

## Virtual Council Meeting Minutes

Wednesday January 20, 2021 @ 6:45 p.m.

### Members Present:

Mayor - Scott Mackey  
Deputy Mayor - Brian Gamble  
Councillor - Shawn Greig  
Councillor - Diana Rae  
Councillor - Elizabeth Thompson

### Staff Present:

CAO Clerk, Patty Sinnamon  
Deputy Clerk, Carolyn Marx  
Treasurer, Karmen Krueger  
Operations Manager, Jamie Morgan  
Planner, Ron Davidson  
Deputy Treasurer, Wanda Robertson  
Accounting/Payroll Clerk, Anne Gordon

#### 1. Call to Order

Mayor Mackey called the meeting to order at 6:45 p.m.

#### 2. Opening Ceremonies

Mayor Mackey called for a moment of reflection before proceeding with the Council Meeting.

#### 3. Open Forum

There were no speaker requests for Open Forum.

#### 4. Adoption of Agenda

Resolution 2021-04-01

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Council adopt the Agenda as circulated. **Carried**

#### 5. Declaration of Pecuniary Interest

Mayor Mackey asked members of Council if they had any declarations.

#### 6. Confirmation of Minutes

Resolution 2021-04-02

Moved by: Diana Rae

Seconded by: Brian Gamble

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on January 6, 2021 and the Special Council Budget Meetings held on December 9, 2020, December 14, 2020, January 6, 2021 and January 13, 2021 be confirmed as recorded. **Carried**

#### 7. Matters Arising from Minutes

#### 8. Public Meetings (Statutory and Non-Statutory)

8.1 Zoning Amendment Application Z13/2020 King Creative Inc.  
Part Lot 61, Concession 1 NETSR  
Geographic Township of Holland, Township of Chatsworth  
580364 Sideroad 60

8.2 Budget 2021

#### 9. Matters Arising from Public Meetings

Resolution 2021-04-03

Moved by: Shawn Greig

Seconded: Brian Gamble

THAT Zoning Amendment Application Z13/2020 King Creative Inc., be referred to Committee of the Whole for discussion. **Carried**

**10. Introduction of By-laws – First and Second Reading**

Resolution 2021-04-04

Moved by: Diana Rae

Seconded: Shawn Greig

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

By-law 2021-05 Council 2021 Remuneration

By-law 2021-06 Adopt 2021 Salary Grid

**Carried**

**11. Committee of the Whole**

Resolution 2021-04-05

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Council now go into Committee of the Whole. **Carried**

**11.1 Consent Agenda**

Resolution 2021-04-06

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

That the Consent Agenda items be hereby received for information. **Carried**

**11.2 Presentations/Delegations (Pre-Registered)**

**11.3 Matters Arising from Presentations/Delegations**

**11.4 Staff Reports and Verbal Updates from Staff**

a) Planners Report 2021-01 – Z13/2020 King Creative Inc.

Resolution 2021-04-07

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Planners Report 2021-01 be hereby received; and

Further that Committee of the Whole recommends to Council the approval of the Zoning Bylaw Amendment Application for Part Lot 61, Concession 1 NETRS, former Geographic Township of Holland, Township of Chatsworth. Owner: King Creative Inc. c/o Roger Mooking

Further that staff be directed to prepare the necessary by-law to give effect to the application. **Carried**

b) CAO Clerk 2021-02 Council and Staff Remuneration

Resolution: 2021-04-08

Moved by: Diana Rae

Seconded by: Brian Gamble

That Report 2021-02 regarding Council and Staff remuneration, be hereby received for information;

And that Committee of the Whole recommends to Council the adoption of the 2021 Council Remuneration By-law and the 2021 Staff Remuneration By-law. **Carried**

c) CAO Clerk 2021-03 Disposition of Unopened Road Allowance

Resolution: 2021-04-09

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Report 2021-03 regarding the disposition of an unopened road allowance – Robert Street and Front Street be hereby received for information;

And that Committee of the Whole recommends to Council that the unopened road allowance for Robert Street and part of Front Street be declared surplus to the needs of the municipality;

And further that Committee of the Whole recommends to Council that the declared

surplus lands be conveyed to 1061021 Ontario Inc. for the consideration of all costs including surveying and legal costs and any other Township expenses (Teranet search);

AND further that the Mayor and Clerk be authorized to execute all ancillary documentation to complete the disposition of lands and transfer to 1061021 Ontario Inc.. **Carried**

d) CAO Clerk 2021-04 Replacement of Flooring in Administration Office

Resolution: 2021-04-10

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That Report 2021-04 regarding the replacement of flooring for the Administration Building, be hereby received for information;

And that Committee of the Whole recommends to Council that the quote from Greyfair Flooring in the amount of \$22,148.74 inclusive of HST be hereby accepted;

AND FURTHER THAT staff may proceed with the painting of the administration building provided the cost does not exceed \$15,000.00. **Carried**

e) Treasurers Report FIN 2021-03 RFP Award for Development Charge Study

Resolution: 2021-04-11

Moved by: Shawn Greig

Seconded by: Diana Rae

THAT Treasurer's Report 2021-03 regarding RFP Award – Development Charges Study be hereby received;

AND THAT Committee of the Whole recommends to Council award of the RFP to Watson & Associates in the amount of \$29,600;

AND THAT Committee of the Whole recommends to Council pursuing the optional Parkland study proposed by Watson & Associates for an additional \$15,000;

AND FURTHER THAT Committee of the Whole recommends to Council the funding of these services be the Modernization Reserve. **Carried**

Mayor Mackey vacated the chair to Deputy Mayor Gamble so that he could weigh in on the discussion of development charges.

A recorded vote was requested by Mayor Mackey

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - No

Resolution: 2021-04-12

Moved by: Shawn Greig

Seconded by: Diana Rae

That Council extend the Council Meeting curfew to 10:30 p.m. **Carried**

f) Treasurers Report FIN 2021-04 Survey Results and Next Steps

Resolution: 2021-04-13

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

THAT Treasurer's Report 2021-04 regarding Survey Results and Next Steps be deferred to the next meeting. **Carried**

g) Verbal Department Updates

There were no verbal updates provided.

**11.5 Consideration of By-laws**

Resolution 2021-04-14

Moved by: Diana Rae

Seconded by: Shawn Greig

That the following By-law(s) be referred to Council for consideration:

By-law 2021-05 Council 2021 Remuneration

By-law 2021-06 Adopt 2021 Salary Grid

**Carried**

**11.6 Items Requiring Direction**

**11.7 Items Requiring Discussion including Items Removed from Consent Agenda**

**11.8 Rise and Report from Committee of the Whole**

Resolution 2021-04-15

Moved by: Brian Gamble

Seconded by: Shawn Greig

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole. **Carried**

**12. Adopt Action of Council in Committee of the Whole**

Resolution 2021-04-16

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That the actions taken in Committee of the Whole today be confirmed and adopted by this Council; And Further that staff be authorized to take the actions necessary to give effect to approved recommendations contained within the staff reports; And Further that by-laws under consideration be presented to Council for first, second and third reading. **Carried**

**13. Third Reading of By-Laws**

Resolution 2021-04-17

Moved by: Diana Rae

Seconded by: Brian Gamble

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

By-law 2021-05 Council 2021 Remuneration

By-law 2021-06 Adopt 2021 Salary Grid

**Carried**

**14. Notices of Motion**

**15. Notice Provision**

**16. Tracking Sheet**

**17. Other Business**

Resolution 2021-04-18

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

Councillor Rae provided a Notice of Motion to request Township Staff to explore options, including contractual options, for Library services provided for the Township of Chatsworth residents. **Carried**

**18. Closed Meeting**

Resolution 2021-04-19

Moved by: Shawn Greig

Seconded by: Diana Rae

That Council move into closed session for the following reasons:

a) Closed Session minutes of December 16, 2020

b) Personal matters about an identifiable individual RE: Police Services Board Applications

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

Resolution 2021-04-20

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Graham Taylor be appointed to the Township of Chatsworth Police Services Board as the Community Appointee. **Carried**

Mayor Mackey requested a recorded vote.

Deputy Mayor Brian Gamble - Yes

Councillor Shawn Greig - Yes

Mayor Scott Mackey - Yes

Councillor Diana Rae - Yes

Councillor Elizabeth Thompson - Yes

The CAO Clerk is to advise Mr. Taylor of his appointment.

**19. Confirmatory By-law**

Resolution 2021-04-21


Moved by: Elizabeth Thompson

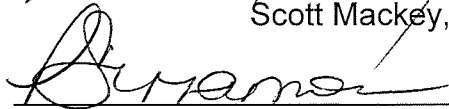
Seconded by: Shawn Greig

That By-law 2021-07 being a by-law to confirm all actions and proceedings of the January 20, 2021 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal. **Carried**

**20. Adjournment**

The Mayor adjourned the meeting at 10:38 p.m.

  
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Scott Mackey, Mayor

  
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Patty Sinnamon, CAO Clerk