



Township of Georgian Bluffs & Township of Chatsworth BioGRID Joint Board Agenda



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March 13, 2020, 9:00 a.m. Township of Georgian Bluffs Council Chambers

1. Call to Order

2. Declaration of Pecuniary Interest and the General Nature Thereof

3. Minutes of the Previous Meeting

a) February 18, 2020

Recommendation: That the Joint Board adopt the minutes of the meeting held on February 18, 2020.

4. Additions / Approval of the Agenda

5. Delegations or Deputations

Nil

6. Correspondence

a) Aquatech Canadian Water Services Inc / GSS Engineering Consultants – 2019 Annual Performance Report

Recommendation: That the Georgian Bluffs - Chatsworth Joint Board receive the 2019 Annual Performance Report, from Aquatech Canadian Water Services Inc / GSS Engineering Consultants Ltd for information purposes

7. Public Question Period

8. Reports

Nil

9. Unfinished Business

Nil

10. New Business

Nil

11. Closed Session

Recommendation: That the Georgian Bluffs - Chatsworth Joint Board move into closed session at __:__ a.m. in the Council Chambers with the Interim CAO – Georgian Bluffs, CAO / Clerk – Chatsworth, Treasurer – Georgian Bluffs, Utility Coordinator – Georgian Bluffs, Director of Operations – Georgian Bluffs and Deputy Clerk – Georgian Bluffs (Recording Secretary) remaining in the room to discuss:

- a) A matter regarding a position, plan, procedure, criteria or instruction to be applied to negotiations carried on, or to be carried on by, or on behalf of the Board.

12. Date of Next Meeting

- a) Next meeting date to be decided by the board

13. Adjournment



Township of Georgian Bluffs & Township of Chatsworth BioGRID Joint Board Minutes



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February 18, 2020, 9:00 a.m. Township of Georgian Bluffs Council Chambers

Members Present:

Mayor Dwight Burley
Mayor Scott Mackey
Deputy Mayor Sue Carleton
Deputy Mayor Brian Gamble

Staff Present:

Brittany Drury, Deputy Clerk – Georgian Bluffs (Recording Secretary)
Kassandra Rocca, Treasurer / Director of Finance – Georgian Bluffs
Patty Sinnamon, CAO/Clerk – Chatsworth
Troy Unruh, Utility Coordinator – Georgian Bluffs

1. Call to Order

Mayor Dwight Burley called the meeting to order at 9:00 a.m.

2. Declaration of Pecuniary Interest and the General Nature Thereof

None declared.

3. Minutes of the Previous Meeting

a) November 13, 2019

Moved By: Deputy Mayor Sue Carleton
Seconded By: Mayor Scott Mackey

That the Joint Board adopt the minutes of the meeting held on November 13, 2019.

Carried – Resolution Number BIO-2020-01

4. Additions / Approval of the Agenda

Moved By: Deputy Mayor Brian Gamble
Seconded By: Deputy Mayor Sue Carleton

That the agenda be approved as presented.

Carried.

5. Delegations or Deputations

Nil

6. Correspondence

a) Monthly Wastewater Reports – October, November, December 2019

There was a discussion, involving the Utilities Coordinator and Director of Operations regarding the chloride levels identified in the reports, and methods of lowering said levels.

Moved By: Deputy Mayor Brian Gamble
Seconded By: Deputy Mayor Sue Carleton

That the Georgian Bluffs - Chatsworth Joint Board receives the Monthly Wastewater Reports for October 2019, November 2019 and December 2019, from Aquatech Canadian Water Services Inc / GSS Engineering Consultants Ltd for information purposes.

Carried – Resolution Number BIO-2020-02

b) BDO – Georgian Bluffs Chatsworth Biodigester Audit Planning Report

Moved By: Mayor Scott Mackey
Seconded By: Deputy Mayor Sue Carleton

That the Georgian Bluffs - Chatsworth Joint Board receive the Audit Planning Report for information.

Carried – Resolution Number BIO-2020-03

7. Public Question Period

Nil

8. Reports

Nil

9. Unfinished Business

- a) Discussion regarding the Biodigester and future intentions of the Board.

There was a lengthy discussion, involving the attending staff members regarding the future of the Biodigester, and the involvement of both the Township of Georgian Bluffs and Township of Chatsworth.

Discussion included:

- The funding agreement for the facility, including the term of said agreement.
- Potential to mothball the facility.
- Completing an assessment of the facility, including assessing all equipment, and creation of an RFP for completion of assessment.
- New partnerships between the Township of Georgian Bluffs and other municipalities, should the Township of Chatsworth wish to absolve their involvement.
- A report previously presented to the Joint Board, from Conestoga-Rovers and Associates.
- Current operations at the facility.

The Board directed staff to further investigate the funding agreement and report from Conestoga-Rovers and Associates and present their findings at the next Board meeting.

The Board further directed that staff continue to maintain daily operations at the Biodigester, pending additional discussions of the Board.

10. New Business

The Utilities Coordinator provided a brief update regarding daily operations at the facility, including costs associated with the recent rebuild of the onsite generator.

The Board directed that detailed costing for the rebuild be presented at their next meeting.

11. Closed Session

Nil

12. Date of Next Meeting

a) Next meeting date to be decided by the board

The next meeting of the Joint Board was scheduled for March 13, 2020 at 9:00 a.m.

13. Adjournment

Moved By: Deputy Mayor Brian Gamble
Seconded By: Deputy Mayor Sue Carleton

That the meeting be adjourned at 9:45 p.m.

Carried.