

# Township of Chatsworth

## Council Minutes

Wednesday, April 21, 2021, 6:30 p.m.

Members Present: Mayor Scott Mackey  
Deputy Mayor Brian Gamble  
Councillor Shawn Greig  
Councillor Diana Rae  
Councillor Elizabeth Thompson

Staff Present: Patty Sinnamon CAO/Clerk  
Mike Givens, Fire Chief  
Barb Schellenberger, Acting Deputy Clerk

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### 1. CALL TO ORDER

Mayor Mackey called the meeting to order at 6:31 p.m.

### 2. OPENING CEREMONIES – O CANADA AND MOMENT OF REFLECTION

Mayor Mackey invited members of Council to a moment of reflection before proceeding with the Council Meeting.

### 3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

There were no speaker requests for Open Forum.

### 4. APPROVE OR AMEND AGENDA

**Resolution 2021-11-01**  
Moved by: Shawn Greig  
Seconded by: Diana Rae

That Township of Chatsworth Council adopt the Amended Agenda as amended and circulated. **Carried**

### 5. DECLARATION OF PECUNIARY INTEREST

#### 5.1 Councillor Thompson

Councillor Thompson declared an indirect pecuniary interest of the April 21, 2021 meeting Agenda, regarding the Bio Digester, Item 11.5 as she provides accounting services for the engineering firm (GSS Engineering) involved in the operation of the Bio Digester. She also stated she would remain quiet (mute and video off) through the Council virtual meeting, prior to the discussions and did not participate in the discussion or vote on any decision of this matter and did not attempt to influence the voting on an question concern this matter.

### 6. CONFIRMATION OF MINUTES

**Resolution 2021-11-02**  
Moved by: Shawn Greig  
Seconded by: Brian Gamble

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on April 7th, 2021, the Public Meeting under the Planning Act held on April 7, 2021, and the Special Council meeting of April 8, 2021 be confirmed as recorded. **Carried**

**7. MATTERS ARISING FROM MINUTES**

**7.1 Mayor Mackey - Notice of Motion**

Mayor Mackey mentioned he will bring forth his Notice of Motion at the next meeting.

**8. PUBLIC MEETINGS (Statutory and Non-Statutory)**

**9. MATTERS ARISING FROM PUBLIC MEETINGS**

**10. INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING**

**Resolution: 2021-11-03**

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT By-law Number By-law 2021-23 A By-Law to Opt-Out of the Vacant Unit Rebate Program Under Section 364 of the Municipal Act, 2001 be removed and separated. **Carried**

**Resolution: 2021-11-04**

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

By-law 2021-20 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z02/2021 - DeJong),

By-law 2021-21 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z04/2021 - Overeem

By-law 2021-22 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z05/2021 - Londry),

By-law 2021-24 A by-law to authorize the execution of a Transfer Payment Agreement - Fire Safety Grant

**Carried**

**Councillor Thompson requested a recorded vote on the following motion:**

**Resolution: 2021-11-05**

Moved by: Shawn Greig

Seconded by: Brian Gamble

THAT By-law Number By-law 2021-23 being a By-Law to Opt-Out of the Vacant Unit Rebate Program Under Section 364 of the Municipal Act, 2001 be read a first and second time.

Deputy Mayor Gamble	Yes
Councillor Greig	Yes
Mayor Mackey	Yes
Councillor Rae	No
Councillor Thompson	No

**Carried**

**11. COMMITTEE OF THE WHOLE**

**Resolution: 2021-11-06**

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Council now go into Committee of the Whole.

**Carried**

## **11.1 Consent Agenda and Determination of Items to be Separated**

### **Resolution: 2021-11-07**

Moved by: Shawn Greig

Seconded by: Diana Rae

That the Consent Agenda items be hereby received for information. **Carried**

#### **11.1.1 Reports for Information - none**

#### **11.1.2 Committee Minutes - none**

#### **11.1.3 Correspondence for Council information**

##### **11.1.3.1 Municipality of Meaford Notice of Public Meeting Official Plan Amendment**

##### **11.1.3.2 AMO WatchFile April 15, 2020**

#### **11.1.4 Motions from Other Municipalities**

## **11.2 Presentations/Delegations (Pre-Registered)**

None

## **11.3 Matters Arising from Presentations/Delegation**

None

## **11.4 Staff Reports and Verbal Updates from Staff**

### **11.4.1 March 2021 Activity Report**

#### **Resolution: 2021-11-08**

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Fire Chief's Report 2021-07, being the March 2021 Activity Report is hereby received for information.

**Carried**

### **11.4.2 Transfer Agreement for Grant Funding**

#### **Resolution: 2021-11-09**

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That the Fire Chief's Report 2021-06 dated April 21, 2021 regarding a Fire Safety Grant Transfer Payment Agreement between the Province of Ontario and the Township of Chatsworth be hereby received:

And Further That Committee of the Whole recommends to Council, that Council approved the Fire Safety Grant Transfer Payment Agreement.

**Carried**

### **11.4.3 Hydraulic Rotary Sweeper Follow Up**

#### **Resolution: 2021-11-10**

Moved by: Diana Rae

Seconded by: Brian Gamble

That Report 2021-06 regarding the purchase of a hydraulic rotary sweeper for the Township owned loader be received for information;

And further that Committee of the Whole recommends to Council that the purchase of the AMI Kingspin Hydraulic Rotary Sweeper be awarded to Huron Tractor for \$24,825.00 plus applicable taxes be approved.

The following motion to defer was introduced.

**Resolution: 2021-11-11**

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Resolution pertaining to PW Report 2021-06 be deferred for further investigation and reporting back at the next meeting.

**Carried**

**11.4.4 Bridge Closure - Structure 51 - Sideroad 4B**

**Resolution: 2021-11-12**

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Public Works Report 2021-07 regarding Structure 51 Bridge closure on Sideroad 4B be received for information.

**Carried**

**11.5 Consideration of By-laws**

**Resolution: 2021-11-13**

Moved by: Shawn Greig

Seconded by: Diana Rae

That the following By-law(s) be referred to Council for consideration:

By-law 2021-20 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z02/2021 - DeJong),

By-law 2021-21 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z04/2021 - Overeem

By-law 2021-22 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z05/2021 - Londry),

By-law 2021-23 A By-Law to Opt-Out of the Vacant Unit Rebate Program Under Section 364 of the Municipal Act, 2001

By-law 2021-24 A by-law to authorize the execution of a Transfer Payment Agreement - Fire Safety Grant

**Carried**

**11.6 Items Requiring Direction**

**Resolution: 2021-11-14**

Moved by: Diana Rae

Seconded by: Brian Gamble

That Committee of the Whole recommends to Council that the draft 2021 BioGrid Budget be hereby approved as presented.

The following motion to defer was introduced.

**Resolution: 2021-11-15**

Moved by: Shawn Greig

Seconded by: Brian Gamble

THAT the BioGRID Draft Budget 2021 be deferred until next meeting with the budget file recirculated.

**Carried**

**11.7 Items Requiring Discussion including Items Removed from Consent Agenda**

None

**11.8 Rise and Report from Committee of the Whole**

**Resolution: 2021-11-16**

Moved by: Diana Rae

Seconded by: Shawn Greig

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

**Carried**

**12. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE**

**Resolution: 2021-11-17**

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted;

And Further that staff be authorized to take the actions necessary to give effect to the recommendations contained within the staff reports;

And Further that by-laws under consideration be presented to Council for third reading.

**Carried**

**13. THIRD READING OF BY-LAWS**

**Resolution: 2021-11-18**

Moved by: Shawn Greig

Seconded by: Diana Rae

That the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

By-law 2021-20 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z02/2021 - DeJong),

By-law 2021-21 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z04/2021 - Overeem

By-law 2021-22 being a by-law to Amend By-law 2015-61, Comprehensive Zoning By-law; (Z05/2021 - Londry),

By-law 2021-23 A By-Law to Opt-Out of the Vacant Unit Rebate Program Under Section 364 of the Municipal Act, 2001

By-law 2021-24 A by-law to authorize the execution of a Transfer Payment Agreement - Fire Department

**Carried**

**14. NOTICES OF MOTION**

None

**15. NOTICE PROVISION**

**15.1 Amendments to Council meeting Schedule**

The updated lists of amendments to upcoming Council Meetings were reviewed and the May 12th meeting will commence at 6:00 p.m.

**16. TRACKING SHEET**

Council requested the ball diamond dugouts be noted on the tracking sheet to be completed this spring.

**17. OTHER BUSINESS**

**18. CLOSED MEETING**

**Resolution: 2021-11-19**

Moved by: Shawn Greig

Seconded by: Brian Gamble

**Resolution**

That Council move into closed session for the following reason:

1. Public works Vacancy and Staffing – CAO Clerk's Confidential Report 2021-06  
**Carried**

**19. CONFIRMATORY BY-LAW**

**Resolution: 2021-11-20**

Moved by: Brian Gamble

Seconded by: Shawn Greig

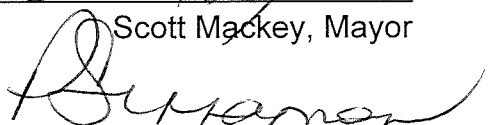
That By-law 2021-25 being a by-law to confirm all actions and proceedings of the April 21, 2021 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

**Carried**

**20. ADJOURNMENT**

The Mayor adjourned the meeting at 9:27 p.m.

  
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Scott Mackey, Mayor

  
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Patty Sinnamon, CAO Clerk