

## Township of Chatsworth

### Digital Council Meeting Minutes

Wednesday May 20, 2020 @ 6:30 p.m.

#### Members Present:

Mayor - Scott Mackey  
Deputy Mayor - Brian Gamble  
Councillor - Diana Rae  
Councillor - Elizabeth Thompson  
Councillor - Shawn Greig

#### Staff Present:

CAO Clerk, Patty Sinnamon  
Deputy Clerk, Carolyn Marx  
Treasurer, Karmen Krueger  
Operations Manager, Jamie Morgan  
Fire Chief, Mike Givens

#### 1. Call to Order

Mayor Mackey called the meeting to order at 6:30 p.m.

#### 2. Opening Ceremonies

Mayor Mackey called for a moment of reflection before proceeding with the Council Meeting.

#### 3. Open Forum - There were no speaker requests for Open Forum.

#### 4. Adoption of Agenda

Resolution 2020-14-01  
Moved by: Shawn Greig  
Seconded by: Diana Rae

That the Minutes of the May 19<sup>th</sup>, 2020 Multi-Use Building Committee be added to item 11.6 of the agenda as matters and recommendations contained therein are time sensitive. **Carried**

Resolution 2020-14-02  
Moved by: Brian Gamble  
Seconded by: Shawn Greig

That Council adopt the Agenda as amended. **Carried**

#### 5. Declaration of Pecuniary Interest

Mayor Mackey asked members of Council if they had any declarations.

#### 6. Confirmation of Minutes

Resolution 2020-14-03  
Moved by: Elizabeth Thompson  
Seconded by: Shawn Greig

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on May 6, 2020 be confirmed as recorded;

AND further that the closed session minutes of May 6, 2020 meeting be hereby confirmed as recorded. (Closed session minutes circulated under separate cover). **Carried**

#### 7. Matters Arising from Minutes

#### 8. Public Meetings (Statutory and Non-Statutory) There were no Public Meetings

#### 9. Matters Arising from Public Meetings

#### 10. Introduction of By-laws – First and Second Reading

Resolution 2020-14-04  
Moved by: Diana Rae  
Seconded by: Elizabeth Thompson

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

By-law 2020-33 Appoint Deputy Chief Building Official (CBO)  
By-law 2020-34 License and Regulate Food and Refreshment Vehicles  
By-law 2020-35 Execute Animal Control Officer Agreement  
By-law 2020-36 Shared Building Services Agreement with West Grey **Carried**

**11. Committee of the Whole**

Resolution 2020-14-05  
Moved by: Brian Gamble  
Seconded by: Shawn Greig

That Council now go into Committee of the Whole. **Carried**

**11.1 Consent Agenda**

Resolution 2020-14-06  
Moved by: Diana Rae  
Seconded by: Shawn Greig

That the Consent Agenda items be hereby received for information. **Carried**

**11.2 Presentations/Delegations (Pre-Registered) - none**

**11.3 Matters Arising from Presentations/Delegations - none**

**11.4 Staff Reports and Verbal Updates from Staff**

a) PW2020-09 Faith Lutheran Cemetery

Resolution 2020-14-07  
Moved by: Shawn Greig  
Seconded by: Elizabeth Thompson

That Report PW2020-09 regarding the Faith Lutheran Cemetery be hereby received for information;

And that Committee of the Whole recommends to Council that the Township of Chatsworth provide grass cutting and trimming services to the Faith Lutheran Church Cemetery Committee for the Faith Lutheran Cemetery on Sideroad 4A in the former Sullivan Township at a fee of \$500.00 for the 2020 season;

And further that staff prepare an Agreement between the Faith Lutheran Cemetery Committee and the Township of Chatsworth for grass cutting services and that the Clerk be authorized to execute the said Agreement. **Carried**

b) PW2020-10 Elder Lane Agreement

Resolution 2020-14-08  
Moved by: Elizabeth Thompson  
Seconded by: Diana Rae

That Report PW2020-10 regarding the Draft Elder Lane Agreement with the County of Grey be hereby received for information;

And further that Committee of the Whole recommends to Council the approval of an Agreement with the County of Grey for the temporary use and access of a portion of the County's CP Rail Trail for emergency services and Township of Chatsworth owned vehicles to facilitate a Township bridge construction project on Elder Lane;

And further that subject to the approval of the Agreement by the County of Grey Council, that a by-law be prepared for consideration and adoption to authorize the Mayor and Clerk to execute the Agreement at the June 3rd, 2020 Council meeting. **Carried**

c) FIN 2020-05 Drinking Water Licence Financial Plan

Resolution 2020-14-09  
Moved by: Elizabeth Thompson  
Seconded by: Diana Rae

That Treasurer's Report 2020-05 regarding Drinking Water License for Chatsworth and Walters Falls Water Systems be hereby received for information;

That the Committee of the Whole Recommends to Council that Council approves Financial Plan 241-301A 2020-2026 for the Chatsworth and Walters Falls Drinking Water Systems;

And further that the Financial Plan is made available, without charge on the Township website, and upon request, and that a copy will be submitted to the Ministry of Municipal Affairs and Housing. **Carried**

d) Verbal Department Updates

Fire Chief Mike Givens

Burn permits steady. Hoping to resume regular training sessions soon.

Operations Manager Jamie Morgan

Grading, maintenance gravel and calcium application.

Roadside dumping of garbage (paint cans, pails)

Treasurer Karmen Krueger

Looking at possible funding through FCM to continue asset management initiatives

2019 year-end audit is progressing, although slower than usual due to COVID and new staff

Working with Tracey to provide information for data call submission

Advised Council that tax rate by-law would be at next meeting

Working on additional reports to Council to establish financial policies

CAO Clerk

Savings of approximately \$54,500 since 2017 in our employee benefits due to amendments and monitoring of the plan.

**11.5 Consideration of By-laws**

Resolution 2020-14-10

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That the following By-laws be referred to Council for consideration.

By-law 2020-33 Appoint Deputy Chief Building Official (CBO)

By-law 2020-34 License and Regulate Food and Refreshment Vehicles

By-law 2020-35 Execute Animal Control Officer Agreement

By-law 2020-36 Shared Building Services Agreement with West Grey **Carried**

**11.6 Items Requiring Direction**

Resolution 2020-14-11

Moved by: Diana Rae

Seconded by: Brian Gamble

That Committee of the Whole accepts the Minutes from the Multi-use Building Committee and recommends to Council the approval of the recommendations contained therein;

And Further that the expenses be allocated to the Recreation Capital Reserve Fund. **Carried**

**11.7 Items Requiring Discussion including Items Removed from Consent Agenda**

**11.8 Rise and Report from Committee of the Whole**

Resolution 2020-14-12

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

**12. Adopt Action of Council in Committee of the Whole:**

Resolution 2020-14-13

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to approved recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

**13. Third Reading of By-Laws**

Resolution 2020-14-14

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

By-law 2020-33 Appoint Deputy Chief Building Official (CBO)

By-law 2020-34 License and Regulate Food and Refreshment Vehicles

By-law 2020-35 Execute Animal Control Officer Agreement

By-law 2020-36 Shared Building Services Agreement with West Grey **Carried**

**14. Notices of Motion**

**15. Notice Provision**

15.1 Special Public Council Meeting - Wednesday May 27, 2020 @ 9:00 a.m.  
(Matters under the Planning Act)

15.2 Public Meeting - Wednesday June 3, 2020 @ 9:00 a.m.

To consider amendments to the Township's Fees and Charges By-law

**16. Tracking Sheet**

Council reviewed the Tracking Sheet.

**17. Other Business**

17.1 Councillor Greig Notice of Motion – Revenue Allocation

Resolution 2020-14-15

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That the revenue of \$1,500 for the selective harvest by Moggie Valley Timber at Township of Chatsworth owned property (Lot 69 Concession 2) be allocated to the Chatsworth Community Hub Capital Project. **Carried**

**18. Closed Meeting**

Resolution 2020-14-16

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Council move into closed session to discuss matters about:

18.1 Advice that is subject to solicitor-client privilege including communications necessary for that purpose RE: Flood Relief Monies **Carried**

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

Resolution 2020-14-17

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

WHEREAS the 2016 Chatsworth Flood Trust (the "Trust") was established by the Corporation of the Township of Chatsworth (the "Township") as Settlor in April of 2016 for the benefit of individuals who suffered uninsured losses as a result of the flooding sustained within the Township of Chatsworth in March and April of 2016;

AND WHEREAS the sum of \$10,014.72 was disbursed from the Trust to the McCullough Lake and Area Cottagers' Association (the "Association") on or about June 18, 2018;

AND WHEREAS the Township has determined that the funds disbursed from the Trust to the Association were not used for the purpose intended by the Trust;

AND WHEREAS the Township has requested that the Association return the funds disbursed from the Trust and the Association has refused this request;

IT IS HEREBY RESOLVED THAT the sum of \$10,014.72 shall be made available from Working Capital Reserves for payment (on a pro rata basis) to owners of property within the McCullough Lake area who suffered uninsured losses as a result of the flooding sustained within the Township of Chatsworth in March and April of 2016. The procedure governing the payment of these funds shall be as follows:

1. Written notice of this resolution shall be mailed to the owners of all properties which potentially qualify for compensation; and
2. Within 60 days of the date of the mailing of the notices, property owners wishing to make a claim for compensation shall submit a Statutory Declaration to The Alliance Lawyers containing the following information:
  - a. The address of their property;
  - b. Description (including photographs, digital images and/or receipts, if available) and monetary value of the loss sustained by them as a result of the flooding sustained within the Township of Chatsworth in March and April of 2016;
  - c. Date(s) on which the loss was sustained;
  - d. Confirmation that they were the registered owner of the property at the time the loss was sustained; and
  - e. Confirmation that the loss (or, if applicable, which portion of the loss) was uninsured.
3. The Township's legal counsel, The Alliance Lawyers, shall review all claims for compensation and determine, in her absolute discretion, how the funds shall be distributed among eligible claimants.
4. The Alliance Lawyers shall distribute a written notice of her decision to all claimants who submit applications for compensation and resulting payments, within 60 days of the deadline for submission of claims; and
5. The Alliance Lawyers shall not be required to disburse the entire \$10,014.72 but shall not disburse more than \$10,014.72. Any remaining funds shall be returned to the Working Capital Reserve account. **Carried**


Mayor Mackey mentioned to Council that Shawn Greig will continue on as the alternate on the Emergency Control Group in place of Councillor Gamble for the time being.

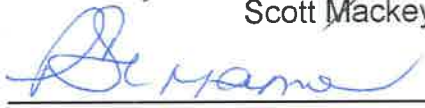
Mayor Mackey also mentioned that Enbridge is donating \$5,000.00 to the Grey Bruce Regional Hospital and \$5,000.00 to Durham Hospital.

- 19. Confirmatory By-law**  
Resolution 2020-14-18  
Moved by: Shawn Greig  
Seconded by: Brian Gamble

That By-law 2020-37 being a by-law to confirm all actions and proceedings of the May 20, 2020 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

- 20. Adjournment**  
The Mayor adjourned the meeting at 8:40 p.m.

  
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Scott Mackey, Mayor

  
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Patty Sinnamon, CAO Clerk