



Township of Chatsworth

Council Minutes

Wednesday, May 4, 2022, 9:30 a.m.

Members Present: Mayor Scott Mackey
Deputy Mayor Brian Gamble
Councillor Shawn Greig
Councillor Diana Rae
Councillor Elizabeth Thompson

Staff Present: CAO Clerk, Patty Sinnamon
Admin. Assistant Clerks/Planning, Tyler Zamostny

1. CALL TO ORDER

Mayor Mackey called the meeting to order at 10:24 a.m.

2. OPENING CEREMONIES – MOMENT OF REFLECTION

Mayor Mackey invited members of Council to join him in a moment of reflection before proceeding with the Council Meeting.

3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

There were no speaker requests for Open Forum.

4. APPROVE OR AMEND AGENDA

Resolution 2022-12-01
Moved by: Brian Gamble
Seconded by: Diana Rae

That Township of Chatsworth Council adopt the Agenda as circulated.

Carried

5. DECLARATION OF PECUNIARY INTEREST

None stated.

6. CONFIRMATION OF MINUTES

Resolution 2022-12-02
Moved by: Shawn Greig
Seconded by: Brian Gamble

That the minutes of the Council Meeting held on April 20, 2022 be confirmed as recorded.

Carried

7. MATTERS ARISING FROM MINUTES - None

8. PUBLIC MEETINGS (Statutory and Non-Statutory) - None

9. MATTERS ARISING FROM PUBLIC MEETINGS - None

10. INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING

Resolution 2022-12-03

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

- By-law Number 2022-25 being a By-law to authorize the Mayor and CAO Clerk to enter into a Contractual Arrangement between the Corporation of the Township of Chatsworth and Parks Canada Agency for grounds keeping at the Nelly Mooney McClung plaque on Highway 6 in Chatsworth
- By-law Number 2022-26 being a By-law to authorize the Mayor and CAO Clerk to enter into an agreement between the Corporation of the Township of Chatsworth and the Corporation of the Municipality of Grey Highlands to address the operation of a jointly owned Waste Disposal and Diversion Site and to form one joint board of management to administer, operate and manage the jointly owned Waste Disposal and Diversion Site on behalf of the municipalities

Carried

11. COMMITTEE OF THE WHOLE

Resolution 2022-12-04

Moved by: Shawn Greig

Seconded by: Brian Gamble

That Council now go into Committee of the Whole.

Carried

11.1 Consent Agenda and Determination of Items to be Separated

Resolution 2022-12-05

Moved by: Diana Rae

Seconded by: Shawn Greig

That the Consent Agenda items be hereby received for information.

Carried

11.1.a Reports for Information - None

11.1.b Committee Minutes

11.1.b.a Saugeen Mobility and Regional Transit - Special Board Meeting Minutes (April 8, 2022)

11.1.b.b Chatsworth Police Services Board Minutes (February 18, 2022)

11.1.b.c Chesley and Area Joint Fire Board Minutes (February 22, 2022)

11.1.c Correspondence for Council information

11.1.c.a AMO Watchfiles (April 21, 2022, April 28, 2022)

11.1.c.b Ministry of Transportation, Design and Engineering Branch Response Re: Reduction of

**Speed Limit on Provincial Highway 6 Resolution
(March 2, 2022)**

**11.1.c.c Municipality of Grey Highlands Notice of Passing -
Z46.2021 Mazur**

**11.1.c.d Municipal Property Assessment Corporation
(MPAC) - 2021 Annual Report & Financial
Statements**

11.1.c.e Conservation Ontario's 2021 Annual Report

11.1.d Motions from Other Municipalities

**11.1.d.a Twp of Amaranth Resolution April 20, 2022 Re:
Support for Twp of Mulmur's resolution regarding
the "More Homes for Everyone Act"**

11.2 Presentations/Delegations (Pre-Registered) - None

11.3 Matters Arising from Presentations/Delegation - None

11.4 Staff Reports and Verbal Updates from Staff

11.4.a CAO Clerk's Report 2022-18 - Net Proceeds from Sale of Land

Resolution 2022-12-06

Moved by: Shawn Greig

Seconded by: Brian Gamble

THAT CAO Clerk's Report 2022-18 regarding the net proceeds from the sale of land be hereby received;
AND FURTHER THAT the sum of \$708,123.43 be applied towards the unfinanced amount from the purchase of land known as Part Lot 5, Con. 1, Div. 3, and Part Lot 6, Div. 1, EGR in the former Village of Chatsworth.

Carried

11.4.b CAO Clerk's Report 2022-19 - Year End Transfers to Reserves

Resolution 2022-12-07

Moved by: Diana Rae

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2022-19 regarding year End Transfers to Reserves and Preliminary Surplus be hereby received;
AND FURTHER THAT the following Transfers to Reserves be hereby authorized:

Transfer Net Proceeds from Sale of Land to Unfinanced \$708,123.43

Transfer to Rate Stabilization Reserve (2021 Error) \$45,577.00

Transfer to Parkland Dedication Reserve Fund \$31,911.25

Transfer to Recreation Capital Reserve fund (Hub) \$18,312.07

Transfer to Fund Balance of Unfinanced Land Purchase \$109,186.57

And further that the following budgeted transfers from reserves to operating funds not take place:

Transfer to Admin (0300) \$170,777.10

Transfer to Sidewalks \$75,000.00

Transfer to Winter Control \$30,000.00

Transfer to Waste Disposal Site – Sullivan \$20,000.00
Transfer to Desboro Community Centre \$42,011.00
And further that the remaining surplus for 2021, upon verification from the Township's auditor, be transferred to Working Capital Reserves

Carried

11.4.c CAO Clerk's Report 2022-21 - 2022 Year to Date Budget to Actuals Comparison

Resolution 2022-12-08
Moved by: Brian Gamble
Seconded by: Shawn Greig

THAT CAO Clerk's Report 2022-21 – 2022 Operating Budget to Actuals Comparison be hereby received for information.

Carried

11.4.d CAO Clerk's Report 2022-22 - Bill 109 More Homes for Everyone Act

Resolution 2022-12-09
Moved by: Brian Gamble
Seconded by: Diana Rae

THAT CAO Clerk's Report 2022-22 regarding Bill 109 – More Homes for Everyone Act and Associated Regulations be hereby received for information.

AND FURTHER THAT committee of the Whole recommends that Council supports the recommendations and comments set out in the County of Grey Report;

Carried

11.4.e Verbal Updates from Staff

CAO Clerk Patty Sinnamon provided updates:

- Receiving many Planning inquiries for properties in the Township
- Reached out to Municipal Administrators for project development of lands
- Attending Ontario Municipal Administrators' Association (OMAA) Conference
- Working on election procedures and preparing for Nominations
- Met with By-Law Enforcement and the status of orders being issued
- Final quote has come in for the roof at the Keady arena, and waiting on quotes for works at the Desboro arena
- Met with EPCORs Operations Manager

11.5 Consideration of By-laws

Resolution 2022-12-10
Moved by: Shawn Greig
Seconded by: Elizabeth Thompson

That the following By-law(s) be referred to Council for consideration:

- By-law Number 2022-25 being a By-law to authorize the Mayor and CAO Clerk to enter into a Contractual Arrangement between the Corporation of the Township of Chatsworth and Parks Canada Agency

for grounds keeping at the Nelly Mooney McClung plaque on Highway 6 in Chatsworth

- By-law Number 2022-26 being a By-law to authorize the Mayor and CAO Clerk to enter into an agreement between the Corporation of the Township of Chatsworth and the Corporation of the Municipality of Grey Highlands to address the operation of a jointly owned Waste Disposal and Diversion Site and to form one joint board of management to administer, operate and manage the jointly owned Waste Disposal and Diversion Site on behalf of the municipalities

Carried

11.6 Items Requiring Direction

11.6.a Chatsworth Lawn Bowling Club (April 20, 2022) Re: Covid Relief Money Request

Resolution 2022-12-11

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

THAT the Township of Chatsworth grants \$500.00 to the Chatsworth Lawn Bowling Club for their request, and that the funds be provided through Grants to Others.

Carried

11.6.b Golden Mile Club Chatsworth (April 20, 2022) Re: Covid Relief Money Request

Resolution 2022-12-12

Moved by: Elizabeth Thompson

Seconded by: Diana Rae

THAT the Township of Chatsworth grants \$500.00 to the Golden Mile Club Chatsworth for their request, and that the funds be provided through Grants to Others.

AND FURTHER THAT Staff bring forward a revised lease agreement or consideration.

Carried

11.7 Items Requiring Discussion including Items Removed from Consent Agenda - None

11.8 Rise and Report from Committee of the Whole

Resolution 2022-12-13

Moved by: Elizabeth Thompson

Seconded by: Brian Gamble

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

12. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE

Resolution 2022-12-14

Moved by: Brian Gamble

Seconded by: Shawn Greig

THAT the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted;
AND FURTHER THAT staff be authorized to take the actions necessary to give effect to the approved recommendations contained within the staff reports;
AND FURTHER THAT by-laws under consideration be presented to Council for third reading

Carried

13. THIRD READING OF BY-LAWS

Resolution 2022-12-15

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

That the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

- By-law Number 2022-25 being a By-law to authorize the Mayor and CAO Clerk to enter into a Contractual Arrangement between the Corporation of the Township of Chatsworth and Parks Canada Agency for grounds keeping at the Nelly Mooney McClung plaque on Highway 6 in Chatsworth
- By-law Number 2022-26 being a By-law to authorize the Mayor and CAO Clerk to enter into an agreement between the Corporation of the Township of Chatsworth and the Corporation of the Municipality of Grey Highlands to address the operation of a jointly owned Waste Disposal and Diversion Site and to form one joint board of management to administer, operate and manage the jointly owned Waste Disposal and Diversion Site on behalf of the municipalities

Carried

14. NOTICES OF MOTION - None

15. NOTICE PROVISION - None

16. TRACKING SHEET

A tracking sheet was provided.

17. OTHER BUSINESS

The following was discussed:

Councillor Rae mentioned that the Berkeley Playground Committee has interest in the Grants to Others funding and what is required/what the grant can be used for. Deputy Mayor Gamble also mentioned the Farm Safety Board is interested in the grant. Council as a whole had conversation about the grant being provided automatically each year, rather than being request based.

Council paused for a break at 11:55 a.m. and returned at 12:40 p.m.

18. CLOSED MEETING

Resolution 2022-12-16
Moved by: Shawn Greig
Seconded by: Diana Rae

That Council move into closed session for the following purpose:

- a) personal matters about an identifiable individual, including municipal or local board employees
- RE: CAO Performance Evaluation

Carried

19. CONFIRMATORY BY-LAW

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed on the Agenda.

Resolution 2022-12-17
Moved by: Shawn Greig
Seconded by: Brian Gamble

That By-law 2022-27 being a by-law to confirm all actions and proceedings of the May 4, 2022 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

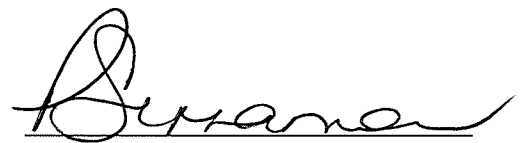
Carried

20. ADJOURNMENT

The Mayor adjourned the meeting at 1:20 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk