

Township of Chatsworth

Digital Council Meeting Minutes

Wednesday August 5, 2020 @ 9:30 a.m.

Members Present:

Mayor - Scott Mackey
Deputy Mayor - Brian Gamble
Councillor - Diana Rae
Councillor - Shawn Greig
Councillor - Elizabeth Thompson

Staff Present:

CAO Clerk, Patty Sinnamon
Deputy Clerk, Carolyn Marx
Operations Manager, Jamie Morgan
Fire Chief, Mike Givens
Planner, Ron Davidson

1. **Call to Order**
Mayor Mackey called the meeting to order at 9:30 a.m.
2. **Opening Ceremonies**
Mayor Mackey called for a moment of reflection before proceeding with the Council Meeting.
3. **Adoption of Agenda**
Resolution 2020-21-01
Moved by: Shawn Greig
Seconded by: Diana Rae

That Council adopt the Agenda as circulated. **Carried**
4. **Open Forum**
There were no speaker requests for Open Forum.
5. **Declaration of Pecuniary Interest**
Mayor Mackey asked members of Council if they had any declarations.
6. **Confirmation of Minutes**
Resolution 2020-21-02
Moved by: Brian Gamble
Seconded by: Elizabeth Thompson

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on July 22, 2020 be confirmed as recorded. **Carried**
7. **Matters Arising from Minutes**
8. **Public Meetings (Statutory and Non-Statutory)**
 - 8.1 Zoning Amendment Application Z08/2020 Muldoon/Morrison
 - a) Notice of Complete Application
 - b) Commenting Agencies
 - c) Draft Zoning By-law Amendment
9. **Matters Arising from Public Meetings**
10. **Introduction of By-laws – First and Second Reading**
Resolution 2020-21-03
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

By-law 2020-50 Assume Lands into Road System - Part Lot 13 Con 7 **Carried**

11. Committee of the Whole

Resolution 2020-21-04

Moved by: Shawn Greig

Seconded by: Diana Rae

That Council now go into Committee of the Whole. **Carried**

11.1 Consent Agenda

Resolution 2020-21-05

Moved by: Shawn Greig

Seconded by: Brian Gamble

That the Consent Agenda items be hereby received for information and that Agenda item 11.1aii Grey Highlands Notice of Public Meeting and Agenda item 11.1d - Municipality of Brockton - SMART be moved to Agenda item 11.7 for further discussion. **Carried**

11.2 Presentations/Delegations (Pre-Registered) - none

11.3 Matters Arising from Presentations/Delegations - none

11.4 Staff Reports and Verbal Updates from Staff

a) Planners Report 2020-08 Z08/2020 – Muldoon (Morrison)

Resolution 2020-21-06

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Planners Report 2020-08 be hereby received; and

Further that Committee of the Whole recommends to Council the approval of the Zoning Bylaw Amendment Application for Part Lot 14, Concession 3 EGR, former Geographic Township of Holland, now in the Township of Chatsworth, Owner: Muldoon / Morrison

Further that staff be directed to prepare the necessary by-law to give effect to the application. **Carried**

b) Fire Chiefs Report 2020-08 – June 2020 Activity Report

Resolution 2020-21-07

Moved by: Diana Rae

Seconded by: Shawn Greig

That Fire Chief's Report 2020-08 dated July 22, 2020 regarding the June 2020 Activity Report be hereby received for information. **Carried**

c) CAO Clerk's Report 2020-22 – By-law to Open Up Roadway

Resolution 2020-21-08

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2020-22 dated August 5, 2020 regarding a draft by-law to Open up a municipal Roadway, being Part of Lot 13, Concession 7, West of the Garafraxa Road be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the draft by-law be presented at the next Council meeting for adoption. **Carried**

d) CAO Clerk's Report 2020-23 – Walters Falls Hall Board and Walters Falls Playground

Resolution 2020-21-09

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2020-23 dated August 5, 2020 regarding the Walters Falls Hall Board and the Walters Falls Playground Committee be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the Walters Falls Hall Board assume responsibility for the operation of the Walters Falls playground, ball diamond and food booth;

AND FURTHER THAT the Walters Falls Playground Committee be hereby

Dissolved;

AND FURTHER THAT the CAO Clerk be directed to prepare a Terms of Reference for the Walters Falls Hall Board and present the draft to Council at the next Council meeting;

AND FURTHER THAT Council grant the request to the Walters Falls Board to not be required to reimburse the Township for hydro and fuel oil while the facility is unopened due to COVID-19 and the Board has resumed facility rentals. **Carried**

e) CAO Clerk's Report 2020-24 – Township Zone Amendment to permit Trailers on Property in the Township and Trailer Licensing By-law

The following motion was introduced:

Moved by: Shawn Greig

Seconded by: Diana Rae

THAT CAO Clerk's Report 2020-24 dated August 5, 2020 regarding consideration of an application to amend the Townships Comprehensive Zoning By-law to permit trailers on certain properties be hereby received:

AND FURTHER THAT Council direct staff to proceed with an application to amend By-law 2015-61, being a Comprehensive Zoning By-law for the Township of Chatsworth with the following components outlined in the application:

i) To permit the use of recreational trailers on certain lands.

The following motion to defer was put forward:

Resolution 2020-21-10

Moved by: Shawn Greig

Seconded by: Diana Rae

That CAO Clerks Report 2020-24 be deferred until a Special Council Meeting to discuss Trailers is held on October 28, 2020. **Carried**

f) Verbal Department Updates

Operations Manager Jamie Morgan noted that construction on 30 Sideroad is underway. The Brusher is being used on Concession 12 south of Grey Road 16 and the new brushing head is working well. The layout on Bridge Structure 12 is scheduled for August 10, 2020 with construction tentatively scheduled to begin August 17, 2020.

Parks & Recreation continues with grass cutting and keeping up with maintenance of facilities and cemeteries.

Time has been spent the last several weeks capping clay and putting topsoil and seed on at the Landfill Site to comply with legislation.

There have been Incidents the last 2 weekends with the Williams Lake Boat Launch and a new lock will go on shortly.

CAO Clerk Patty Sinnamon updated Council that the Municipal Office re-opened on August 4, 2020 by appointment only. Necessary signage and protocols have been implemented. Looking at holding in person Council Meetings mid-September which may include in person and zoom attendance. Physical distancing protocols will be in place.

Interviews for the Administration Assistant position will be held tomorrow.

Karmen and myself have spent time with Copper Tree, whom has taken over as our IT support, working with them on onboarding to improve services and remote access and provide recommendations on servicing needs and replacement of equipment.

Participated in an AMO Podcast and one of the Township residents, Graham Taylor is part of the AMO Youth Fellowship Program and Graham put together a podcast on economic development during Covid 19. Once receive will forward the Podcast to Council.

11.5 Consideration of By-laws

Resolution 2020-21-11

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That the following By-law(s) be referred to Council for consideration:

By-law 2020-50 Assume Lands into Road System - Part Lot 13 Con 7 **Carried**

11.6 Items Requiring Direction - none

11.7 Items Requiring Discussion including Items Removed from Consent Agenda

Resolution 2020-21-12

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Council receive the Grey Highlands Notice of Public Meeting – Zone Amendment for information. **Carried**

Resolution 2020-21-13

Moved by: Brian Gamble

Seconded by: Diana Rae

That Township of Chatsworth Council support the Municipality of Brockton in requesting Saugeen Mobility and Regional Transit (SMART) to explore the amalgamation of specialized transit services within Grey and Bruce Counties and transition to a County-wide operation to potentially reduce transit duplication and develop transit efficiencies. **Carried**

11.8 Rise and Report from Committee of the Whole

Resolution 2020-21-14

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

Resolution 2020-21-15

Moved by: Shawn Greig

Seconded by: Brian Gamble

THAT Township of Chatsworth Council extend the Council Meeting past lunch curfew. **Carried**

12. Adopt Action of Council in Committee of the Whole

Resolution 2020-21-16

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to approved recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

13. Third Reading of By-Laws

Resolution 2020-21-17

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

By-law 2020-50 Assume Lands into Road System - Part Lot 13 Con 7 **Carried**

14. Notices of Motion - none

15. Notice Provision – none

16. Tracking Sheet – Tracking Sheeting included updates to dates and report.

17. Other Business – none

18. Closed Meeting

Resolution 2020-21-18

Moved by: Shawn Greig

Seconded by: Diana Rae

That Council move into closed session to discuss matters about:

18.1 Closed Session Minutes of June 17, 2020;

18.2 Labour relations or employee negotiations; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board.

RE: Potential Agreement RE: By-law Enforcement

18.3 Acquisition of Land

RE: CAO Clerk's Confidential Report 2020-03 – Acquisition of Land

Carried

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

19. Confirmatory By-law

Resolution 2020-21-19


Moved by: Diana Rae

Seconded by: Elizabeth Thompson

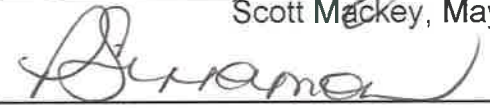
That By-law 2020-55 being a by-law to confirm all actions and proceedings of the August 5, 2020 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

20. Adjournment

The Mayor adjourned the meeting at 12:55 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk