



# Township of Chatsworth Council Minutes

Wednesday, September 7, 2016

## **Members Present:**

Mayor – Bob Pringle  
Deputy Mayor – Scott Mackey  
Councillor – Brian Gamble  
Councillor – Elizabeth Thompson  
Councillor – Shawn Greig

## **Staff Present:**

CAO/Clerk, Patty Sinnamon  
Deputy Clerk, Grace Nayler

### **1. Call to Order:**

Mayor Pringle called the meeting to order at 10:00 a.m.

### **2. Opening Ceremonies:**

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

### **3. Motion Number 437-2016**

**Moved by: Scott Mackey**  
**Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as presented.**

**Carried**

### **4. Disclosure of Pecuniary Interest:**

Mayor Pringle reminded Council members to disclose any pecuniary interest that may arise during the course of the meeting. Councillor Elizabeth Thompson declared a pecuniary interest with Deputation 7.3 BioDigester Report

### **5. Minutes of Previous Meetings:**

5.1 Minutes to Approve: Council Meeting August 17, 2016

**Motion Number 438-2016**

**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth approve the minutes of August 17, 2016 regular Council Meeting.**

**Carried**

**6. Public Meetings:** None

**7. Deputations:**

7.1 10:00 a.m. – MPAC

MPAC attended Council to give an update on delivering the 2016 assessment for the 2017 Taxation Year.

7.2 10:45 a.m. - Crystal Ferguson South East Grey Community Health Centre

Crystal Ferguson attended Council to give an update on Health Kids and the Community challenges that the Health Unit is faced with.

7.3 11:00 a.m. - Bob DeJong Biodigester Report

Bob DeJong attended Council to update everyone on the progress of the Biodigester.

Councillor Thompson declared an indirect pecuniary interest as she provides accounting services for the engineering firm that is involved with the Biodigester. Councillor Thompson remained for the public information and did not participate in the discussion or vote on the decision.

7.4 11:15 a.m. – Williamsford CC Board of Management Lightning Strike

The Williamsford Community Centre attended Council to discuss a lightning strike that resulted in damage to the Air Conditioner and Heat Pump Unit.

**Motion Number 439-2016**

**Moved by: Elizabeth Thompson**

**Seconded by: Brian Gamble**

**Be it resolved that the Council of the Township of Chatsworth provide a one time grant to the Williamsford Community Centre in the amount of \$2,000.00.**

**Carried**

**8. Accounts:**

**Motion Number 440-2016**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth approve the Accounts in the amount of \$186,073.35.**

**Carried**

**9. Reports/Recommendations/Quotes/RFP:**

9.1 Water Coordinator OCWA Report August, 2016

The Water Coordinator report was presented to Council showing the results of the Monthly Process and Compliance Report for the month of July, 2016.

**Motion Number 441-2016**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

**Be it resolved that the Council of the Township of Chatsworth receive the July 2016 OCWA Monthly Process and Compliance Report for the Chatsworth and Walters Falls Water Systems.**

**Carried**

9.2 Quotes Chatsworth CC Furnace

The Chatsworth Arena Manager provided two quotes for a furnace for the Chatsworth Community Centre.

**Motion Number 442-2016**

**Moved by: Scott Mackey**

**Seconded by: Brian Gamble**

**Be it resolved that the Council of the Township of Chatsworth accept the quote of Air Tech Mechanical in the amount of \$4,395.00 for a furnace for the Chatsworth Community Centre.**

**Carried**

9.3 Culverts

Culvert quotes were received for three projects. The Paisley Drive project, the Williams Lake Project and the West Back Line Project.

**Motion Number 455-2016**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth accept the quote of Seeley and Arnill for culvert replacements in for work on the Williams Lake Culvert in the amount of \$13,868.00 and Paisley Drive in the amount of \$21,228.00 and defer the West Back Line project until further information is available.**

**Carried**

**Motion Number 456-2016**  
**Moved by: Scott Mackey**  
**Seconded by: Elizabeth Thompson**

**Be it resolved that the Council of the Township of Chatsworth commit a one time grant of \$2,000.00 to the Holland Centre Ball Diamond towards upgrades.**

**Carried**

9.4 Roads Report 15-16 Watch for Children Sign

A Roads report was brought forward to Council regarding Watch for Children signs that have been requested on Sideroad 1.

**Motion Number 444-2016**  
**Moved by: Scott Mackey**  
**Seconded by: Shawn Greig**

**Whereas the Lead Hand Sullivan Depot of the Township of Chatsworth believes it is advantageous to install “Watch for Children” signs along Sideroad 1 east of Grey Road 3 in the former Township of Sullivan;**

**And Whereas the cost to supply and erect Watch for Children signs is normally born by the requester;**

**Therefore be it resolved that the Council of the Township of Chatsworth accept the Lead Hand Sullivan Depot’s recommendation and report RDS 15-16 and install two new signs at the cost of the owner requesting the signs.**

**Carried**

**Motion Number 443-2016**  
**Moved by: Elizabeth Thompson**  
**Seconded by: Scott Mackey**

**Be it resolved that the Council of the Township of Chatsworth do now go into Committee of the Whole.**

**Carried**

9.5 Fire Report 08-16 August Activity Report

The Fire Chief presented Council with the August, 2016 report with 10 incidents, a fire loss of \$0, 4 training sessions, 1 fire safety inspection, 0 public education events and 6 burn permits.

**Motion Number 445-2016**  
**Moved by: Brian Gamble**  
**Seconded by: Shawn Greig**

**Be it resolved that Council receives FIRE report 06-16 showing 10 incidents during the month of August 2016 with a fire loss of \$0, 4 training sessions, 1 fire safety inspection, 0 public education events and 6 burn permits issued.**

**Carried**

9.6 Building Report Month of August, 2016

The CBO reported that 15 building permits for the month of August, 2016 have been issued with a total construction value of \$832,750.00.

**Motion Number 446-2016**

**Moved by: Elizabeth Thompson**

**Seconded by: Scott Mackey**

**Be it resolved that the Report of the Director, Building, Facilities and By-Law Services be received for information purposes only.**

**Carried**

**10. Unfinished Business :**

10.1 OCIF funding re-design

The Ontario Community Infrastructure Fund has been announced. An update design is now available for Municipalities to apply for called a Top-up Component. Staff were directed to come up with several different projects that can be reviewed.

10.2 GM Blueplan Municipal Drain Maintenance Schedule

Ian Eriksen of GM Blueplan reported on a schedule of drainage inspections that should take place over the next four years.

**Motion Number 447-2016**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth accept the proposal of GM Blueplan, Ian Eriksen, to schedule maintenance inspections of the Municipal Drains in the municipality based on a 4 year schedule.**

**Carried**

10.3 Volunteer Members for the Website and Notice Policy

Council discussed advertising for volunteer members from the public to join a committee that will review the Notice By-Law and the Website Policy. Applications will be accepted until September 16, 2016.

**Motion Number 448-2016**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

**That the Council of the Township of Chatsworth direct staff to advertise on the website for two volunteers to sit on a Website & Notice Policy Committee;**

**And that any interested parties submit applications to the Township through a Letter of Interest;**

**And that the Letter of Interest be submitted no later than 1:00 p.m. on September 16, 2016.**

**Carried**

10.4 Update by Mayor on the Flood

The Mayor provided Council on an update on the Flood.

**11. New Business:**

11.1 Brian Gamble Saugeen Valley Report

Brian Gamble provided Council with a new Policy document that the Saugeen Valley Conservation Authority have compiled for Council to peruse and make any suggestions that they may have.

11.2 Ministry of Ag & Food Wildlife Damage Compensation & Ravens

The Ministry of Ag & Food have been rejecting Raven claims. A letter to the Municipality stating that a Raven claim could not be accepted due to the fact that there were no pictures of the calf's feet. Staff wanted Council to be aware that rejection of these claims are happening on a regular basis.

11.3 Cat Grader 734 Motor Repairs

The 2008 Cat Grader is in need of motor work repairs. The cost of the repairs will be between \$10,000 and \$12,000.00.

**Motion Number 449-2016**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it resolved that the Roads Lead Hand for the Holland depot be directed to go ahead with motor repairs for the Cat Grader 734 in the amount of \$10,000 - \$12,000.**

**Carried**

11.4 Load, Haul, Mix Winter Sand

Council were presented with an offer to load, haul, mix and stack winter sand from Harold Sutherland for the same price as last year.

**Motion Number 453-2016**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it resolved that the Council of the Township of Chatsworth direct staff to call for quotes to load, haul, mix and stack winter sand.**

**Carried**

**Motion Number 454-2016**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

**Be it resolved that the Council meeting be extended to 4:30 p.m.**

**Carried**

**12. Closed Meeting Session:**

**Motion Number 451-2016**

**Moved by: Scott Mackey**

**Seconded by: Elizabeth Thompson**

**Be it resolved that the Council of the Township of Chatsworth do now go into Closed Session to discuss an item related to:**

**Personal Matters about identifiable individuals(s), including municipal or local board employees Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25.**

**Carried**

**Motion Number 452-2016**

**Moved by: Shawn Greig**

**Seconded by: Brian Gamble**

**Be it resolved that Council do now leave Closed Session.**

**Carried**

**13. Agreements:**

13.1 Canada 150 Amending Agreement

The Canada 150 Agreement has been amended to allow for the purchase of a compressor for the Chatsworth Community Centre replacing the request for ball lights.

**Motion Number 450-2016**

**Moved by: Brian Gamble**

**Seconded by: Shawn Greig**

**Be it resolved that the council of the Township of Chatsworth direct the Mayor and Deputy Clerk to sign the Ontario 150 Community Celebration Program applications for a Christmas Past celebration event and the Desboro Strawberry Supper Fireworks celebration event.**

**Carried**

13.2 Connecting Link Agreement

A yearly agreement with MTO is required to be processed for winter maintenance on the connecting link.

**14. By-Laws:**

**Motion Number 457-2016**

**Moved by: Scott Mackey**

**Seconded by: Shawn Greig**

**That By-Law(s) 2016-74 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 458-2016**

**Moved by Brian Gamble**

**Seconded by Elizabeth Thompson**

**That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2016-74 Canada 150 Amending Agreement**

**Carried**

**Motion Number 459-2016**

**Moved by: Brian Gamble**

**Seconded by: Elizabeth Thompson**

**That By-Law(s) 2016-75 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 460-2016**



**Moved by: Shawn Greig**  
**Seconded by: Scott Mackey**

**That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2016-75 Connecting Link Agreement**

**Carried**

**Motion Number 461-2016**  
**Moved by: Elizabeth Thompson**  
**Seconded by: Scott Mackey**

**That By-Law(s) 2016-76 be introduced and taken as read a first and second time.**

**Carried**

**Motion Number 462-2016**  
**Moved by: Shawn Greig**  
**Seconded by: Brian Gamble**

**That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.**

**By-Law 2016-76 Confirming by-Law September 7, 2016**

**Carried**

**15. Adjournment:**

**Motion Number 463-2016**  
**Moved by: Shawn Greig**  
**Seconded by: Brian Gamble**

**Be it resolved that the Council of the Township of Chatsworth adjourn at 4:29 p.m.**

**Carried**

---

**Original Signed by  
Mayor, Bob Pringle**

---

**Original Signed by  
CAO/Clerk, Patty Sinnamon**