



# Township of Chatsworth Council Minutes

Wednesday, October 5, 2016

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## **Members Present:**

Mayor – Bob Pringle  
Deputy Mayor – Scott Mackey  
Councillor – Brian Gamble  
Councillor – Elizabeth Thompson  
Councillor – Shawn Greig

## **Staff Present:**

CAO/Clerk, Patty Sinnamon  
Water and Administration Coordinator, Carolyn Vlieland-Marx

### **1. Call to Order:**

Mayor Pringle called the meeting to order at 10:00 a.m.

### **2. Opening Ceremonies:**

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

### **3. Motion Number 2016-35-01**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as circulated. **Carried**

### **4. Disclosure of Pecuniary Interest:**

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting.

### **5. Minutes of Previous Meetings:**

5.1 Minutes to Approve: Council Meeting September 21, 2016

**Motion Number 2016-35-02**

**Moved by: Shawn Greig**

**Seconded by: Elizabeth Thompson**

Be it resolved that the Council of the Township of Chatsworth hereby approves the minutes of the September 21, 2016 regular Council Meeting. **Carried**

**6. Public Meetings:** None

**7. Deputations:**

Sky Solar Presentation on Possible Solar Project – Keady Arena - **Rescheduled**

**Motion Number 2016-35-03**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

That Council hereby permit Bob DeJong to address Council regarding the Bio-Digester and Agreement with SusGlobal. **Carried**

**Motion Number 2016-35-04**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

That the CAO/Clerk be directed to request confirmation in writing from SUS Global that all conditions of the Agreement between the Township of Georgian Bluffs, Township of Chatsworth, and SusGlobal have been satisfied. **Carried**

**8. Accounts:**

**Motion Number 2016-35-05**

**Moved by: Brian Gamble**

**Seconded by: Scott Mackey**

Be it resolved that the Council of the Township of Chatsworth approve the Accounts in the amount of \$319,386.34. **Carried**

**9. Reports/Recommendations/Quotes/RFP:**

9.1 Water Coordinator Report 2016-17 – Taylor Subdivision

**Motion Number 2016-35-06**

**Moved by: Shawn Greig**

**Seconded by: Scott Mackey**

That Water and Administration Coordinators Report WTR 17-16 dated October 5, 2016 regarding the issuance of building permits for Lots 6 & 7 in Taylor Heights Subdivision is hereby received;

AND FURTHER THAT Barry's Construction and Insulation Ltd. be advised in writing that building permits will be available for Lots 6 & 7 providing properly sized plumbing connections, properly sized pressured tanks, and a properly sized domestic water pressure booster pump are installed. The temporary domestic water pressure booster pumps will be provided by the Township of Chatsworth Water Department. **Carried**

9.2 Water Coordinator Report 2016-18 – Monthly Process Report

**Motion Number 2016-35-07**  
**Moved by: Brian Gamble**  
**Seconded by: Scott Mackey**

Be it resolved that the Council of the Township of Chatsworth receives the Water and Administration Co-ordinator's Report WTR 18-16 and accepts the August 2016 OCWA Monthly Process and Compliance Status Report for the Chatsworth and Walters Falls Water Systems. **Carried**

9.3 CAO/Clerk 2016-05 – Request for Access on Unopened Road Allowance

**Motion Number 2016-35-08**  
**Moved by: Elizabeth Thompson**  
**Seconded by: Scott Mackey**

THAT CAO Clerk's Report 2016-05 dated October 5, 2016 regarding a request for access on an unopened road allowance be hereby received. **Carried**

**Motion Number 2016-35-09**  
**Moved by: Elizabeth Thompson**  
**Seconded by: Shawn Greig**

That Township of Chatsworth Council is in support of Joan Hendershott pursuing Option 3 which is to open up and develop the unopen portion of Mill Road at the cost of the developer;

AND that the road be built to Municipal standards, prior to a building permit being issued, from Sideroad 30 along Mill Road to Joan Hendershott's access to property. **Carried**

9.4 CAO/Clerk 2016-06 – Website Committee

**Motion Number 2016-35-10**  
**Moved by: Scott Mackey**  
**Seconded by: Elizabeth Thompson**

THAT CAO Clerk's Report 2016-06 dated October 5, 2016 regarding the Web Site and Notice Provision Committee be hereby received;

AND FURTHER THAT the following individuals be appointed to the Township's Web Site and Notice Provision Committee:

Don Rawls, Trevor Falk, Carolyn Vlieland-Marx, Patty Sinnamon, and Councillor Elizabeth Thompson;

AND FURTHER THAT the attached Web Site and Notice Provision Committee Terms of Reference be hereby approved. **Carried**

9.5 CAO/Clerk 2016-07 – OCIF Top Up Grant – Recommended Projects

Road Superintendent Brad Thake joined the Council meeting.

**Motion Number 2016-35-11**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

THAT CAO Clerk's Report 2016-07 dated October 5, 2016 regarding recommended projects for the OCIF Top Up Grant Application be hereby received. **Carried**

Council had a lengthy discussion on the projects approved as part of the 2016 budget and clarified the following

Concession 2 S (from Sideroad 60 to the Glenelg/HollandTownline) – Staff are to proceed with having the Conservation lands transferred to the municipality. The CAO is to follow up as to whether the survey work has been completed. Staff will remove the hill and stockpile the sand on our own site nearby. Staff are then to bring forward a report at a later date with cost estimates and scope of work for completing the road work which includes information on whether an EA process is required. Council will then determine what other works may or may not be completed on this roadway.

Concession 2 between Grey Road 40 and Highway 10 – Staff indicated that a request for quotation has been issued. If the project comes in over the approved amount of \$30,000.00, a report shall be submitted with a recommendation as to where the additional funding will come from.

Concession 8 construction work – Council agreed that there will be no surface treatment applied. Construction work will be completed and gravel applied. This project is being tendered now with a construction start in the spring of 2017.

Sideroad 10 and Perdue Road – This project includes pulverizing and then applying tar and chip and can proceed as per Council instructions.

**Motion Number 2016-35-12**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

That the Township of Chatsworth Council direct staff to make an application for an OCIF Grant for reconstruction of Concession 10 from Grey County Road 40 to Highway 10 (Berkeley). **Carried**

9.6 CAO/Clerk 2016-08 – Requested Conferences and Memberships

**Motion Number 2016-35-13**  
**Moved by: Elizabeth Thompson**  
**Seconded by: Scott Mackey**

THAT CAO Clerk's Report 2016-08 dated October 5, 2016 regarding CAO requested memberships for 2017 be hereby received;

AND FURTHER THAT Council approves the following memberships to be paid on behalf of CAO Clerk Patty Sinnamon:

Association of Municipal Managers, Clerks and Treasurers (AMCTO)  
Ontario Municipal Administrators, Clerks and Treasurers Association (OMAA)  
Economic Developers' Council of Ontario (EDCO)

AND FURTHER THAT the CAO Clerk be permitted to attend the following conferences:

ROMA, EDCO, OMAA (Spring and Fall Conferences). **Carried**

9.7 CAO/Clerk 2016-09 – Request for Donation – Royal Canadian Legion Br. 105

**Motion Number 2016-35-14**  
**Moved by: Scott Mackey**  
**Seconded by: Elizabeth Thompson**

THAT CAO Clerk's Report 2016-09 dated October 5, 2016 regarding a request for donation submitted by the Royal Canadian Legion Branch 464 (Chatsworth) be hereby received;

AND FURTHER THAT Chatsworth Council hereby approves a donation of \$500.00 to the Royal Canadian Legion Branch 464 to assist with their 70<sup>th</sup> Anniversary Celebrations to be held in the spring of 2017. **Carried**

**10. Unfinished Business:** None

**11. New Business:**

Notice of Public Meeting to be held on October 19, 2016 to Amend Schedule "A" Bylaw 2016-03, Water Supply Rates, to allow for the addition of a Fixed Month Charge Category

**Motion Number 2016-35-15**  
**Moved by: Elizabeth Thompson**  
**Seconded by: Brian Gamble**

That the Township of Chatsworth supports the Owen Sound and North Grey Union Public Library Resolution 80-16 to extend full library services to all residents of Meaford

on the same basis as the existing agreement with the former Sydenham Township and other Union partners for the duration of the existing Union Library Agreement. **Carried**

**12. Closed Meeting Session:**

**Motion Number 2016-35-16**  
**Moved by: Brian Gamble**  
**Seconded by: Scott Mackey**

That the Township of Chatsworth dispense with the notice provision regarding Closed session meetings.

AND FURTHER THAT Council move into closed session to discuss an identifiable individual including municipal or local board employees. **Carried**

**13. Agreements:** None

**14. By-Laws:**

14.1 2016-79 Zoning By-law, being a by-law to amend By-law 2015-61 (Lot 16, Concession 9 – Thompson) **Deferred**

14.2 2016-80 Confirmatory By-law

**Motion Number 2016-35-18**  
**Moved by: Elizabeth Thompson**  
**Seconded by: Brian Gamble**

That By-law 2016-80 being a by-law to confirm all actions of the proceedings of the Township of Chatsworth at the October 5, 2016 meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate seal.  
**Carried**

**15. Adjournment:**

The Mayor adjourned the meeting at 3:25 p.m.

Original Signed By  
Mayor Bob Pringle

Original Signed By  
CAO Clerk Patty Sinnamon