

## Township of Chatsworth

### Digital Council Meeting Minutes

Wednesday November 18, 2020 @ 6:30 p.m.

#### Members Present:

Mayor - Scott Mackey  
Deputy Mayor - Brian Gamble  
Councillor - Shawn Greig  
Councillor - Diana Rae  
Councillor - Elizabeth Thompson

#### Staff Present:

CAO Clerk, Patty Sinnamon  
Deputy Clerk, Carolyn Marx  
Treasurer, Karmen Krueger  
Operations Manager, Jamie Morgan  
Fire Chief, Mike Givens

#### 1. Call to Order

Mayor Mackey called the meeting to order at 6:30 p.m.

#### 2. Opening Ceremonies

Mayor Mackey called for a moment of reflection before proceeding with the Council Meeting.

#### 3. Open Forum

There were no speaker requests for Open Forum.

#### 4. Adoption of Agenda

Resolution 2020-31-01

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Council adopt the Agenda as circulated with the deletion of item 11.2 Presentation by Allan Madden, SEGCHC re:Ontario Health Team **Carried**

#### 5. Declaration of Pecuniary Interest

Mayor Mackey asked members of Council if they had any declarations.

#### 6. Confirmation of Minutes

Resolution 2020-31-02

Moved by: Shawn Greig

Seconded by: Brian Gamble

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on November 4, 2020 and the Public Meeting minutes of November 4, 2020 be confirmed as recorded. **Carried**

#### 7. Matters Arising from Minutes

#### 8. Public Meetings (Statutory and Non-Statutory)

#### 9. Matters Arising from Public Meetings

#### 10. Introduction of By-laws – First and Second Reading

Resolution 2020-31-03

Moved by: Elizabeth Thompson

Seconded: Diana Rae

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

2020-79 Zoning Amendment Z12/2020 - Todd Loughnan

2020-81 Establish Site Plan Control Area - 87 Garafraxa Street

2020-82 Site Plan Agreement – Green Envoy - 87 Garafraxa Street

**Carried**

Resolution 2020-31-04

Moved by: Shawn

Seconded by: Brian

That the following by-law be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole

2020-80 General Borrowing By-Law - Capital Works

**Carried**

Councillor Thompson requested a recorded vote:

Deputy Mayor Brian Gamble - Yes

Councillor - Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor - Diana Rae - Yes

Councillor - Elizabeth Thompson – No

**11. Committee of the Whole**

Resolution 2020-31-05

Moved by: Shawn Greig

Seconded by: Diana Rae

That Council now go into Committee of the Whole. **Carried**

**11.1 Consent Agenda**

Resolution 2020-31-06

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That the Consent Agenda items be hereby received for information with the exception of item 11.1di City of Belleville - Bill 218, 11.1diii Municipality of Meaford Resolution re Bill 218 and 11.div County of Prince Edward - Changes to Elections Act. **Carried**

**11.2 Presentations/Delegations (Pre-Registered)**

The presentation by Allan Madden – SEGCHC re: Ontario Health Team has been rescheduled to the December 2, 2020 Council Meeting.

**11.3 Matters Arising from Presentations/Delegations - none**

**11.4 Staff Reports and Verbal Updates from Staff**

a) Planner's Report – Zoning Application – Kuepfer

**The following motion was introduced:**

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Planner's Report 2020-14 dated November 18, 2020 regarding Zoning By-law Amendment Z10-2020 (Kuepfer) be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the application be denied due to the findings of the Animal Control Officer and the negative impacts to neighbouring property owners.

**The following motion to defer was put forward:**

Resolution 2020-31-07

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That Zoning Amendment Z10-2020 (Keupfer) be deferred until the spring of 2021 to allow the applicants request for time to meet the compliance requirements of the Kennel License.

**Defeated**

Resolution 2020-31-08

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Planner's Report 2020-14 dated November 18, 2020 regarding Zoning By-law Amendment Z10-2020 (Kuepfer) be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the application be denied due to the findings of the Animal Control Officer and the negative impacts to neighbouring property owners. **Carried**

b) FIN Report 2020-23– Proposed Fees and Charges

Resolution 2020-31-09

Moved by: Diana Rae

Seconded by: Shawn Greig

That Report 2020-23 regarding Fees and Charges be hereby received for information;

And that Committee of the Whole Recommends to Council that the proposed amendments be supported and that staff be directed to proceed with the required Notice of Public Meeting pursuant to the Township's Notice Provision Policy. **Carried**

c) FIN Report 2020-24 – Water Rates 2021

Resolution 2020-31-10

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Report 2020-24 regarding Water Rates- 2021 be hereby received for information;

And that Committee of the Whole Recommends to Council that the proposed amendments be supported and that the Draft by-law be approved. **Carried**

d) CAO Clerk Report 2020-33 – Site Plan Agreement – Esso

Resolution 2020-31-11

Moved by: Diana Rae

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2020-33 dated November 18, 2020 regarding a draft site plan agreement for Green Envoy (87 Garafraxa Street, Chatsworth), be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that the draft by-law and agreement be presented to Council at the next meeting for adoption. **Carried**

Councillor Thompson had technical difficulties and left the meeting.

e) CAO Clerk Report 2020-34 – Township Christmas Party

Resolution 2020-31-12

Moved by: Brian Gamble

Seconded by: Diana Rae

THAT CAO Clerk's Report 2020-34 dated November 18, 2020 regarding the Township 2020 Staff Christmas Party be hereby received;

AND FURTHER THAT Committee of the Whole recommends to Council that in lieu of a Township Staff Christmas Party, that employees be provided with a \$50.00 gift voucher towards a Christmas Turkey with the option for employees to donate their voucher to the local Community Outreach Program if they so choose. **Carried**

A recorded vote was requested by Councillor Greig

Deputy Mayor Brian Gamble - Yes

Councillor - Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor - Diana Rae - No

Councillor - Elizabeth Thompson – Absent

Councillor Thompson returned to the meeting.

f) PW2020-17 Waste Diversion Update Report

Resolution 2020-31-13

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That Report 2020-17 regarding Waste Diversion and Recycling Transitions Update be hereby received for information. **Carried**

g) PW2020-18 Electronic Products Recycling Association (EPRA) Agreement

Resolution 2020-31-14

Moved by: Elizabeth Thompson

Seconded by: Shawn Gamble

That Report 2020-18 regarding the Electronics Products Recycling Association (EPRA) Agreement be hereby received for information;

And that Committee of the Whole Recommends to Council that staff be authorized to enter into an agreement with ERPA. **Carried**

h) Verbal Department Updates – No verbal updates were provided

**11.5 Consideration of By-laws**

Resolution 2020-31-15

Moved by: Diana Rae

Seconded by: Shawn Greig

That the following By-law(s) be referred to Council for consideration:

2020-79 Zoning Amendment Z12/2020 - Todd Loughnan

2020-80 General Borrowing By-Law - Capital Works

2020-81 Establish Site Plan Control Area - 87 Garafraxa Street

2020-82 Site Plan Agreement – Green Envoy - 87 Garafraxa Street

**Carried**

**11.6 Items Requiring Direction**

a) Correspondence from Municipality of Meaford – Bridge Structures 21 & 22

Resolution 2020-31-16

Moved by: Shawn Greig

Seconded by: Diana Rae

That the correspondence from the Municipality of Meaford be hereby received Committee of the Whole recommends to Council that staff be directed to notify the Municipality of Meaford that they continue to support the original Environmental Assessment for the reconstruction of Structures 21 and 22.

**Carried**

**A recorded vote was requested by Councillor Greig**

Deputy Mayor Brian Gamble - Yes

Councillor - Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor - Diana Rae - Yes

Councillor - Elizabeth Thompson – Yes

b) Request for Funding - Williamsford Community Centre

Discussions regarding the Williamsford Community Centre Board of Management request for financial assistance due to Covid were held. The community centre will be meeting to determine whether curling will be proceeding for the 2020-21 season. Council deferred further discussion until the Board presents more information on what financial assistance they are seeking.

**11.7 Items Requiring Discussion including Items Removed from Consent Agenda**

Resolution 2020-31-17

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That the following items be introduced for discussion;

11.1di City of Belleville - Bill 218, 11.1diii Municipality of Meaford Resolution re Bill 218 and

11.div County of Prince Edward - Changes to Elections Act. **Carried**

Resolution 2020-31-18  
Moved by: Shawn Greig  
Seconded by: Brian Gamble

That the Township of Chatsworth supports the resolutions of the City of Belleville, Municipality of Meaford and Prince Edward County regarding proposed changes to the Municipal Elections Act through Bill 218;

And further that the Township of Chatsworth opposes all proposed changes to the Municipal Elections Act outlined in Bill 218;

And further that staff send a copy of this resolution to the City of Belleville, Municipality of Meaford, Prince Edward County, the Minister of Municipal Affairs, Bruce-Grey-Owen Sound MPP Bill Walker and the Premier of Ontario. **Carried**

**11.8 Rise and Report from Committee of the Whole**

Resolution 2020-31-19  
Moved by: Shawn Greig  
Seconded by: Diana Rae

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

**12. Adopt Action of Council in Committee of the Whole**

Resolution 2020-31-20  
Moved by: Diana Rae  
Seconded by: Shawn Greig

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to approved recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

**13. Third Reading of By-Laws**

Resolution 2020-31-21  
Moved by: Elizabeth Thompson  
Seconded by: Brian Gamble

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

2020-79 Zoning Amendment Z12/2020 - Todd Loughnan  
2020-81 Establish Site Plan Control Area - 87 Garafraxa Street  
2020-82 Site Plan Agreement – Green Envoy - 87 Garafraxa Street

**Carried**

Resolution 2020-31-22  
Moved by: Shawn Greig  
Seconded by: Diana Rae

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

2020-80 General Borrowing By-Law - Capital Works

**Carried**

**Councillor Thompson requested a recorded vote.**

Deputy Mayor Brian Gamble - Yes  
Councillor - Shawn Greig - Yes  
Mayor Scott Mackey - Yes  
Councillor - Diana Rae - Yes  
Councillor - Elizabeth Thompson – No

**14. Notices of Motion**

**15. Notice Provision**

Public Meeting December 2, 2020 – Proposed Fees and Charges and Water Rates

**16. Tracking Sheet**

**17. Other Business**

**18. Closed Meeting**

Resolution 2020-31-23

Moved by: Diana Rae

Seconded by: Shawn Greig

That Council move into closed session for the following reasons:

18.1 Minutes – September 16, September 23, October 7

18.2 CAO Clerk's Confidential Report 2020-06 – Public Works Staffing

**Carried**

CAO Clerk Patty Sinnamon and Operations Manager Jamie Morgan remained for Closed Session.

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

**19. Confirmatory By-law**

Resolution 2020-31-24


Moved by: Brian Gamble

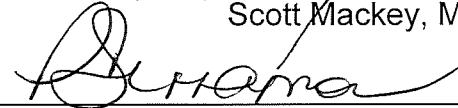
Seconded by: Diana Rae

That By-law 2020-83 being a by-law to confirm all actions and proceedings of the November 18, 2020 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

**20. Adjournment**

The Mayor adjourned the meeting at 10:35 p.m.

  
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Scott Mackey, Mayor

  
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Patty Sinnamon, CAO Clerk