

## Township of Chatsworth

### Special Emergency Council Meeting Minutes

Monday March 16, 2020 @ 5:30 p.m.

#### Members Present:

Mayor - Scott Mackey  
Deputy Mayor - Brian Gamble  
Councillor - Diana Rae  
Councillor - Elizabeth Thompson  
Councillor - Shawn Greig

#### Staff Present:

CAO Clerk, Patty Sinnamon  
Operations Manager, Jamie Morgan  
Fire Chief Mike Givens

#### 1. Call to Order

Mayor Mackey called the meeting to order at 2:00 p.m.

This emergency meeting is called pursuant to the provisions of the Township of Chatsworth's notice provision policy Gov-02, where a meeting of Council may be called which in the opinion of the Clerk, in consultation with the Mayor is considered urgent or extraordinary occasions arise, which could affect the health and well-being of the residents of the Township of Chatsworth. Notice requirements are hereby waived pursuant to Section 9 of the Notice Provision Policy.

#### 2. Adoption of Agenda

Resolution 2020-09-01

Moved by: Shawn Greig

Seconded by: Brian Gamble

That the content of the Emergency Council Agenda for March 16, 2020 be adopted as presented. **Carried**

#### 3. Declaration of Pecuniary Interest - None

#### 4. Emergency Management of Covid-19

Mayor Mackey advised Council that the Township's Emergency Management Control Group met earlier in the day.

The direction from the Control group is to close all recreation facilities effective immediately. Staff at the arena will continue to work and will be taking the ice out.

The Administration office will be closed to the public immediately to protect both staff and public. Most municipalities are limiting the number of staff working together to reduce the spread of the virus.

The Control Group will continue meeting as needed.

Council also discussed Council meetings and felt that for the time being all Council and committee meetings are cancelled until further notice.

#### 5. Closed Meeting

Resolution 2020-09-02

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That Council move into closed session to discuss matters about:

5.1 Employee Negotiations re: Employee Compensation during COVID-19 **Carried**

Upon resuming in open session, Mayor Mackey confirmed that the only matters discussed in closed were those matters appearing on the agenda.

#### 6. Staff Reports

Operations Manager Jamie Morgan requested that in light of the decision to cancel council meetings and the closed session discussion, that his two tender reports be considered. Council verbally granted this and adjourned for ten minutes to allow the Clerk to bring the two reports forward. The reports are also published on the agenda for March 18<sup>th</sup>, which is now cancelled.

6.1 Public Works Report PW2020-02

Resolution 2020-09-03

Moved: Shawn Greig

Seconded: Brian Gamble

THAT Public Works Report PW2020-02 dated March 18, 2020 regarding tender results for 2020 Maintenance Gravel be received;

AND FURTHER THAT Committee of the Whole recommend that Council award the 2020 Maintenance Gravel tender to Harold Sutherland Construction Ltd. In the amount of \$4.00 per tonne plus applicable taxes for load and placement of South Half of the former Sullivan Township and the amount of \$12.25 per tonne plus applicable taxes for supply, load and place on the south half of the former Holland Township. **Carried**

6.2 Public Works Report PW2020-03

Resolution 2020-09-04

Moved: Brian Gamble

Seconded: Elizabeth Thompson

THAT Public Works Report PW2020-03 dated March 18, 2020 in regards to Liquid Dust Suppression be received;

AND FURTHER THAT Committee of the Whole recommend that Council award the 2020 Liquid Dust Suppression tender to Da-Lee Dust Control Limited in the amount of \$0.255 per litre plus applicable taxes for Liquid 35% CaC12 and to Pollard Distribution INC. in the amount of \$0.093 per litre plus applicable taxes for Other Liquid Calcium/Mag. 20%.

**7. By-laws**

Resolution 2020-09-03

Moved by: Brian Gamble

Seconded by: Diana Rae

That Council give first, second and third reading to By-law 2020-21, being a by-law to appoint a Treasurer for the Township of Chatsworth. **Carried**

**8. Confirmatory By-law**

Resolution 2020-09-04


Moved by: Shawn Greig

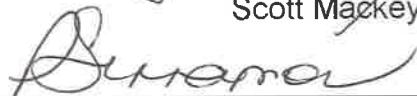
Seconded by: Brian Gamble

That by-law 2020-22 being a by-law to confirm the proceedings of the emergency meeting of Council held March 16, 2020, be hereby read a first, second and third time and passed this 16<sup>th</sup> day of March, 2020. **Carried**

**6. Adjournment**

The Mayor adjourned the meeting at 7:00 p.m.

  
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Scott Mackey, Mayor

  
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Patty Sinnamon, CAO Clerk