

# Township of Chatsworth

## Council Minutes

Wednesday December 4, 2019 @ 9:00 a.m.

### Members Present:

Mayor - Scott Mackey  
Deputy Mayor - Brian Gamble  
Councillor - Diana Rae  
Councillor - Elizabeth Thompson  
Councillor - Shawn Greig

### Staff Present:

CAO Clerk, Patty Sinnamon  
Deputy Clerk, Carolyn Marx  
Operations Manager, Jamie Morgan  
Planner, Ron Davidson

#### 1. Call to Order

Mayor Mackey called the meeting to order at 9:00 a.m.

#### 2. Opening Ceremonies - O Canada and Moment of Reflection

Mayor Mackey invited members of Council to join him in O Canada followed by a moment of reflection before proceeding with the Council Meeting.

#### 3. Open Forum - There were no speakers for Open Forum

#### 4. Adoption of Agenda

Resolution 2019-32-01  
Moved by: Shawn Greig  
Seconded by: Brian Gamble

That Council adopt the Agenda as amended to include a Presentation/Delegation by the Williamsford Community Centre Board (Agenda Item 11.2.) and a Closed Session (Agenda item 18). **Carried**

#### 5. Declaration of Pecuniary Interest - No Pecuniary Interests were declared

#### 6. Confirmation of Minutes

Resolution 2019-32-02  
Moved by: Diana Rae  
Seconded by: Shawn Greig

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on November 20, 2019 be confirmed as recorded; and

Further that the closed session minutes of the November 20, 2019 meeting of Chatsworth Council and the November 20, 2019 closed session minutes of the Joint meeting with The Township of Georgian Bluffs be hereby confirmed a recorded (closed session minutes circulated under separate cover). **Carried**

#### 7. Matters Arising from Minutes - There were no matters arising from the Minutes

#### 8. Public Meetings (Statutory and Non-Statutory)

8.1 Zoning Amendment Application Z06/2019 Maluskie Farm Equipment  
Part Lot 11, Concession 7, Former Geographic Township of Sullivan  
Now in the Township of Chatsworth

8.2 Zoning Amendment Application Z07/2019 Wayne Maluskie  
Part Lot 11, Concession 7, Former Geographic Township of Sullivan  
Now in the Township of Chatsworth, 136261 Grey Road 40

#### 9. Matters Arising from Public Meetings

Resolution 2019-32-03  
Moved by: Diana Rae  
Seconded by: Brian Gamble

THAT Zoning Amendment Application Z06/2019 Maluskie Farm Equipment and Z07/2019 Wayne Maluskie be referred to Committee of the Whole for discussion. **Carried**

**10. Introduction of By-laws – First and Second Reading**

There were no By-laws

**11. Committee of the Whole**

Resolution 2019-32-04

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Council now go into Committee of the Whole. **Carried**

**11.1 Consent Agenda**

Resolution 2019-32-05

Moved by: Brian Gamble

Seconded by: Diana Rae

That the Consent Agenda items be hereby received for information. **Carried**

**11.2 Presentations/Delegations (Pre-Registered)**

Celeste Eickholdt, Chair of the Williamsford Community Centre Board presented concerns regarding clarification to the bar and Liquor License for the Williamsford Community Centre. Questions included whether the Municipality has Host Liquor Liability Insurance for volunteers, attendance of the bar manager, roles of curling club members and Board of Management members, and liabilities with alcohol related incidents. CAO Clerk gave an overview of the legislation and AGCO regarding the Liquor License. The Williamsford Community Centre Board will solicit others whom would like to be appointed to the Board and whom hold SMART Serve to work at the bar and provide to the Township. Council directed Staff to co-ordinate a meeting with the Board of Management regarding roles and responsibilities.

**11.3 Matters Arising from Presentations/Delegations**

**11.4 Staff Reports and Verbal Updates from Staff**

a) Planning Report 2019-05 Re: Maluskie Farm Equipment Zoning Amendment Application

Resolution 2019-32-06

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Planners Report 2019-05 be hereby received; and

Further that Committee of the Whole recommends to Council the approval of the Zoning Bylaw Amendment Application for Part Lot 11, Concession 7, former Geographic Township of Sullivan, now in the Township of Chatsworth, Owner(s): Maluskie Farm Equipment; and

Further that staff be directed to prepare the necessary by-law to give effect to the application.

**Carried**

b) Planning Report 2019-06 Re: Wayne Maluskie Zoning Amendment Application

Resolution 2019-32-07

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

That Planners Report 2019-06 be hereby received; and

Further that Committee of the Whole recommends to Council the approval of the Zoning Bylaw Amendment Application for Part Lot 11, Concession 7, former Geographic Township of Sullivan, now in the Township of Chatsworth, Owner: Wayne Maluskie; and

Further that staff be directed to prepare the necessary by-law to give effect to the application.

**Carried**

c) CAO Clerk 2019-34-Request from Arran-Elderslie Joint Fire Board - Use of Modernization Funding

Resolution 2019-32-08

Moved by: Shawn Greig

Seconded by: Diana Rae

That CAO Clerk's Report 2019-34 regarding a request from the Arran-Elderslie Joint Fire Board regarding the use of Modernization funding be hereby received; and Further that Committee of the Whole recommends to Council that the Township of Chatsworth contribute the sum of \$6,843.55 representing 50% of the cost of a 22 Kw Generac Auto Start Natural Gas/Propane Generator and hook up; and

Further that the funds be allocated to the one-time Services Modernization Funding for Small and Rural Communities. **Carried**

d) CAO Clerk 2019-35 - Boundary Agreement with Grey Highlands

Resolution 2019-32-09

Moved by: Brian Gamble

Seconded by: Shawn Greig

That CAO Clerk's Report 2019-35 regarding a draft Boundary Agreement with the Municipality of Grey Highlands be hereby received; and

Further that Committee of the Whole recommends to Council that the draft Boundary Agreement be adopted and directs staff to prepare a by-law for final approval at the December 18, 2019 Council meeting. **Carried**

### Staff Verbal Updates

The CAO Clerk provided a verbal update on the following:

- Light up the Night – Fire Department will be doing hotdogs, entertainment by Owen Sound Twirlettes and unveiling of conceptual drawings of new Multi-Use Community Hub Facility
- Building and Fundraising Committees will be putting a float into the Parade
- MMAH Report based on high, moderate, and low risk – a couple of categories have been reduced from moderate to low.
- Auditors coming next week and working through general ledger and journal entries for year end

The Operations Manager provided a verbal update on the following:

- New grader arrived and older grader gone
- Tree trimming, plowing, winter maintenance and drainage in McCullough Lake
- Recreation centres all staffed and provided with cell phones
- Working through the Condition Assessments, addressed Health and Safety issues, with other items being addressed in the Capital 2020 budget
- Christmas lights on tree not working – Staff directed to purchase industrial Christmas lights for the Tree up to \$6,000

### 11.5 Consideration of By-laws

There were no By-laws

### 11.6 Items Requiring Direction

There were no Items

### 11.7 Items Requiring Discussion including Items Removed from Consent Agenda

There were no items requiring discussion or removed from the Consent Agenda.

### 11.8 Rise and Report from Committee of the Whole

Resolution 2019-32-10

Moved by: Diana Rae

Seconded by: Shawn Greig

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

**12. Adopt Action of Council in Committee of the Whole:**

Resolution 2019-32-11

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to the recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

**13. Third Reading of By-Laws**

There were no By-laws

**14. Notices of Motion**

Councillor Rae provided a Notice of Motion regarding holding a Smart Serve course.

Resolution 2019-32-12

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That with the Christmas lights on the Cenotaph Christmas Tree are not working; and Whereas Council deems this to be a timely and sensitive matter;

Therefore Chatsworth Council authorize Staff to purchase and have installed Christmas lights on the Cenotaph Christmas Tree to an amount of \$6,000. **Carried**

**15. Notice Provision**

Regular Meetings January 2020 Date Change

**16. Tracking Sheet**

There was no Tracking Sheet

**18. Closed Meeting**

Resolution 2019-32-13

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Council move into closed session to discuss matters about:

18.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose RE: 2016 Flood Relief

**Carried**

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

**19. Confirmatory By-law**

Resolution 2019-32-14


Moved by: Diana Rae

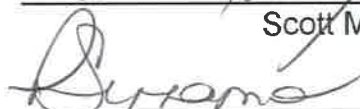
Seconded by: Brian Gamble

That By-law 2019-79 being a by-law to confirm all actions and proceedings of the December 4, 2019 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

**20. Adjournment**

The Mayor adjourned the meeting at 12:05 p.m.

  
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Scott Mackey, Mayor

  
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Patty Sinnamon, CAO Clerk