



# Township of Chatsworth Council Minutes

Wednesday October 19, 2016 @ 6:30 p.m.

## Members Present:

Mayor – Bob Pringle  
Deputy Mayor – Scott Mackey  
Councillor – Brian Gamble  
Councillor – Shawn Greig  
Councillor – Elizabeth Thompson

## Staff Present:

CAO/Clerk, Patty Sinnamon  
Water and Administration Coordinator, Carolyn Vlieland-Marx

### 1. Call to Order:

Mayor Pringle called the meeting to order at 6:30 p.m.

### 2. Opening Ceremonies:

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

### 3. Adoption of Agenda:

#### Motion Number 2016-36-01

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as circulated. **Carried**

### 4. Disclosure of Pecuniary Interest:

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting.

### 5. Minutes of Previous Meetings:

#### 5.1 Minutes to approve: Council Meeting October 5, 2016

#### Motion Number 2016-36-02

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

Be it resolved that the Council of the Township of Chatsworth hereby approves the minutes of the October 5, 2016 regular Council Meeting. **Carried**

**6. Public Meetings:**

A Public Meeting was held regarding amending Schedule "A", Water Supply Rates, of By-law 2016-03 to allow for the addition of a Fixed Monthly Charge Category.

**7. Deputations:**

Grace Pasceri of Sky Solar delivered the presentation included in the Agenda package. Council is of the opinion that it is premature to approve the proposed solar project at the Keady Arena at this time, but would consider exploring solar projects in the future, given more time.

**8. Accounts:**

**Motion Number 2016-36-03**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

Be it resolved that the Council of the Township of Chatsworth approve the Accounts in the amount of \$63,564.81. **Carried**

**9. Reports/Recommendations/Quotes/RFP:**

9.1 Building Report for September, 2016-09-16

**Motion Number 2016-36-04**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

That the Report of the Director, Building, Facilities and By-law Services be received for information purposes only. **Carried**

9.2 Fire Report for September, 2016-09-16

**Motion Number 2016-36-05**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

That Council receives Fire Report 09-16 for information purposes only. **Carried**

9.3 WTR 19-16 By-law to Amend Water Supply Rates

**Motion Number 2016-36-06**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

THAT Water and Administration Coordinator WTR Report 19-16 dated October 19, 2016 regarding amending Schedule "A" Water Supply Rates, of By-law 2016-03 to allow for the addition of a Fixed Monthly Charge Category be hereby received. **Carried**

9.4 WTR 20-16 Taylor Heights Subdivision Agreement Amendment

**Motion Number 2016-36-07**

**Moved by: Shawn Greig**

**Seconded by: Brian Gamble**

THAT Water and Administration Coordinator WTR Report 20-16 dated October 19, 2016 regarding Taylor Heights Subdivision Agreement Amendment between Elmira Industrial Land Inc. and the Township of Chatsworth be hereby received;  
AND FURTHER that the Mayor and Clerk be authorized and directed to execute the subdivision amending agreement with Elmira Industrial Land Inc. **Carried**

9.5 WTR 21-16 Clean Water and Waste Water Fund

**Motion Number 2016-36-09**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

THAT Water and Administration Coordinator WTR Report 21-16 dated October 19, 2016 regarding projects for consideration under the Clean Water and Wastewater Fund (CWWF) 2016 be hereby received. **Carried**

**Motion Number 2016-36-10**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

That staff be directed to apply for funding under the clean Water and Wastewater Fund for the Construction of the Water Standpipe – Chatsworth Water System. **Carried**

9.6 CAO Clerk's Report 2016-10 Concession 2 Reconstruction Quotes

**Motion Number 2016-36-11**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

THAT CAO Clerk's Report 2016-10 dated October 19, 2016 regarding tender results for Concession 2 Roadway Reconstruction be hereby received;

AND FURTHER THAT Council accepts the tender submission of E. C. King Contracting in the amount of \$76,879.34 plus HST in the amount of \$9,994.31 for a total contract price of \$86,873.65.

AND FURTHER THAT the OCIF monies be re-allocated to the Concession 2 Roadway Reconstruction Project and that the remaining funds be allocated to Road Reserves. **Defeated**

Council will revisit this project as part of the 2017 budget deliberations.

9.7 CAO Clerk's Report 2016-11 Request for Return of Security Deposit

**Motion Number 2016-36-12**

**Moved by: Brian Gamble**

**Seconded by: Elizabeth Thompson**

THAT CAO Clerk's Report 2016-11 dated October 19, 2016 regarding a request for Release of Security Deposit be hereby received;

AND FURTHER THAT Council hereby authorize the release and return of the security deposit of \$2,000.00 to Graciela Robertson. **Carried**

9.8 CAO Clerk's Report 2016-12 Revisions to Procedural By-law

**Motion Number 2016-36-13**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

THAT CAO Clerk's Report 2016-12 dated October 19, 2016 regarding revisions to the Township's procedural by-law by hereby received;

AND FURTHER THAT the CAO Clerk be directed to prepare a final draft of the procedural by-law, based on the discussions and suggested further revisions at the October 19<sup>th</sup> Council Meeting. **Carried**

**10. Unfinished Business: None**

**11. New Business:**

11.1 Public Meeting – Water Rates

**12. Closed Meeting Session:**

Councilor Thompson declared an indirect pecuniary interest, as she provides accounting services for the engineering firm involved, prior to going into closed session. She did not attend the closed session

Bob Dejong did join Council in closed session.

**Motion Number 2016-36-08**

**Moved by: Scott Mackey**

**Seconded by: Brian Gamble**

THAT Township of Chatsworth Council move into closed session for the following reason: Litigation or Potential Litigation – Shared Services Agreement

AND THAT the following staff remains in attendance: Patty Sinnamon, Carolyn Marx, and member at large Bob Dejong. **Carried**

**Motion Number 2016-36-20**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

That the Corporation of the Township of Chatsworth dispense with the notice provision regarding Closed session meetings.

AND FURTHER THAT Council move into closed session to discuss an identifiable individual including municipal or local board employees. **Carried**

**13. Agreements: None**

**14. By-Laws:**

14.1 2016-81 Being a By-law to authorize execution of an Agreement between Chatsworth and Her Majesty the Queen in Right of Ontario (OCIF Funding Agreement)

**Motion Number 2016-36-14**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

THAT By-law 2016-81, being a by-law to authorize the Mayor and Clerk to execute an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Agriculture, Food and rural Affairs for the provision of the Ontario Community Infrastructure Fund (OCIF) be hereby read a first and second time. **Carried**

**Motion Number 2016-36-15**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

THAT By-law 2016-81, being a by-law to authorize the Mayor and Clerk to execute an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Agriculture, Food and rural Affairs for the provision of the Ontario Community Infrastructure Fund (OCIF) be hereby read a third time, signed by the Mayor and Clerk and sealed with the Corporate seal. **Carried**

14.2 2016-82 Being a By-law to authorize the execution of an subdivision Amending Agreement (Taylor Heights Subdivision)

**Motion Number 2016-36-16**

**Moved by: Shawn Greig**

**Seconded by: Brian Gamble**

THAT By-law 2016-82, being a by-law to authorize the Mayor and Clerk to execute an Amendment to the Sub-divider's Agreement dated July 16, 2008 between Elmira Industrial Land Inc. and the Township of Chatsworth be hereby read a first and second time. **Carried**

**Motion Number 2016-36-17**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

THAT By-law 2016-82, being a by-law to authorize the Mayor and Clerk to execute an Amendment to the Sub-divider's Agreement dated July 16, 2008 between Elmira Industrial Land Inc. and the Township of Chatsworth be hereby read a third time, signed by the Mayor and Clerk and sealed with the Corporate seal. **Carried**

14.3 2016-83 Block 22 Lift Reserve and Open Roadway (Jane Street)

**Motion Number 2016-36-18**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

THAT By-law 2016-83, being a by-law to dedicate land as and establish a public highway in Block 22, Plan 1089 in the Township of Chatsworth hereby read a first and second time. **Carried**

**Motion Number 2016-36-19**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

THAT By-law 2016-83, being a By-law to dedicate land as and establish a public highway in Block 22, Plan 1089 in the Township of Chatsworth hereby read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

14.4 2016-84 Confirmatory By-law

**Motion Number 2016-36-21**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

THAT By-law 2016-84, being a by-law to confirm all actions and proceedings of the October 19<sup>th</sup> Council meeting be hereby read a first, second and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

**15. Adjournment:**

The Mayor adjourned the meeting at 11:58 p.m.

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**Original Signed by  
Mayor Bob Pringle**

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**Original Signed by  
CAO/Clerk Patty Sinnamon**