

Township of Chatsworth

Digital Council Meeting Minutes Wednesday April 1, 2020 @ 9:00 a.m.

Members Present:

Mayor - Scott Mackey
Deputy Mayor - Brian Gamble
Councillor - Diana Rae
Councillor - Elizabeth Thompson
Councillor - Shawn Greig

Staff Present:

CAO Clerk, Patty Sinnamon
Deputy Clerk, Carolyn Marx
Treasurer, Karmen Krueger
Operations Manager, Jamie Morgan
Fire Chief, Mike Givens

1. Call to Order

Mayor Mackey called the meeting to order at 9:25 a.m.

2. Opening Ceremonies were dispensed with.

3. Adoption of Agenda

Resolution 2020-11-01

Moved by: Diana Rae

Seconded by: Shawn Greig

That Council adopt the Agenda as circulated with the addition of an item under. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

4. Declaration of Pecuniary Interest

Mayor Mackey asked members of Council if they had any declarations.

Deputy Mayor Brian Gamble - No

Councillor Shawn Greig - No

Mayor Scott Mackey - No

Councillor Diana Rae - No

Councillor Elizabeth Thompson - No

5. Confirmation of Minutes

Resolution 2020-11-02

Moved by: Brian Gamble

Seconded by: Diana Rae

That the minutes of the Special Council Meetings of February 26, 2020, March 11, 2020 as amended, March 16, 2020, and March 25, 2020 as amended, and the Council Meeting in Committee of the Whole and Council Session held on March 4, 2020 as amended, be confirmed as recorded. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

6. Matters Arising from Minutes

Councillor Thompson brought forward the March 4, 2020 direction to hire a full time worker in the Parks and Recreation Department in light of the current Covid-19 pandemic. Operations Manager Jamie Morgan noted that this was a permanent full time position and that the hiring of the position was necessary.

7. Public Meetings (Statutory and Non-Statutory)

There were no Public Meetings.

8. Matters Arising from Public Meetings

9. Introduction of By-laws – First and Second Reading

Resolution 2020-11-03

Moved by: Diana Rae

Seconded by: Brian Gamble

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

2020-25 Temporary Borrowing By-law

2020-26 Adopt 2020 Operating and Capital Budget

Carried

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

10. Committee of the Whole

Resolution 2020-11-04

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Council now go into Committee of the Whole. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

11.1 Consent Agenda

Resolution 2020-11-05

Moved by: Shawn Greig

Seconded by: Diana Rae

That the Consent Agenda items be hereby received for information with the exception of 11.1a Accounts Payable, 11.1d Walters Falls Community Centre Board, 11.1d ii) Williamsford Playground Update Feb 2020, 11.1e i) Town of Hanover Resolution - SMART Resolution Service Amalgamation. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

11.2 Presentations/Delegations (Pre-Registered) - none

11.3 Matters Arising from Presentations/Delegations - none

11.4 Staff Reports and Verbal Updates from Staff

a) FD2020-04 - February 2020 Monthly Fire Department Report

Resolution 2020-11-06

Moved by: Shawn Greig

Seconded by: Diana Rae

That Fire Chief's Report 2020-04 dated March 18, 2020 regarding the February 2020 Activity Report be hereby received for information. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

b) PW2020-04 Half Ton Truck

Resolution 2020-11-07

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Public Works Report PW2020-04 dated April 01, 2020 in regards to Half Ton Pickup Truck Request for Quotes be received;

And Further That the Committee of the Whole recommend that Council award the Half Ton Pickup Truck Request for Quotes to Hanna Motor Sales Co. Ltd. in the amount of \$40,571.00 plus applicable taxes. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

c) PW2020-05 Concession 4 Culverts

Resolution 2020-11-08

Moved: Diana Rae

Seconded by: Brian Gamble

That Public Works Report PW2020-05 dated April 01, 2020 in regards to the replacement of two (2) culverts on Concession 4 (former Sullivan Township) during the Enbridge Project be received;

And Further that Committee of the Whole recommend to Council that both the north culvert (between McCullough Lake Road and Sideroad 5), and the south culvert south of East Park Road on Concession 4 be replaced as part of the Enbridge Project, with the Township's total cost to be \$140,000.00 plus applicable taxes. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

d) CAO Clerk Report - 2020 Operating and Capital Budget

Resolution 2020-11-09

Moved: Elizabeth Thompson

Seconded by: Brian Gamble

WHEREAS Council has publicly deliberated the proposed 2020 budget;

AND WHEREAS ON February 13, 2020, the Township did post the Notice of Special meetings, including a Notice of Public Meeting to Consider Adoption of the 2020 Municipal Budget on April 1, 2020.

AND DUE TO THE COVID-19 pandemic, it is not appropriate to host a face to face public meeting;

NOW THEREFORE Council enacts the following:

THAT CAO Clerk's Report 2020-08 regarding the 2020 draft budget be hereby received;

AND FURTHER THAT Council waive the requirements of a public meeting to consider the Adoption of the 2020 Budget;

AND FURTHER THAT Committee of the Whole recommends to Council the adoption of the 2020 Budget as presented. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

e) Verbal Department Updates

Fire Chief Givens

New recruits successfully passed practical and written tests and are now responding to calls Practices have been adjusted due to Covid-19; discontinued physical training and doing on-line training; weekly hall cleaning completed through clean crews of 5.

Operations Manager Jamie Morgan

Staffing still 50% alternate days – brushing/grading
Landfill staff provided with PPE – Fire Chief provided training session
Ice out of arena and starting cleanup of parks
Bridge on Elder Lane – tenders due April 2, 2020 and will be brought to next Council Meeting
Conditions of roads and potentially investigating alternate maintenance gravel

Treasurer Karmen Krueger

Getting familiar in the last several weeks
Working with auditors and year end audit has been deferred to April 27 – likely more of a remote audit process
Working on Council reports - penalty and interest on taxes and water, operational policy updates for initiatives to move forward
Accounts payable voucher - county issued several weeks ago and school board are pending
Installments and due dates leave due dates and waive principal and interest for 90 days

CAO Clerk

Covid-19 planning act applications guidelines, staff working on day to day. Building Department staff are working from home and are able to complete plans examination and inspections
County CAO meeting with County Solicitor on discussion on enforcement of provincial orders – agreements with individuals does not extend to enforce provincial orders solutions
By-law Appointment for Fire Chief to enforce Provincial Orders under the Emergency Act
Staff screening to come to work – washing hands upon arrival, process with mail, staff have been provided with sanitizer, gloves, precautions, deliveries. Staff understand that they wouldn't come in if they have cough, cold, fever.
Process in place if there is a death in the community. Funerals home and directors limited to funerals of no more then 10, defer funeral services to a later date.

11.5 Consideration of By-laws

Resolution 2020-11-10

Moved by: Shawn Greig

Seconded by: Diana Rae

That the following By-laws be referred to Council for consideration.

2020-25 Temporary Borrowing By-law

2020-26 Adopt 2020 Operating and Capital Budget

Carried

Councillor Thompson requested the amount of the 2020 Operating and Capital Budget be recorded:

Revenues:	\$-5,922,526.00
Expenses:	<u>\$11,809,679.57</u>
Net Levy:	\$ 5,887,153.57

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson – Yes

Councillor Thompson noted that Development Charges were included in the budget. The Clerk noted that a Staff Report would be brought forward prior to monies being expensed.

Councillor Greig noted that costs for the Walters Falls Community Centre and the Williamsford Community Centre Playground were also included in the budget. The Clerk noted that a Staff Report would be brought forward prior to monies being expensed.

11.6 Items Requiring Direction

a) Grey County Federation of Agriculture – Letter of Support Bill 156

Resolution 2020-11-11

Moved: Elizabeth Thompson

Seconded by: Brian Gamble

That Township of Chatsworth Council support Bill 156: Security from Trespass and Protecting Food Safety Act to protect farms and keep farm and food supply safe. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

b) County of Grey – Gathering for 2020

Resolution 2020-11-12

Moved: Diana Rae

Seconded by: Shawn Greig

That Township of Chatsworth Council accept the County of Grey invitation to make a presentation to County Council on the strengths and priorities of the Township on Thursday September 24, 2020 at 10:00 a.m. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson – Yes

c) Massie Community Centre - Tax Relief Request

Resolution 2020-11-13

Moved: Elizabeth Thompson

Seconded by: Shawn Greig

That the Township of Chatsworth provide relief to the Massie Community Centre for the 2020 municipal tax portion of the property taxes;

And Further that a grant for the county and education tax portion be provided;

And Further that the grant come from Grants to Others. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson – Yes

d) Bell – Letter of Support High Speed Internet

Resolution 2020-11-14

Moved: Diana Rae

Seconded by: Elizabeth Thompson

That Township of Chatsworth Council support the Bell Application to the CRTC Broadband Fund. **Carried**

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

11.7 Items Requiring Discussion including Items Removed from Consent Agenda

Resolution 2020-11-15

Moved: Shawn Greig
Seconded by: Diana Rae

That the following Agenda Items be introduced for discussion: 11.1a Accounts Payable, 11.1di) Walters Falls Community Centre Board, 11.1d ii) Williamsford Playground Update Feb 2020, 11.1e i) Town of Hanover Resolution - SMART Resolution Service Amalgamation.

Carried

Deputy Mayor Brian Gamble - Yes
Councillor Shawn Greig - Yes
Mayor Scott Mackey - Yes
Councillor Diana Rae - Yes
Councillor Elizabeth Thompson – Yes

Resolution 2020-11-16

Moved: Elizabeth Thompson
Seconded by: Shawn Greig

That the following Consent Agenda items be hereby received for information 11.1a Accounts Payable, 11.1di) Walters Falls Community Centre Board, 11.1d ii) Williamsford Playground Update Feb 2020. **Carried**

Deputy Mayor Brian Gamble - Yes
Councillor Shawn Greig - Yes
Mayor Scott Mackey - Yes
Councillor Diana Rae - Yes
Councillor Elizabeth Thompson – Yes

Resolution 2020-11-17

Moved: Diana Rae
Seconded by: Shawn Greig

That Township of Chatsworth Council support the Town of Hanover Resolution requesting Saugeen Mobility and Regional Transit (SMART) to explore the amalgamation of specialized transit services within Grey and Bruce Counties and transition to a County wide operation to potentially reduce transit duplication and develop transit efficiencies.

Defeated

Deputy Mayor Brian Gamble - No
Councillor Shawn Greig – No
Mayor Scott Mackey - Yes
Councillor Diana Rae - Yes
Councillor Elizabeth Thompson – No

11.8 Rise and Report from Committee of the Whole

Resolution 2020-11-18

Moved by: Brian Gamble
Seconded by: Shawn Greig

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

Deputy Mayor Brian Gamble - Yes
Councillor Shawn Greig - Yes
Mayor Scott Mackey - Yes
Councillor Diana Rae - Yes
Councillor Elizabeth Thompson – Yes

12. Adopt Action of Council in Committee of the Whole:

Resolution 2020-11-19

Moved by: Elizabeth Thompson
Seconded by: Diana Rae

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to approved recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

Deputy Mayor Brian Gamble - Yes
Councillor Shawn Greig - Yes
Mayor Scott Mackey - Yes
Councillor Diana Rae - Yes
Councillor Elizabeth Thompson – Yes

13. Third Reading of By-Laws

Resolution 2020-11-20
Moved by: Elizabeth Thompson
Seconded by: Brian Gamble

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

2020-25 Temporary Borrowing By-law
2020-26 Adopt 2020 Operating and Capital Budget
Carried

Deputy Mayor Brian Gamble - Yes
Councillor Shawn Greig - Yes
Mayor Scott Mackey - Yes
Councillor Diana Rae - Yes
Councillor Elizabeth Thompson – Yes

14. Notices of Motion

At the March 4, 2020 Councillor Greig indicated that he would be bringing a motion forward to the next Council meeting to request staff explore the costs and feasibility of providing free wi-fi services at the Community Centres. In light of the Covid-19 and the cancellation of the March 18, 2020 Council Meeting Councillor Greig's motion will be brought forward to the next Council Meeting.

15. Notice Provision

16. Tracking Sheet – There are no changes to the Tracking Sheet

17. Other Business

Mayor Mackey updated Council Members on the EMC Group and discussions held with our Amish Community and Provincial communications during the pandemic.

18. Closed Meeting – none

19. Confirmatory By-law


Resolution 2020-03-21
Moved by: Shawn Greig
Seconded by: Elizabeth Thompson

That By-law 2020-27 being a by-law to confirm all actions and proceedings of the April 1, 2020 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

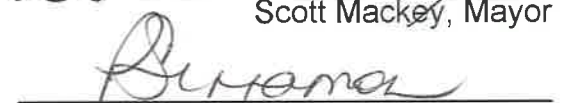
Deputy Mayor Brian Gamble - Yes
Councillor Shawn Greig - Yes
Mayor Scott Mackey - Yes
Councillor Diana Rae - Yes
Councillor Elizabeth Thompson – Yes

20. Adjournment

The Mayor adjourned the meeting at 12:06 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk