

Township of Chatsworth

Council Minutes

Wednesday March 4, 2020 @ 9:00 a.m.

Members Present:

Mayor - Scott Mackey
Deputy Mayor - Brian Gamble
Councillor - Diana Rae
Councillor - Elizabeth Thompson
Councillor - Shawn Greig

Staff Present:

CAO Clerk, Patty Sinnamon
Operations Manager, Jamie Morgan
Fire Chief, Mike Givens

1. Call to Order

Mayor Mackey called the meeting to order at 9:00 a.m.

2. Opening Ceremonies - O Canada and Moment of Reflection

Mayor Mackey invited members of Council to join him in O Canada followed by a moment of reflection before proceeding with the Council Meeting.

3. Open Forum – none registered

4. Adoption of Agenda

Resolution 2020-07-01
Moved by: Brian Gamble
Seconded by: Shawn Greig

That Council adopt the Agenda as circulated with the addition of an item under New Business regarding the Biodigester. **Carried**

5. Declaration of Pecuniary Interest - Councillor Thompson declared an indirect conflict of interest with regard to the new business item discussion on the Biodigester as she provides accounting services for the engineering firm (GSS Engineering) involved in the operation of the Biodigester.

6. Confirmation of Minutes

Resolution 2020-07-02
Moved by: Shawn Greig
Seconded by: Diana Rae

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on February 19, 2020 be confirmed as recorded. **Carried**

7. Matters Arising from Minutes

There were no matters arising from the Minutes

8. Public Meetings (Statutory and Non-Statutory)

There were no Public Meetings.

9. Matters Arising from Public Meetings

10. Introduction of By-laws – First and Second Reading

Resolution 2020-07-03
Moved by: Brian Gamble
Seconded by: Diana Rae

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

- a) By-law 2020-17 Deeming By-law Sowerby
- b) By-law 2020-18 Agreement – Grey Highlands Public Library Board
- c) By-law 2020-19 Agreement – City of Owen Sound – Household Hazardous Waste Program **Carried**

11. Committee of the Whole

Resolution 2020-07-04

Moved by: Diana Rae

Seconded by: Shawn Greig

That Council now go into Committee of the Whole. **Carried**

11.1 Consent Agenda

Resolution 2020-07-05

Moved by: Shawn Greig

Seconded by: Brian Gamble

That the Consent Agenda items be hereby received for information with the removal of the Accounts Payable to allow for questions. **Carried**

11.2 Presentations/Delegations (Pre-Registered) - none

11.3 Matters Arising from Presentations/Delegations - none

11.4 Staff Reports and Verbal Updates from Staff

a) CBO Report 2020-03 – Revised Building Dept. Stats for 2019

Resolution 2020-07-06

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT CBO Report 2020-03 regarding Revised Building Department activity for Q4-2019 be hereby received for information. **Carried**

b) Fire Chief Report – 2020-03 January, 2020 Activity Report

Resolution 2020-07-07

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

THAT Fire Chief's Report 2020-03 dated March 4, 2020 regarding the January, 2020 Activity Report be hereby received for information. **Carried**

d) CAO Clerk's Report 2020-07 – Year End Transfers to Reserves and 2019 Statement of Reserves and Reserve Funds be hereby received;

Resolution 2020-07-08

Moved: Elizabeth Thompson

Seconded by: Diana Rae

AND FURTHER that the Committee of the Whole recommends to Council the following year-end transfers to Reserves:

\$50,000.00 from Sidewalk Budget to Roads Capital Reserves (0100-2515)

\$34,500.00 to Economic Development Reserve (0100-2512)

\$25,000.00 to Chatsworth Cemetery Reserve (new account)

\$5,000.00 to Working Capital Reserve **Carried**

e) **Verbal Department Updates**

Fire Chief Givens indicated that recruit training is commencing on Saturday, with 4 new recruits participating.

Operations Manager Jamie Morgan discussed staffing levels in the Parks and Recreation Department. Council agreed to permit Jamie to proceed with advertising for a full time worker in the department. One half of the full time equivalent is already in prior year's budget.

Mr. Morgan also indicated he would like to proceed with some of his tenders, pre-budget approval, being Structure 12, Conc. 4 culvert, Sd 30 Causeway. Council had no concerns with this request and verbally provided approval.

The CAO Clerk provided a verbal update on the following:

Karmen Krueger will be starting March 16 as our new Treasurer.

The Chatsworth and District Agricultural Society has offered to partner with the Township in promoting the new community hub in its fall fair book. The theme of the fair this year is "Looking to the Future". The Fundraising Committee will submit a photo of the architectural design and information about donations to be included in the book.

The fundraising Committee is hosting its next event on April 18th in Key.

11.5 Consideration of By-laws

Resolution 2020-07-09

Moved by: Shawn Greig

Seconded by: Diana Rae

That the following By-laws be referred to Council for consideration.

By-law 2020-17 – Deeming By-law – Sowerby

By-law 2020-18 – Agreement with Grey Highlands Public Library Board

By-law 2020-19 – Agreement with City of Owen Sound – Household Hazardous Waste Program

Carried

11.6 Items Requiring Direction - none

11.7 Items Requiring Discussion including Items Removed from Consent Agenda

11.8 Rise and Report from Committee of the Whole

Resolution 2020-07-10

Moved by: Diana Rae

Seconded by: Shawn Greig

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

12. Adopt Action of Council in Committee of the Whole:

Resolution 2020-07-11

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to the recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

13. Third Reading of By-Laws

Resolution 2020-07-12

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

By-law 2020-17 – Deeming By-law – Sowerby

By-law 2020-18 – Agreement with Grey Highlands Public Library Board

By-law 2020-19 – Agreement with City of Owen Sound – Household Hazardous Waste Program

Carried

14. Notices of Motion

Councillor Greig indicated that he would be bringing a motion forward to the next Council meeting to request staff explore the costs and feasibility of providing free wi-fi services at the community centres.

15. Notice Provision

16. Tracking Sheet – There are no changes to the Tracking Sheet

17. Other Business

Councillor Thompson restated her indirect conflict of interest and left the Council Chambers.

Mayor Mackey provided an update to Council on the recent discussions at the Biodigester joint Board meeting. CAO Patty Sinnamon is to obtain a copy of the 2016/2016? Conestogo Rovers Report and circulate it to Chatsworth Council as well as to Georgian Bluffs to review. Council discussed some of the questions that they would pose to the joint board at the March 13th meeting:

- What does decommissioning the Biodigester look like in terms of costs, the condition of the equipment at a point in time (is there value to some of the equipment).
- What are the operating costs of the lagoon without the biodigester
- Georgian Bluffs staff are looking into some of the definitions in the funding agreement
- If one party wishes to exit the agreement, what are the cost implications and can in be done, given the funding agreement.
- Georgian Bluffs indicated that they are having some discussions with another party as a party – who is the partner

Mayor Mackey also provided information on the recent joint Holland/Markdale Waste Committee. The committee is reviewing/updating the agreement to reflect a more accurate sharing of costs based on tonnage.

18. Closed Meeting – none

19. Confirmatory By-law

Resolution 2020-03-18

Moved by: Diana Rae

Seconded by: Brian Gamble

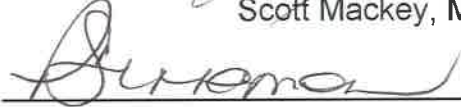
That By-law 2020-20 being a by-law to confirm all actions and proceedings of the March 4, 2020 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

20. Adjournment

The Mayor adjourned the meeting at 11:30 a.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk