



# Township of Chatsworth

## Virtual Council Meeting Minutes

Wednesday, May 5, 2021

Members Present: Mayor Scott Mackey  
Deputy Mayor Brian Gamble  
Councillor Shawn Greig  
Councillor Diana Rae  
Councillor Elizabeth Thompson

Staff Present: CAO Clerk, Patty Sinnamon  
Fire Chief, Mike Givens  
Planner, Ron Davidson  
Acting Deputy Clerk, Barb Schellenberger

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### 1. CALL TO ORDER

Mayor Mackey called the meeting to order at 9:30 a.m.

### 2. OPENING CEREMONIES – MOMENT OF REFLECTION

Mayor Mackey invited Members of Council to join him in a moment of reflection before proceeding with the Council Meeting.

### 3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES) – none

There were no speaker requests for Open Forum.

### 4. APPROVE OR AMEND AGENDA

#### Resolution 2021-11-01

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Township of Chatsworth Council adopt the Agenda as circulated.

Carried

### 5. DECLARATION OF PECUNIARY INTEREST

None stated.

### 6. CONFIRMATION OF MINUTES

#### 6.1 Minutes of Public Meeting held on April 7, 2021

##### Resolution 2021-11-02

Moved by: Diana Rae

Seconded by: Shawn Greig

That the Public Meeting Minutes held under the Planning Act on April 7, 2021 be confirmed as recorded.

Carried

### 7. MATTERS ARISING FROM MINUTES

#### Resolution 2021-11-03

Moved by: Shawn Greig

Seconded by: Brian Gamble

That speakers be allowed to address Council regarding Z03/2021.

Carried

**7.1 Z03/2021 Follow-up**

Council discussed council and citizen concerns pertaining to the development at 795665 East Back Line. Hours of operation, sound issues of generator, drainage & grading on site, along with some means to accommodate road concerns including any necessary road upgrades. Limiting the area of operation could control development in the future. Further discussion with the applicant will be necessary.

At 10:52 A.M. Council took a 10 min break.

Council recessed the regular meeting for the purpose of holding Public Meetings under the Planning Act:

Z06-2021 - 495376 Veterans Road (Cook)

Z07/2021 - 540316 Sideroad 80 (Ganz)

Z08/2021 - 777305 Highway 10 (Brassard)

**Resolution 2021-11-04**

Moved by: Diana Rae

Seconded by: Brian Gamble

THAT Zoning Application Z03/2021 follow up with Applicant Sherk for lands located at 795665 East Back Line be hereby be received for information;

AND FURTHER THAT the Planner prepare an amending by-law with the following considerations:

- Site Specific zoning to reflect the area of operation
- Development Agreement that speaks to Hours of Operation, Generator noises level, drainage & grading plan, road maintenance agreement

**Carried**

**8. PUBLIC MEETINGS (Statutory and Non-Statutory)**

Council paused the regular session of Council to hear applications under the Planning Act.

The following Public Meeting Minutes held under the Planning Act are a separate document in the corporate record.

**8.1 Public Meeting Z06/21 (Cook)**

**8.2 Public Meeting Z07/21 (Ganz)**

**8.3 Public Meeting Z08/21 (Brassard)**

Council paused for a ten minute break and reconvened at 12:10 p.m. in regular session.

**9. MATTERS ARISING FROM PUBLIC MEETINGS**

**9.1 Z06/2021 (Cook)**

**Resolution 2021-11-05**

Moved by: Shawn Greig

Seconded by: Diana Rae

THAT Planning Application Z07/2021 for lands legally described as Part Lot 29, Concession 6 EGR, Geographic Township of Holland, now in the Township of Chatsworth located at 495376 Veterans Road Sideroad 80 (Cook) be received for information;

AND FURTHER THAT the Township Planner prepare an amending zoning by-law for Council's consideration.

**Carried**

**9.2 Z07/2021 (Ganz)**

**Resolution 2021-11-06**

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

THAT Planning Application Z07/2021 for lands legally described as Part Lots 79 and 80, Concession 1 SWTSR, , Geographic Township of Holland, now in the Township of Chatsworth located at 540316 Sideroad 80 (Ganz) be received for information;  
AND FURTHER THAT the Township Planner prepare an amending zoning by-law for Council's consideration.

The following deferral resolution was introduced.

**Resolution 2021-11-07**

Moved by Councillor Greig

Seconded by Councillor Thompson

That Application Z07/2021 be deferred for the applicant to converse with the Conservation Authority, and their preference for a permanent structure versus temporary.

**Carried**

**9.3 Z08/2021 (Brassard)**

**Resolution 2021-11-08**

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That Planning Application Z08/2021 for lands legally described as Part Lot 16, Concession 1 NETSR, Geographic Township of Holland, now The Township of Chatsworth located at 777305 Highway 10 (Brassard) be received for information;

AND FURTHER THAT the Township Planner prepare an amending zoning by-law for the next meeting of Council.

**Carried**

**10. INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING**

Councillor Thompson requested that By-laws 2021-27 and 28 be voted on separately.

**Resolution 2021-11-09**

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That By-law 2021-26 being a by-law to appoint an alternate Deputy Clerk for the Township of Chatsworth (Barb Schellenberger) be introduced and taken as read a first and second time, and be given consideration in Committee of the Whole.

**Carried**

**Resolution 2021-11-10**

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

That the following by-laws be introduced and taken as read a first and second time, and be given consideration in Committee of the Whole.

- By-law 2021-27 Being a By-law to establish a site plan control area within the limits of the Corporation of the Township of Chatsworth.

- By-law 2021-28 Being a by-law to authorize the Mayor and CAO/Clerk to enter into a site plan Control Agreement between the Township of Chatsworth and Cedar Rail Family Campground Inc.

**Carried**

## **11. COMMITTEE OF THE WHOLE**

### **Resolution 2021-11-11**

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That Council now go into Committee of the Whole.

**Carried**

**11.1 Consent Agenda and Determination of Items to be Separated - NONE**

**11.2 Presentations/Delegations (Pre-Registered) - NONE**

**11.3 Matters Arising from Presentations/Delegation - NONE**

**11.4 Staff Reports and Verbal Updates from Staff - NONE**

**11.5 Consideration of By-laws**

### **Resolution 2021-11-12**

Moved by: Shawn Greig

Seconded by: Brian Gamble

That the following By-law(s) be referred to Council for consideration:

**Carried**

**11.6 Items Requiring Direction - NONE**

**11.7 Items Requiring Discussion including Items Removed from Consent Agenda - NONE**

**11.8 Rise and Report from Committee of the Whole**

### **Resolution 2021-11-13**

Moved by: Shawn Greig

Seconded by: Diana Rae

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

**Carried**

## **12. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE**

### **Resolution 2021-11-14**

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted;

And Further that staff be authorized to take the actions necessary to give effect to the recommendations contained within the staff reports;

And Further that by-laws under consideration be presented to Council for third reading.

**Carried**

**13. THIRD READING OF BY-LAWS**

**Resolution 2021-11-15**

Moved by: Shawn Greig

Seconded by: Brian Gamble

That the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

- By-law Number 2021-26 being a By-law to appoint an alternate Deputy Clerk for the Township of Chatsworth (Barb Schellenberger);
- By-law Number 2021-27 being a By-law to establish a by-law to establish a site plan control area within the limits of the Corporation of the Township of Chatsworth;
- By-law Number 2021-28 being a By-law to authorize the Mayor and CAO/Clerk to enter into a Site Plan Control Agreement between the Township of Chatsworth and Cedar Rail Family Campground Inc.

**Carried**

**14. NOTICES OF MOTION**

**15. NOTICE PROVISION**

**16. TRACKING SHEET**

**17. OTHER BUSINESS**

**18. CLOSED MEETING - None**

**19. CONFIRMATORY BY-LAW**

**Resolution 2021-11-16**

Moved by: Shawn Greig

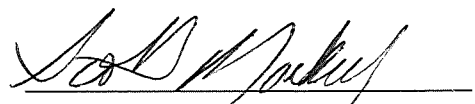
Seconded by: Elizabeth Thompson

That By-law 2021-29 being a by-law to confirm all actions and proceedings of the May 5, 2021 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

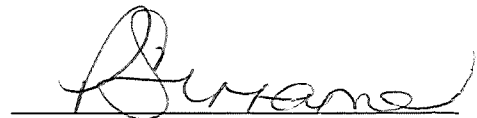
**Carried**

**20. ADJOURNMENT**

The Mayor adjourned the meeting at 12:36 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk