

## Township of Chatsworth

### Digital Council Meeting Minutes Wednesday August 26, 2020 @ 6:30 p.m.

#### **Members Present:**

Mayor - Scott Mackey  
Deputy Mayor - Brian Gamble  
Councillor - Diana Rae  
Councillor - Shawn Greig  
Councillor - Elizabeth Thompson

#### **Staff Present:**

CAO Clerk, Patty Sinnamon  
Deputy Clerk, Carolyn Marx  
Treasurer, Karmen Krueger  
Operations Manager, Jamie Morgan  
Fire Chief, Mike Givens  
Chief Building Official, Karl Schipprack

1. **Call to Order**  
Mayor Mackey called the meeting to order at 9:30 a.m.
2. **Opening Ceremonies**  
Mayor Mackey called for a moment of reflection before proceeding with the Council Meeting.
3. **Open Forum**  
There were no speaker requests for Open Forum.
4. **Adoption of Agenda**  
Resolution 2020-22-01  
Moved by: Shawn Greig  
Seconded by: Elizabeth Thompson  
That Council adopt the Agenda as circulated. **Carried**
5. **Declaration of Pecuniary Interest**  
Mayor Mackey asked members of Council if they had any declarations.
6. **Confirmation of Minutes**  
Resolution 2020-22-02  
Moved by: Shawn Greig  
Seconded by: Brian Gamble  
That the minutes of the Council Meeting in Committee of the Whole and Council Session held on August 5, 2020 be confirmed as recorded. **Carried**
7. **Matters Arising from Minutes**
8. **Public Meetings (Statutory and Non-Statutory)**
9. **Matters Arising from Public Meetings**
10. **Introduction of By-laws – First and Second Reading**  
Resolution 2020-22-03  
Moved by: Elizabeth Thompson  
Seconded by: Diana Rae  
That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:  
By-law 2020-56 Zoning Amendment Z08 - Morrison (Muldoon) **Carried**
11. **Committee of the Whole**  
Resolution 2020-22-04  
Moved by: Elizabeth Thompson  
Seconded by: Diana Rae  
That Council now go into Committee of the Whole. **Carried**

**11.1 Consent Agenda**

Resolution 2020-22-05

Moved by: Diana Rae

Seconded by: Shawn Greig

That the Consent Agenda items be hereby received for information. **Carried**

**11.2 Presentations/Delegations (Pre-Registered) - none**

**11.3 Matters Arising from Presentations/Delegations - none**

**11.4 Staff Reports and Verbal Updates from Staff**

a) FD2020-09 July 2020 Monthly Fire Department Report

Resolution 2020-22-06

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That Fire Chief's Report 2020-08 dated August 26, 2020 regarding the July 2020 Activity Report be hereby received for information;

And that Committee of the Whole recommends to Council that the July 2020 Fire Department activity report be received as presented. **Carried**

b) CBO Report 2020-05

Resolution 2020-22-07

Moved by: Shawn Greig

Seconded by: Brian Gamble

THAT CBO Report 2020-05 regarding Building Department activity for Q2-2020 be hereby received for information. **Carried**

c) FIN 2020-16 Unfinanced Amounts

Resolution 2020-22-08

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

That Report 2020-16 regarding unfinanced amounts is hereby received for information;

And that Committee of the Whole Recommends to Council that staff be authorized to pursue debenture financing for the equipment purchases in the amount of \$693,958 over a ten-year repayment term beginning in 2021;

And further that Committee of the Whole Recommends to Council that staff be authorized to fund the unfinanced capital relating to the community centres in the amount of \$350,299 from internal working capital reserves. **Carried**

d) CAO Clerk 2020-25 - Updated Terms of Reference for Township Health and Safety Committee

Resolution 2020-22-09

Moved by: Shawn Greig

Seconded by: Diana Rae

THAT CAO Clerk's Report 2020-25 dated August 26, 2020 regarding revised Terms of Reference for the Township's Health and Safety Committee be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the revised Terms of Reference for the Township of Chatsworth Health and Safety Committee be approved. **Carried**

Council requested that copies of Health and Safety Committee meetings also be provided to Council.

