

Township of Chatsworth

Digital Council Meeting Minutes

Wednesday June 17, 2020 @ 6:30 p.m.

Members Present:

Mayor - Scott Mackey
Deputy Mayor - Brian Gamble
Councillor - Diana Rae
Councillor - Shawn Greig
Councillor - Elizabeth Thompson

Staff Present:

CAO Clerk, Patty Sinnamon
Deputy Clerk, Carolyn Marx
Treasurer, Karmen Krueger
Operations Manager, Jamie Morgan

1. **Call to Order**
Mayor Mackey called the meeting to order at 6:30 p.m.
2. **Opening Ceremonies**
Mayor Mackey called for a moment of reflection before proceeding with the Council Meeting.
3. **Adoption of Agenda**
Resolution 2020-17-01
Moved by: Shawn Greig
Seconded by: Diana Rae

That Council adopt the Agenda as circulated with the addition of a Closed Session item; discussing legal advice and information re twin bridges. **Carried**
4. **Open Forum**
There were no speaker requests for Open Forum.
5. **Declaration of Pecuniary Interest**
Mayor Mackey asked members of Council if they had any declarations.
6. **Closed Meeting**
Resolution 2020-17-02
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig

That Council move into closed session to discuss matters about:
Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; re – twin bridges. **Carried**

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.
7. **Confirmation of Minutes**
Resolution 2020-17-03
Moved by: Shawn Greig
Seconded by: Diana Rae

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on June 3, 2020 be confirmed as recorded;

AND further that the closed session minutes of June 3, 2020 meetings be hereby confirmed as recorded. (Closed session minutes circulated under separate cover). **Carried**
8. **Matters Arising from Minutes**
9. **Public Meetings (Statutory and Non-Statutory) - none**

10. Matters Arising from Public Meetings

11. Introduction of By-laws – First and Second Reading

Resolution 2020-17-04

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

By-law 2020-45 Fees and Charges By-law Amendments **Carried**

12. Committee of the Whole

Resolution 2020-17-05

Moved by: Diana Rae

Seconded by: Shawn Greig

That Council now go into Committee of the Whole. **Carried**

11.1 Consent Agenda

Resolution 2020-17-06

Moved by: Diana Rae

Seconded by: Shawn Greig

That the Consent Agenda items be hereby received for information and that item 11.1ci Rural Ontario Institute – Graham Taylor, Rural Change Makers be moved to Agenda Item 11.7 for discussion. **Carried**

11.2 Presentations/Delegations (Pre-Registered) - none

11.3 Matters Arising from Presentations/Delegations - none

11.4 Staff Reports and Verbal Updates from Staff

a) FIN2020-09 Penalty and Interest during COVID-19

Resolution 2020-17-07

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Treasurer's Report 2020-09 regarding Penalty and Interest during COVID 19 be hereby received;

And That Committee of the Whole recommends to Council waving of penalty and interest on all taxes, water, and general accounts receivable for a subsequent three-month period of July, August, and September 2020;

And That Staff are authorized to waive NSF fees applied because of demonstrated circumstances related to COVID 19 for taxes, water, and general accounts receivable for the months of July, August, and September 2020. **Carried**

b) CAO Clerk's 2020-17 – Jointly Owned Boundary Bridges with Meaford

Resolution 2020-17-08

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

THAT CAO Clerk's Report 2020-17 dated June 17, 2020 regarding the jointly owned Boundary Bridges with the Municipality of Meaford hereby received;

AND FURTHER THAT Council hereby approve the proposal to commence an updated Schedule B Environmental Assessment for the Twin Bridges on the Boundary road between the Municipality of Meaford and the Township of Chatsworth. **Defeated**

Resolution 2020-17-09

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Township of Chatsworth Council rescind Motion 2020-16-08 dated June 3, 2020

AND FURTHER that Council continue to support the original Environmental Assessment with the recommendation to permanently close and remove the two town line bridges jointly owned by the Township of Chatsworth and Municipality of Meaford. **Carried**

h) Verbal Department Updates

Operations Manager Jamie Morgan

Busy construction season – Con 8 paved last week still require shoulder gravel
Sideroad 5 pulverized
10 Sideroad 650 metres pulverized and ready for paving
30 Sideroad pulverized
Elder Lane Bridge replacement – July 15, 2020
Recreation staff doing lots of grass cutting
Roadside grass cutting in next couple of weeks

Treasurer

Continue to work with the Auditors; currently working on Sundry Boards and Bookkeeping.
Clearing up office files and archives

CAO Clerk

Delay closing of land purchase due to Covid-19 as we are unable to have the reference plan completed.
RFP out for IT Services has now been issued.
Several retail businesses requiring municipal approval to sell alcohol on statutory holidays.
Municipal approval process will most likely not meet the July 1, 2020 Canada Day holiday.
Looking for feedback on possible Canada Day festivities.
Keys on lake can be restricted to property owners and complainant referring to MMAH

11.5 Consideration of By-laws

Resolution 2020-17-10
Moved by: Shawn Greig
Seconded by: Brian Gamble

That the following By-laws be referred to Council for consideration.

By-law 2020-45 Fees and Charges By-law Amendments **Carried**

11.6 Items Requiring Direction

11.7 Items Requiring Discussion including Items Removed from Consent Agenda

Council discussed Agenda Item 11.1ci Rural Ontario Institute – Graham Taylor, Rural Change Makers and directed staff to send a letter and certificate of accomplishment.

11.8 Rise and Report from Committee of the Whole

Resolution 2020-17-11
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

12. Adopt Action of Council in Committee of the Whole:

Resolution 2020-17-12
Moved by: Diana Rae
Seconded by: Elizabeth Thompson

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to approved recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

13. Third Reading of By-Laws

Resolution 2020-17-13
Moved by: Shawn Greig
Seconded by: Brian Gamble

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

By-law 2020-45 Fees and Charges By-law Amendments **Carried**

14. **Notices of Motion**

15. **Notice Provision (see below)**

16. **Tracking Sheet** – There were no updates to the Tracking Sheet

17. **Other Business**

Councillor Gamble brought forward concerns regarding returned calls from the Building Department.

Councillor Greig inquired into having a staff report brought back on how ice hockey will unfold and the measures that will need to be implemented within the facilities. Operations Manager Jamie Morgan will bring back a report to the July 8, 2020 Council Meeting.

18. **Confirmatory By-law**

Resolution 2020-17-14

Moved by: Shawn Greig

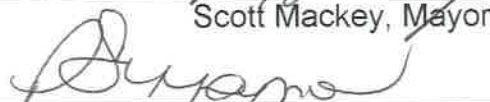
Seconded by: Elizabeth Thompson

That By-law 2020-46 being a by-law to confirm all actions and proceedings of the June 17, 2020 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

19. **Adjournment**

The Mayor adjourned the meeting at 8:40 p.m.



Scott Mackey, Mayor

Patty Sinnamon, CAO Clerk