

# Township of Chatsworth

## Council Minutes

Wednesday December 18, 2019 @ 6:30 p.m.

### Members Present:

Mayor - Scott Mackey  
Deputy Mayor - Brian Gamble  
Councillor - Diana Rae  
Councillor - Elizabeth Thompson  
Councillor - Shawn Greig

### Staff Present:

CAO Clerk, Patty Sinnamon  
Deputy Clerk, Carolyn Marx  
Operations Manager, Jamie Morgan  
Fire Chief, Mike Givens

#### 1. Call to Order

Mayor Mackey called the meeting to order at 6:30 p.m.

#### 2. Opening Ceremonies - O Canada and Moment of Reflection

Mayor Mackey invited members of Council to join him in O Canada followed by a moment of reflection before proceeding with the Council Meeting.

#### 3. Open Forum - There were no speakers for Open Forum

#### 4. Adoption of Agenda

Resolution 2019-34-01

Moved by: Brian Gamble

Seconded by: Shawn Greig

That Council adopt the Agenda as circulated. **Carried**

#### 5. Declaration of Pecuniary Interest - No Pecuniary Interests were declared

#### 6. Confirmation of Minutes

Resolution 2019-34-02

Moved by: Shawn Greig

Seconded by: Diana Rae

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on December 4, 2019 and the Public Meeting minutes held on December 4, 2019 be confirmed as recorded; and

Further that the closed session minutes of the December 4, 2019 meeting of Chatsworth Council be hereby confirmed as recorded (closed session minutes circulated under separate cover). **Carried**

#### 7. Matters Arising from Minutes

There were no matters arising from the Minutes

#### 8. Public Meetings (Statutory and Non-Statutory)

There were no Public Meetings.

#### 9. Matters Arising from Public Meetings

#### 10. Introduction of By-laws – First and Second Reading

Resolution 2019-34-03

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

2019-83 Zoning Amendment Z06 2019 Maluskie Farm Equipment  
2019-84 Zoning Amendment Z07 2019 Wayne Maluskie **Carried**

**11. Committee of the Whole**

Resolution 2019-34-04

Moved by: Brian Gamble

Seconded by: Shawn Greig

That Council now go into Committee of the Whole. **Carried**

**11.1 Consent Agenda**

Resolution 2019-34-05

Moved by: Diana Rae

Seconded by: Shawn Greig

That the Consent Agenda items be hereby received for information. **Carried**

Resolution 2019-34-06

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That Council move into closed session to discuss matters about:

18.2 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose Re: Flood Relief Funds

**Carried**

Mr. & Mrs. Greg Stephens were invited into Closed Session.

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

**11.2 Presentations/Delegations (Pre-Registered)**

Due to the Closed Session timeline Terry McKay was unable to make his presentation to Council and will be invited to another Council Meeting.

**11.3 Matters Arising from Presentations/Delegations**

**11.4 Staff Reports and Verbal Updates from Staff**

a) Fire Chief Report FD2019-16 November 2019 Monthly Fire Department Report

Resolution 2019-34-07

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

THAT Fire Chief's Report 2019-16 dated December 18, 2019 regarding the November 2019 Activity Report be hereby received for information. **Carried**

b) Operations Manager Report PW2019-21 One Ton Dually and Aluminum Dump Body

Resolution 2019-34-08

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Public Works Report PW2019-21 dated December 18, 2019 regarding the results of RFT 2019-04 for a One Ton Dually and Aluminum Dump Body be received;

And Further that Committee of the Whole recommend Council approve the purchase of a new 2020 Ford F350 4WD Regular Cab and Chassis including the Aluminum Power Dump Body from Hanna Motor Sales Co. Ltd. in the amount of \$57,976.00 plus applicable taxes.

**Carried**

c) Operations Manager Report PW2019-22 Sullivan Landfill Transfer Station

Resolution 2019-34-09

Moved by: Diana Rae

Seconded by: Brian Gamble

That Public Works Report PW2019-22 dated December 18, 2019 regarding the Sullivan Landfill Transfer Station be received;

AND FURTHER THAT Committee of the Whole recommend Council approve the commissioning of the new Sullivan Landfill Transfer Station effective December 18, 2019 under the current agreement with Waste Management;

AND FURTHER THAT Committee of the Whole recommend Council approve the disposal of the Sullivan Landfill Transfer Station and the Sullivan Curbside collection to the Waste Management depot in Mount Forest effective December 18, 2019. **Carried**

d) CAO Clerk 2019-38 - Modernization and Efficiency Funding

Resolution 2019-34-10

Moved by: Diana Rae

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2019-38 regarding one time provincial funding "Modernization and Efficiency Funding" be hereby received;

AND FURTHER THAT Committee of the Whole recommends Council direct the funding in the amount of \$591,846 received under the Modernization and Efficiency program be transferred to a new "Modernization and Efficiency" reserve account. **Carried**

e) CAO Clerk 2019-39 Cannabis Legalization Implementation Fund

Resolution 2019-34-11

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2019-39 regarding one time provincial funding "Cannabis Legalization Implementation Fund" be hereby received;

AND FURTHER THAT Committee of the Whole recommend Council direct the funding in the amount of \$15,000.00, received under the Cannabis Legalization Implementation Fund, to be transferred to a new "Cannabis Implementation" reserve account. **Carried**

f) CAO Clerk 2019-40 2020 Proposed Salary Grid

Resolution 2019-34-12

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

THAT CAO Clerk's Report 2019-40 regarding a proposed Cost of Living Allowance (COLA) be hereby received;

AND FURTHER THAT Committee of the Whole recommend to Council the approval of the COLA increase for 2020 at the rate of 1.7% for both employees and members of Council and that staff be directed to prepare and present the necessary By-laws to give effect to the increase at the next Council meeting. **Carried**

### Staff Verbal Updates

There were no verbal updates from Staff.

### 11.5 Consideration of By-laws

Resolution 2019-34-13

Moved by: Brian Gamble

Seconded by: Shawn Greig

That By-law 2019-83 and 2019-84 be referred to Council for consideration.

2019-83 Zoning Amendment Z06 2019 Maluskie Farm Equipment

2019-84 Zoning Amendment Z07 2019 Wayne Maluskie **Carried**

### 11.6 Items Requiring Direction

There were no Items

### 11.7 Items Requiring Discussion including Items Removed from Consent Agenda

There were no items requiring discussion or removed from the Consent Agenda.

### 11.8 Rise and Report from Committee of the Whole

Resolution 2019-34-14

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

**12. Adopt Action of Council in Committee of the Whole:**

Resolution 2019-34-15

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to the recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

**13. Third Reading of By-Laws**

Resolution 2019-34-16

Moved by: Diana Rae

Seconded by: Shawn Greig

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

2019-83 Zoning Amendment Z06 2019 Maluskie Farm Equipment

2019-84 Zoning Amendment Z07 2019 Wayne Maluskie **Carried**

**14. Notices of Motion**

**15. Notice Provision**

Regular Meetings January 2020 Date Change

**16. Tracking Sheet**

There was no Tracking Sheet

**18. Closed Meeting**

Resolution 2019-34-17

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That Council move into closed session to discuss matters about:

18.1 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board

Re: Haul Route Agreement

**Carried**

Operations Manager, Jamie Morgan remained for Closed Session.

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

**19. Confirmatory By-law**

Resolution 2019-34-18

Moved by: Brian Gamble

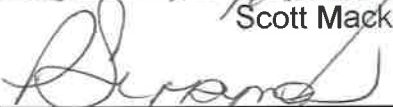
Seconded by: Shawn Greig

That By-law 2019-85 being a by-law to confirm all actions and proceedings of the December 18, 2019 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

**20. Adjournment**

The Mayor adjourned the meeting at 9:43 p.m.

  
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Scott Mackey, Mayor

  
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Patty Sinnamon, CAO Clerk