

Township of Chatsworth

Digital Council Meeting Minutes Wednesday October 7, 2020 @ 9:00 a.m.

Members Present:

Mayor - Scott Mackey
Deputy Mayor - Brian Gamble
Councillor - Diana Rae
Councillor - Shawn Greig
Councillor - Elizabeth Thompson

Staff Present:

CAO Clerk, Patty Sinnamon
Deputy Clerk, Carolyn Marx
Treasurer, Karmen Krueger
Operations Manager, Jamie Morgan
Fire Chief, Mike Givens

1. Call to Order

Mayor Mackey called the meeting to order at 9:00 a.m.

2. Opening Ceremonies

Mayor Mackey called for a moment of reflection before proceeding with the Council Meeting.

3. Open Forum

There were no speaker requests for Open Forum.

4. Adoption of Agenda

Resolution 2020-27-01
Moved by: Shawn Greig
Seconded by: Diana Rae

That Council adopt the Agenda as circulated with the addition of a closed session item relating to labour relations or employee negotiations. **Carried**

5. Declaration of Pecuniary Interest

Mayor Mackey asked members of Council if they had any declarations.

6. Confirmation of Minutes

Resolution 2020-27-02
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on September 16, 2020, the Special Meeting held on September 23, 2020 and the Public Meeting held on September 23, 2020 be confirmed as recorded. **Carried**

7. Matters Arising from Minutes

8. Public Meetings (Statutory and Non-Statutory)

9. Matters Arising from Public Meetings

10. Introduction of By-laws – First and Second Reading

Resolution 2020-27-03
Moved by: Shawn Greig
Seconded: Brian Gamble

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

2020-65 Zoning Amendment Z04 – Loucks
2020-66 Zoning Amendment Z09 - Carmichael
2020-67 Zoning Amendment Z11 – Priebe
2020-68 Authorize Part IV Enforcement Agreement - Grey Sauble Conservation
2020-69 Appoint Municipal Law Enforcement Officer Alicia Abel
2020-70 Authorize Mayor and Clerk to Execute an Agreement of Purchase and Sale **Carried**

11. Committee of the Whole

Resolution 2020-27-04

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That Council now go into Committee of the Whole. **Carried**

11.1 Consent Agenda

Resolution 2020-27-05

Moved by: Shawn Greig

Seconded by: Diana Rae

That the Consent Agenda items be hereby received for information with the exception of item 11.1c vi MMAH Minister Clark Re: Development Charges. **Carried**

11.2 Presentations/Delegations (Pre-Registered) - none

11.3 Matters Arising from Presentations/Delegations - none

11.4 Staff Reports and Verbal Updates from Staff

a) FIN 2020-19 Replacement of Copier Printer

Resolution 2020-27-06

Moved by: Diana Rae

Seconded by: Brian Gamble

That Report 2020-19 regarding Replacement of Copier/Printer is hereby received for information;

And that the Committee of the Whole Recommends to Council that staff are authorized to enter into an agreement with Ricoh Canada Inc. for the lease of a new printer copier at a cost of \$73.37 per month for 60 months;

And further that the Committee of the Whole Recommends to Council that the two large multi-functional printers and two of the individual printers are declared surplus and disposed of in the Township's usual manner. **Carried**

b) FIN 2020-20 Arena Internet Access and Provision of Free Wifi

Resolution 2020-27-07

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Report 2020-20 regarding Arena Internet Access and Provision of Free Wifi is hereby received for information;

And that the Committee of the Whole Recommends to Council that decisions relating to increasing the services available at the arenas in the form of free wifi access be deferred until such time as Council has committed to the future infrastructure investment required for the facilities. **Defeated**

Resolution 2020-27-08

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Report 2020-20 regarding Arena Internet Access and Provision of Free Wifi is hereby received for information;

And that the Committee of the Whole Recommends to Council the installation of Option 1 with basic speeds inside and outside of 50-10 in the Desboro Arena and Keady Community Centre. **Carried**

c) FIN 2020-21 Development Charges

Resolution 2020-27-09

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Report 2020-21 regarding Development Charges is hereby received for information;

And that the Committee of the Whole recommends to Council that staff be directed to issue an RFP to engage a consultant to perform a Development Charges Background Study.

Carried

d) CAO Clerks Report 2020-29 Updated Parking By-law

Resolution 2020-27-10

Moved by: Diana Rae

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2020-29 dated October 7, 2020 regarding draft revisions to the Township's parking by-law be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the draft parking by-law be hereby approved;

AND FURTHER THAT the Clerk be directed to present the by-law at the October 21, 2020 Council meeting for final approval. **Carried**

e) CAO Clerks Report 2020-30 – Township Purchase of Land

Part Lots 5 and 6, Division 3, Concession 1, EGR, former Twp. of Holland

Resolution 2020-27-11

Moved by: Shawn Greig

Seconded by: Diana Rae

THAT CAO Clerk's Report 2020-30 dated October 7, 2020 regarding purchase of land described as Part Lots 5 and 6, Division 3, Concession 1, EGR, former Township of Holland be hereby received;

AND FURTHER THAT Committee of the Whole recommend to Council that the Mayor and Clerk be authorized to execute the agreement of purchase and sale, in accordance with the attached draft by-law.

AND FURTHER THAT draft by-law be presented to Council for adoption.

AND FURTHER THAT staff be directed to proceed with the preparation of a debenture to an upset limit of \$800,000.00, with payments to begin in 2021. **Carried**

f) Verbal Department Updates

Operations Manager, Jamie Morgan

Roadside mowing completed. Elder Lane bridge finished and re-opened after a 3 week closure. Preparing for upcoming winter season (equipment, salt, sand etc.) Enbridge Gas erosion issues from road crossings and bell holes will be paved over so no interference with snow plows. Looking at contracting a third party to identify any issues with the Enbridge Gas project with Enbridge Gas being responsible for repairs and payment of those repairs.

Treasurer Karmen Krueger

Preliminary budget preparations are underway. Working with Copper Tree on IT; hardware ordered and wiring completed at municipal office. Quarter 3 reporting will be presented at the next Council meeting.

CAO Clerk Patty Sinnamon

Covid 19 new requirements; onus on business owner; mandatory masks for indoor workplace with new changes to be enforced by the person responsible for the business. Must follow any recommendation of Medical Officer of Health; screening tool for employees now requires workplace to complete self-screening. Working through the constant Covid-19 changes and ensuring compliance. Confident we can meet all legislative requirements.

Administrative Assistant, Tyler has been working on business/community directory for the website and the Adopt a Road Sign Program is being finalized with installation of signage completed in spring 2021.

11.5 Consideration of By-laws

Resolution 2020-27-12

Moved by: Diana Rae

Seconded by: Shawn Greig

That the following By-law(s) be referred to Council for consideration:

2020-65 Zoning Amendment Z04 – Loucks
2020-66 Zoning Amendment Z09 - Carmichael
2020-67 Zoning Amendment Z11 – Priebe
2020-68 Authorize Part IV Enforcement Agreement - Grey Sauble Conservation
2020-69 Appoint Municipal Law Enforcement Officer Alicia Abel
2020-70 Authorize Mayor and Clerk to Execute an Agreement of Purchase and Sale
Carried

11.6 Items Requiring Direction – none

11.7 Items Requiring Discussion including Items Removed from Consent Agenda

Resolution 2020-27-13
Moved by: Elizabeth Thompson
Seconded by: Diana Rae

That the following items be introduced for discussion 11.1c vi MMAH Minister Clark Re: Development Charges. **Carried**

11.8 Rise and Report from Committee of the Whole

Resolution 2020-27-14
Moved by: Elizabeth Thompson
Seconded by: Brian Gamble

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

12. Adopt Action of Council in Committee of the Whole

Resolution 2020-27-15
Moved by: Shawn Greig
Seconded by: Diana Rae

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to approved recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

13. Third Reading of By-Laws

Resolution 2020-27-16
Moved by: Brian Gamble
Seconded by: Diana Rae

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

2020-65 Zoning Amendment Z04 – Loucks
2020-66 Zoning Amendment Z09 - Carmichael
2020-67 Zoning Amendment Z11 – Priebe
2020-68 Authorize Part IV Enforcement Agreement - Grey Sauble Conservation
2020-69 Appoint Municipal Law Enforcement Officer Alicia Abel
2020-70 Authorize Mayor and Clerk to execute an Agreement of Purchase and Sale
Carried

14. Notices of Motion

15. Notice Provision

16. Tracking Sheet – No updates to the Tracking Sheet

17. Other Business

18. Closed Meeting

Resolution 2020-27-17
Moved by: Shawn Greig
Seconded by: Elizabeth Thompson

That Council move into closed session to to discuss matters relating to;
18.1 labour relations or employee negotiations

Carried

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

19. Confirmatory By-law

Resolution 2020-27-18


Moved by: Elizabeth Thompson

Seconded by: Diana Rae

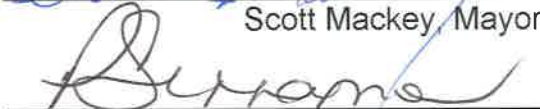
That By-law 2020-71 being a by-law to confirm all actions and proceedings of the October 7, 2020 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

20. Adjournment

The Mayor adjourned the meeting at 12:20 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk