to budget to September 30, 2016

Resolution 2016-39-08

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That the Treasurer's Report FIN 12-16 regarding the Departmental Comparison to Budget report to October 31, 2016 be hereby received for information. **Carried**

9.5 CAO Clerk's Report 2016-14 – Damages to Bridge 39 – Sideroad 9A

Resolution 2016-39-09

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

THAT CAO Clerk's Report 2016-14 dated November 16, 2016 regarding damage to Bridge 39 – Sideroad 9A (between Grey Road 3 and Concession 8) be hereby received;

AND FURTHER THAT staff be directed to request WSP Engineering to provide a report on the replacement of Bridge 39, including the most cost effective approach to replacing same. **Carried**

9.6 CAO Clerk's Report 2016-15 – Notice Provision Policy

Resolution 2016-39-10

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2016-15 dated November 16, 2016 regarding the Township of Chatsworth Notice Provision Policy be hereby received;

AND FURTHER that Council hereby adopted Notice Provision Policy GOV-02. **Carried**

**10. Unfinished Business:**

Resolution 2016-39-11

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth retain Harold Sutherland Construction to complete the balance of the Sullivan Landfill project. **Carried**

**11. New Business:**

11.1 Request to Reduce Speed Limit on Concession 8

Resolution 2016-39-12

Moved by: Brian Gamble

Seconded by: Shawn Greig

That Township of Chatsworth Council directs staff to assess Concession 8 and determine if there is a need to reduce the speed limit. **Carried**

11.2 Request for Financial Support – Women’s House Bruce and Grey

The request for financial assistance was noted and filed.

11.3 Request for Support – Santa Claus Parade

Resolution 2016-39-13

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Township of Chatsworth Council supports the request for the Chatsworth Santa Claus Parade to be held on December 17, 2016 by the Chatsworth Agricultural Society.

**Carried**

11.4 SMART Proposed 2017 Operating Budget

Resolution 2016-39-14

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

That Township of Chatsworth Council supports the SMART Proposed 2017 Operating Budget as at October 28, 2016 with the Township of Chatsworth municipal funding amount of \$27,062.08. **Carried**

11.5 SVCA Draft 2017 Budget

Resolution 2016-39-15

Moved by: Brian Gamble

Seconded by: Shawn Greig

That Township of Chatsworth Council supports the SVCA Draft 2017 Budget with a 1.4% municipal levy increase over 2016. **Carried**

11.6 Request for Financial Support – Chatsworth Community Outreach

The request for financial assistance was noted and filed.

**12. Closed Meeting Session:**

Resolution 2016-39-16

Moved by: Shawn Greig

Seconded by: Brian Gamble

THAT Township of Chatsworth Council move into closed session for the approval of minutes of October 19, 2016 and November 2, 2016 closed sessions. **Carried**

**13. Agreements: None**

**14. By-Laws:**

14.1 2016-88 – Dedicated Gas Tax for Transportation Program By-law

Resolution 2016-39-17

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

THAT By-law 2016-88, being a By-law to authorize the Corporation of the Town of Hanover to collect the Dedicated Gas Tax Funds for the Public Transportation Program allocation from the Ministry of Transportation be hereby read a first and second time.

**Carried**

Resolution 2016-39-18

Moved by: Brian Gamble

Seconded by: Shawn Greig

THAT By-law 2016-88, being a by-law to authorize the Corporation of the Town of Hanover to collect the Dedicated Gas Tax Funds for the Public Transportation Program allocation from the Ministry of Transportation be hereby read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

14.2 2016-89 - By-law to Confirm all Actions of Council

Resolution 2016-39-19

Moved by: Brian Gamble

Seconded by: Shawn Greig

That By-law 2016-89 being a by-law to confirm all actions and proceedings of the November 16, 2016 Council meeting be hereby read a first, second and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

**15. Adjournment:**

The Mayor adjourned the meeting at 9:58 p.m.

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Original Signed By  
Mayor Bob Pringle

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Original Signed By  
CAO Clerk Patty Sinnamon