e) CAO Clerk 2020-26 Public Transit Bus Stop Agreement

Resolution 2020-22-10

Moved by: Shawn Greig

Seconded by: Brian Gamble

THAT CAO Clerk's Report 2020-26 dated August 26, 2020 regarding a Public Transit Bus Stop Agreement with the County of Grey be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the draft Public Transit Bus Stop Agreement with the County of Grey be hereby approved;  
AND FURTHER THAT the Clerk be directed to present the by-law to authorize the agreement at the September 2, 2020 Council meeting. **Carried**

f) CAO Clerk 2020-27 – Shared Services Agreement with Arran-Elderslie

Resolution 2020-22-11

Moved by: Diana Rae

Seconded by: Brian Gamble

THAT CAO Clerk's Report 2020-27 dated August 26, 2020 regarding a Shared Services Agreement with Arran-Elderslie hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the draft Shared Services agreement with Arran-Elderslie for the provision of By-law enforcement be approved;

AND FURTHER THAT the Clerk be directed to present the by-law to authorize the agreement at the September 2, 2020 Council meeting. **Carried**

g) CAO Clerk 2020-28 – License Agreement with Owen Sound – Public Transit

Resolution 2020-22-12

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

THAT CAO Clerk's Report 2020-28 dated August 26, 2020 regarding a Public Transit License Agreement with the City of Owen Sound be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the draft Public Transit License Agreement with the City of Owen Sound be hereby approved;

AND FURTHER THAT the Clerk be directed to present the by-law to authorize the agreement at the September 2, 2020 Council meeting. **Carried**

h) Verbal Department Updates

Operations Manager Jamie Morgan

- 30 Sideroad paving complete. Shoulder gravel scheduled for Aug. 27
- Landfill looking good with landscaping completed
- Grey Road 29 through Walters Falls replaced 3 valve boxes when paving
- 10 Sideroad topsoil complete with EC King returning to apply grass seed
- Working with Enbridge on Gas Line construction
- Parks & Recreation. Grounds maintenance (grass cutting). Having a hard time finding a part for the Ferris. Fell behind in Cemetery maintenance.

Treasurer Karmen Krueger

- Completing the 2019 Year End Audit - Statements for October Council Meeting.
- Assisting Copper Tree with information and supports on hardware and software
- Township has received Covid relief funding to offset costs related to the pandemic and a second round of additional funding coming which will be needs based

CAO Clerk Patty Sinnamon

- CAO Reminded Council that they wished to have a strategic planning discussion about the 2021 budget – CAO advised that this will include a discussion about a Multi-year operational and capital budget. CAO will coordinate a date with Council and staff for later in September.
- Not successful in funding application for the new Community Hub. The Fundraising Committee is still committed to continue on fundraising for the project and would like to have Council support.

**11.5 Consideration of By-laws**

Resolution 2020-22-13

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That the following By-law(s) be referred to Council for consideration:

By-law 2020-56 Zoning Amendment Z08 - Morrison (Muldoon) **Carried**

**11.6 Items Requiring Direction** - none

**11.7 Items Requiring Discussion including Items Removed from Consent Agenda** - none

**11.8 Rise and Report from Committee of the Whole**

Resolution 2020-22-14

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

**12. Adopt Action of Council in Committee of the Whole**

Resolution 2020-22-15

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to approved recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

**13. Third Reading of By-Laws**

Resolution 2020-22-16

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

By-law 2020-56 Zoning Amendment Z08 - Morrison (Muldoon) **Carried**

**14. Notices of Motion**

Councillor Rae put forward a Notice of Motion for Council to provide continued support to the Fundraising Committee in their efforts to raise monies for the new Community Hub.

**15. Notice Provision** – none

**16. Tracking Sheet** – no updates

**17. Other Business**

Mayor Mackey requested that AMO Youth representative Graham Taylor's podcast be scheduled for presentation at a Council Meeting.

Graham was in attendance at the meeting and provided an overview of his experience at the virtual AMO conference. He will attend a future meeting to present the podcast.

**18. Closed Meeting** - none

**19. Confirmatory By-law**

Resolution 2020-22-17

Moved by: Shawn Greig

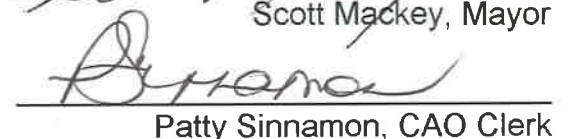
Seconded by: Elizabeth Thompson

That By-law 2020-57 being a by-law to confirm all actions and proceedings of the August 26, 2020 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

**20. Adjournment**

The Mayor adjourned the meeting at 8:20 p.m.

  
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Scott Mackey, Mayor

  
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Patty Sinnamon, CAO Clerk