



# Township of Chatsworth Council Minutes

Wednesday, September 21, 2016

## **Members Present:**

Mayor – Bob Pringle  
Councillor – Brian Gamble  
Councillor – Elizabeth Thompson  
Councillor – Shawn Greig  
Regrets – Deputy Mayor Scott Mackey

## **Staff Present:**

CAO/Clerk, Patty Sinnamon  
Deputy Clerk, Grace Nayler

### **1. Call to Order:**

Mayor Pringle called the meeting to order at 6:30 p.m.

### **2. Opening Ceremonies:**

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

### **3. Motion Number 464-2016**

**Moved by: Shawn Greig**  
**Seconded by: Brian Gamble**

**Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as presented.**

**Carried**

### **4. Disclosure of Pecuniary Interest:**

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting.

### **5. Minutes of Previous Meetings:**

5.1 Minutes to Approve: Council Meeting September 7, 2016

**Motion Number 465-2016**

**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth approve the minutes of September 7, 2016 regular Council Meeting.**

**Carried**

**6. Public Meetings:** None

**7. Deputations:**

7.1 7:00 p.m. – Royal Canadian Legion Septic System - Cancelled

**8. Accounts:**

**Motion Number 466-2016**

**Moved by: Elizabeth Thompson**

**Seconded by: Brian Gamble**

**Be it resolved that the Council of the Township of Chatsworth approve the Accounts in the amount of \$167,479.62.**

**Carried**

**9. Reports/Recommendations/Quotes/RFP:**

9.1 CAO/Clerk 2016-01 Report – Accountability and Transparency

The CAO/Clerk presented Council with an Accountability and Transparency Policy that acknowledges that the Township is responsible for providing good government in an accountable way.

**Motion Number 467-2016**

**Moved by: Shawn Greig**

**Seconded by: Brian Gamble**

**THAT CAO/Clerk's Report 2016-01 dated September 21, 2016 regarding the adoption of an Accountability and Transparency Policy is hereby received;**

**AND FURTHER THAT Township of Chatsworth acknowledges that it is responsible for providing good government for its stakeholders in an accountable and transparent manner;**

**AND FURTHER THAT Township of Chatsworth Council hereby approves the attached Accountability and Transparency Policy GOV-01.**

**Carried**

9.2 CAO/Clerk 2016-02 Report – Quotations for the Supply of Salt

Council was presented with quotes for the supply of salt for winter road conditions.

**Motion Number 468-2016**

**Moved by: Shawn Greig**

**Seconded by: Elizabeth Thompson**

**THAT CAO/Clerk's Report 2016-02 dated September 21, 2016 regarding quotations received for the supply and delivery of salt is hereby received;**

**AND FURTHER THAT Township of Chatsworth hereby approves the purchase of**

salt from Compass Minerals at a cost of \$71.15 per tonne.

**Carried**

9.3 CAO/Clerk 2016-03 Report – South East Grey Community Health Centre Use of Chatsworth Community Centre Board Room

A report was brought to Council for the South East Grey Community Centre to use the Chatsworth Community Centre Board Room on October 21, 2016 for its flu clinic.

**Motion Number 469-2016**

**Moved by: Shawn Greig**

**Seconded by: Elizabeth Thompson**

**THAT CAO/Clerk's Report 2016-03 dated September 21, 2016 regarding a request by South East Grey Community Health Centre to use the Chatsworth Community Centre Board room be hereby received;**

**AND FURTHER THAT Township of Chatsworth hereby approves the request of South East Grey Community Centre to use the Chatsworth Community Centre Board room on October 21, 2016 for its annual flu clinic at no cost.**

**Carried**

9.4 CAO/Clerk 2016-04 Quotations for Mixing, Loading and Hauling of Sand/Salt

Council was presented with quotes to mix, load and haul sand to the Township's Road Depot Sand Domes for the winter season.

**Motion Number 470-2016**

**Moved by: Shawn Greig**

**Seconded by: Brian Gamble**

**THAT CAO/Clerk's Report 2016-04 dated September 21, 2016 regarding quotations received for the mixing, loading and hauling of sand/salt is hereby received;**

**AND FURTHER THAT Township of Chatsworth hereby approves quotation received from R.F. King Excavating in the amount of \$4.27 for both West and East Yards.**

**Carried**

9.5 Finance Report FIN 10-16 – Department Comparison June 30, 2016

The Treasurer presented Council with a Departmental Comparison of the Budget to Actuals to the end of June, 2016.

**Motion Number 471-2016**

**Moved by: Elizabeth Thompson**

**Seconded by: Brian Gamble**

**THAT the Treasurer's Report FIN 10-16 regarding the Departmental Comparison to Budget Draft Report to June 30, 2016 be hereby received for information.**

**Carried**

9.6 Finance Report FIN 11-16 – Estimated Savings Related to new Waste Contract

The Treasurer presented Council with a report showing the savings that are being experienced with the new Waste Contract.

**Motion Number 472-2016**

**Moved by: Shawn Greig**

**Seconded by: Brian Gamble**

**That Treasurer's Report FIN 11-19 regarding the Estimated saving related to the new Waste Contract be hereby received for information.**

**Carried**

9.7 Deputy Clerk Report 05-16 Christmas Party

The Deputy Clerk presented Council with a report on the Christmas Party that is normally held annually.

**Motion Number 473-2016**

**Moved by: Shawn Greig**

**Seconded by: Elizabeth Thompson**

**That the Deputy Clerk's report 05-16 dated September 21, 2016 regarding the Christmas Party be received;**

**AND FURTHER THAT the Council of the Township of Chatsworth direct staff to arrange a Christmas Party near the end of November 26, 2016.**

**Carried**

**10. Unfinished Business :**

10.1 West Back Line Culverts

The Quotes for the West Back Line that were deferred at the last Council meeting on September 7, 2016 were brought forward for Council to deliberate providing them with more information

**Motion Number 474-2016**

**Moved by: Brian Gamble**

**Seconded by: Elizabeth Thompson**

**THAT Township of Chatsworth hereby approves quotation received from Seeley & Arnill in the amount of \$45,248.80 for culvert work on the West Back Line.**

**Carried**

**11. New Business:**

11.1 NEC Request G/R/2016-2017/9122

An NEC request to build a House, Outbuilding and Studio were brought to Council for their comments to the NEC.

**Motion Number 475-2016**

**Moved by: Elizabeth Thompson**

**Seconded by: Shawn Greig**

**THAT the Council of the Township of Chatsworth has no objection to the NEC application of Chris and Arlene Saunders being permit number G/R/2016-2017/9122.**

**Carried**

**12. Closed Meeting Session:**

**Motion Number 482-2016**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth do now go into Closed Session to discuss an item related to:**

**Personal Matters about identifiable individuals(s), including municipal or local board employees Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25.**

- i) Minutes of the September 7, 2016 closed session meeting**
- ii) CAO Clerk's Confidential Report CAO 02 – Retirement of Deputy Clerk.**

**Carried**

**13. Agreements:**

13.1 Leanne Bayne-Loucks Townhouse Development Agreement

Through the Planning Act a Site Plan Control Agreement is to be signed by Leanne Bayne-Loucks for a complex where the road is extending out from the dead end on Jane Street.

**14. By-Laws:**

**Motion Number 476-2016**  
**Moved by: Brian Gamble**  
**Seconded by: Elizabeth Thompson**

**That By-Law(s) 2016-65 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 477-2016**  
**Moved by Shawn Greig**  
**Seconded by Elizabeth Thompson**

**That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2016-65 Parking By-Law**

**Carried**

**Motion Number 478-2016**  
**Moved by: Shawn Greig**  
**Seconded by: Elizabeth Thompson**

**That By-Law(s) 2016-73 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 479-2016**  
**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2016-73 Building Code Act**

**Carried**

**Motion Number 480-2016**  
**Moved by: Shawn Greig**  
**Seconded by: Brian Gamble**

**That By-Law(s) 2016-77 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 481-2016**  
**Moved by: Shawn Greig**  
**Seconded by: Elizabeth Thompson**

That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

**By-Law 2016-77    Leanne Bayne-Loucks Agreement**

**Carried**

**Motion Number 483-2016  
Moved by: Brian Gamble  
Seconded by: Shawn Greig**

That By-Law(s) 2016-78 be introduced and taken as read a first and second time.

**Carried**

**Motion Number 484-2016  
Moved by: Elizabeth Thompson  
Seconded by: Shawn Greig**

That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

**By-Law 2016-78    Confirming by-Law September 21, 2016**

**Carried**

**15. Adjournment:**

**Motion Number 485-2016  
Moved by: Elizabeth Thompson  
Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth adjourn at 8:24 p.m.**

**Carried**

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**Original Signed by  
Mayor, Bob Pringle**

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**Original Signed By  
CAO/Clerk, Patty Sinnamon**