

**Chatsworth Police Services Board**

**January 15, 2004 - 10:00 am**

**MINUTES**

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**A regular meeting of the Chatsworth Police Services Board was held on the above date.**

**Present: Board Members Bill Coke, Bob Elliot, Cornelius Vlieland, Acting Inspector Mark Van Landuyt, Police Chief Superintendent A.G. Parkin and Grace Nayler, Secretary**

**The Oath of Office was administered to the newly appointed member of the Chatsworth Police Services Board: Cornelius Vlieland**

**Declaration of Pecuniary Interest**

**Election of Chairperson**

**At this time the secretary opened nominations for the position of chairperson.**

**Cornelius Vlieland nominated Bob Elliot for Chairperson. Bob Elliot accepted the nomination. Bill Coke seconded the nomination. No other nominations were**

**Bob Elliot was acclaimed to the position of Chairperson.**

**Election of Vice Chairperson**

**The Chairperson Bob Elliot then opened for nominations for the position of Vice-Chairperson.**

**Cornelius Vlieland nominated Bill Coke. Bill Coke accepted the nomination. The Nomination was seconded by Bob Elliot.**

**Bill Coke was acclaimed to the position of Vice-Chairperson.**

**Call to Order**

**Appointment of Board Secretary**

**The appointment of the Board Secretary was addressed at this time.**

**Moved by Howard Greig**

**Seconded by Bob Elliot**

**THAT Grace Nayler be appointed Secretary of the Police Services Board for the Township of Chatsworth.**

**Carried.**

**Report Presentation: Grey County Ontario Provincial Police**

At this time Acting Inspector Mark Van Landuyt introduced Phil Duffield, Police Services Advisor and thanked him for attending.

Mr. Duffield presented the Board with a Draft document for Police Service Boards as a guideline and information tool.

Mr. Duffield advised the Board on the following:

- Suggested that the Board should consider running meetings in the same structure as Council Meetings.
- To consider using the resources of PSB Boards neighbouring Chatsworth PSB.
- That PSB meetings are open and should be advertised.
- That websites such as The Ontario Civilian Commission on Police Services [www.occps.on.ca](http://www.occps.on.ca) and membership in the Ontario Association of Police Service Boards could be of great value to the Board.
- Advised that training development is underway and training is scheduled to be offered in the fall with hopes that this area will be set for a Pilot training site.

Acting Inspector Van Landuyt reviewed the Chatsworth Police Services Report by the Grey County Ontario Provincial Police for the Period of April 2003.

Acting Inspector Van Landuyt advised the Board on the following:

- That the report bases information on the Grey County area for some criteria and that other criteria refers exclusively to Chatsworth Township.
- Statistics on page 3 are specific to the Township of Chatsworth. A further breakdown of information is given for the former Townships and former Village regarding Calls for Service statistics.
- There is a very active uniformed Auxiliary Policing Program in place and that they give freely of their time to help the OPP.
- The Marine Program has been expanded with a goal of providing a 7 day a week full time service from now until the end of September. The Board requested that the OPP have access to the boat launches at both Williams Lake and McCullough Lake and requested that two sets of keys be given to the OPP.

The Board is to consider having an award program for an OPP officer each year.

### Information Correspondence

Information was provided by Acting Inspector Van Landuyt clarifying that the cost of the OPP contract is based on calls for service basis. The 2002 report stating the hours provided above the required minimum has no effect on the estimated requirement for the 2003 policing costs.

Parking of large trucks on Alexandra Street in the Village of Chatsworth blocking traffic was addressed. The Board was advised to inform the OPP immediately through the use of the Communication Centre so that an officer can be dispatched immediately. A uniformed officer needs to attend to deal directly with the problem.

Discussion on increasing Speed Limits on Municipal highways was held. It was decided that Municipal Highway Speed Limits should remain as is.

**New Business**

Acting Inspector Van Landuyt informed the Board of a Grant opportunity that will be made available by the Province to fund new Police Officers on a 50% cost basis. The Board was advised that consideration of an application for the grant could be of economical value in expanding OPP service delivery and warned the Board that time restrictions often apply when grants of this nature are offered. The Board was advised that application for the grant would have to be through the Township of Chatsworth Municipal Council.

Acting Inspector Van Landuyt informed the Board that the continued vacancy for Detachment Commander is still progressing through the Selection Committee process.

Moved by Bob Elliot

Seconded by Howard Greig

THAT Cornelius Vlieland be endorsed as representative to the Selection Committee for the purpose of selecting the Detachment Commander for the Grey County O.P.P.

Carried.

Moved by Howard Greig

Seconded by Bob Elliot

THAT the Chatsworth Police Services Board be given an Honorarium each meeting that is equal to that of the Council of the Township of Chatsworth members.

Carried.

Moved by Howard Greig

Seconded by Bob Elliot

THAT any meetings held other than normal work hours the secretary shall be paid on the same basis as the Chatsworth Police Service Board members.

Carried.

**Next Meeting**

The next meeting date for the Chatsworth PSB was set for June 19<sup>th</sup> 2003 at 10:00 am in the Township of Chatsworth Council Chambers. All future meetings will be set at the next meeting scheduled for every second month.

**Adjournment**

Moved by Bob Elliot

Seconded by Howard Greig

THAT the Chatsworth Police Services Board adjourn at 12:20 pm.

Carried.

