



Township of Chatsworth

Council Minutes

Wednesday, May 18, 2022, 6:30 p.m.

Members Present: Mayor Scott Mackey
Deputy Mayor Brian Gamble
Councillor Shawn Greig
Councillor Diana Rae
Councillor Elizabeth Thompson

Staff Present: CAO Clerk, Patty Sinnamon
Fire Chief, Mike Givens
Operations Manager, Anthony Gibbons
Admin. Assistant Clerks/Planning, Tyler Zamostny

1. CALL TO ORDER

Mayor Mackey called the meeting to order at 6:30 p.m.

2. OPENING CEREMONIES – MOMENT OF REFLECTION

Mayor Mackey invited members of Council to join him in a moment of reflection before proceeding with the Council Meeting.

After a moment of reflection, CAO Clerk Patty Sinnamon informed Council that Tyler Zamostny had been awarded an AMCTO Scholarship to attend the annual conference in June of 2022.

3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

There were no speaker requests for Open Forum.

4. APPROVE OR AMEND AGENDA

Resolution 2022-13-01

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT Township of Chatsworth Council adopt the Agenda as amended with the addition of a presentation from Ben McLeod, and the removal of Closed Session.

Carried

5. DECLARATION OF PECUNIARY INTEREST

None stated

6. CONFIRMATION OF MINUTES

Resolution 2022-13-02

Moved by: Brian Gamble

Seconded by: Diana Rae

That the minutes of the Council Meeting held on May 4, 2022 be confirmed as recorded.

Carried

7. **MATTERS ARISING FROM MINUTES - None**
8. **PUBLIC MEETINGS (Statutory and Non-Statutory) - None**
9. **MATTERS ARISING FROM PUBLIC MEETINGS - None**
10. **INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING - None**
11. **COMMITTEE OF THE WHOLE**

Resolution 2022-13-03

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Council now go into Committee of the Whole.

Carried

11.1 Consent Agenda and Determination of Items to be Separated

Resolution 2022-13-04

Moved by: Brian Gamble

Seconded by: Diana Rae

That the Consent Agenda items be hereby received for information except for the following:

Item 11.1.b.c. - Owen Sound & North Grey Union Public Library - 2021 Annual Report

Carried

11.1.a Reports for Information - None

11.1.b Committee Minutes

- 11.1.b.a **Grey Sauble Conservation Authority Minutes - Full Authority Board of Directors Meeting (March 23, 2022)**
- 11.1.b.b **Owen Sound & North Grey Union Public Library Board Minutes - February 24, 2022**
- 11.1.b.c **Owen Sound & North Grey Union Public Library - 2021 Annual Report**
- 11.1.b.d **Drinking Water Source Protection Committee Minutes - December 3, 2021**
- 11.1.b.e **Grey Highlands and Chatsworth Joint Waste and Diversion Site Committee Minutes - May 10, 2022**

11.1.c Correspondence for Council information

- 11.1.c.a **AMO Watchfiles (May 5, 2022, May 12, 2022)**
- 11.1.c.b **BDO Letter May 3, 2022 Re: Saugeen Mobility and Regional Transit - 2021 Financials**
- 11.1.c.c **Ministry of Northern Development, Mines, Natural Resources and Forestry Re: Decision Notice - Proposed Regulation Changes under the Aggregate Resources Act**

**11.1.c.d Grey County Committee Report April 28, 2022 Re:
Installation of Fibre Conduit and County Road
Works**

11.1.d Motions from Other Municipalities

**11.1.d.a City of Thorold Resolution May 3, 2022 Re:
Russian Sanctions**

**11.1.d.b Town of Gravenhurst Resolution April 12, 2022
Re: Russian Sanctions**

**11.1.d.c Tay Valley Township Resolution April 26, 2022 Re:
AMO - Firefighter Certification**

11.2 Presentations/Delegations (Pre-Registered)

Ben McLeod addressed Council about a new sign that has been put up for Negro Creek Road. Ben discussed the ongoing issue of the sign being taken down, and has had communication with neighboring property owners to try and find a solution. The sign that is currently placed on the road was created with the assistance of direct descendants from the original Negro Creek Settlement and is located on private property. CAO Clerk Patty Sinnamon spoke about a federal heritage grant that may provide funds for a more permanent sign to be erected at Negro Creek Road. Mrs. Sinnamon indicated that she would be pleased to work with Ben on recognizing the significant historical and cultural aspects of the Negro Creek Settlement.

11.3 Matters Arising from Presentations/Delegation

Council had discussion about a proper way to recognize Negro Creek Road.

11.4 Staff Reports and Verbal Updates from Staff

**11.4.a Fire Chief Report 2022-05 - April 2022 Fire Department Activity
Report**

Resolution 2022-13-05
Moved by: Shawn Greig
Seconded by: Diana Rae

THAT Fire Chief's Report 2022-05 dated May 18, 2022, regarding the April 2022 Fire Department Activity Report be hereby received for information.

Carried

**11.4.b Public Works Report 2022-15 - Rust Protection For Fleet
Vehicles**

Resolution 2022-13-06
Moved by: Elizabeth Thompson
Seconded by: Shawn Greig

THAT Report PW2022-15 regarding Rust Protection for Fleet Vehicles, be hereby received for information.

AND THAT Committee of the Whole recommends to Council that the tender from Lewis Motor Sales Inc. in the amount of \$4,990 excluding HST be approved.

Carried

11.4.c Public Works Report 2022-16 - Roadside Mowing

Resolution 2022-13-07
Moved by: Brian Gamble
Seconded by: Diana Rae

THAT Report PW2022-16 regarding Roadside Mowing, be hereby received for information.

AND THAT Committee of the Whole recommends to Council that the tender from D & R Ag Service in the amount of \$9,180 excluding HST be approved.

Carried

11.4.d Public Works Report 2022-17 - Keady Arena - Roof and Insulation

Resolution 2022-13-08
Moved by: Shawn Greig
Seconded by: Brian Gamble

That Report PW2022-17 regarding the Keady Arena – Roof and Insulation be hereby received for information;
And that Committee of the Whole recommends to Council the approval of the purchase and installation of a new roof as quoted by Liberty Exteriors and Roofs for the cost of \$173,300.00 excluding HST.

And that Committee of the Whole recommends to Council the approval of the installation of insulation for the roof as quoted by Struyk Energy Systems Ltd. for the cost of \$101,600.00 excluding HST.

Carried

11.4.e CAO Clerk's Report 2022-23 - Consideration of Library Services

Resolution 2022-13-09
Moved by: Diana Rae
Seconded by: Elizabeth Thompson

THAT CAO Clerk's Report 2022-23 regarding consideration of Library Services for residents of the Township of Chatsworth be hereby received for information.

Carried

11.4.f CAO Clerk's Report 2022-24 - Weigh Scales Holland-Markdale Waste and Diversion Site

Resolution 2022-13-10
Moved by: Elizabeth Thompson
Seconded by: Brian Gamble

THAT CAO Clerk's Report 2022-24 regarding the replacement of Weigh Scales at the Holland/Markdale Waste and Diversion Site be

hereby received;

AND FURTHER THAT Committee of the Whole recommend to Council the replacement of the weigh scales and necessary site improvement to accommodate same to an upset limit of \$100,000.00, to be cost-shared as per the 2022 Operating Agreement between the Township of Chatsworth and the Municipality of Grey Highlands.

Carried

11.4.7 Verbal Updates from Staff

CAO Clerk Patty Sinnamon provided updates:

- Attending the Ontario Municipal Administrators' Conference this weekend
- 2021 audit is scheduled for the second and third week of June
- Surveyors have been confirmed for development lands
- CN Watson to begin the work on the Development Charges Study
- Meetings with Georgian Bluffs and Ontario Clean Water Agency will continue next week regarding the Bio-Digester
- Hosted Lunch for the Public Work staff to celebrate National Public Works Week
- Grey County CAO Meeting brought forward concerns with hiring staff at the municipal level. Additional conversation has been taking place on what can be done collectively to address the issue

Operations Manager Anthony Gibbons provided the following updates:

- Keady Arena beam painting is underway and construction of a new roof will be finished in 2022
- Crews are busy keeping up with summer maintenance
- Roads department has received a new plow truck this week
- Gravel Maintenance and Calcium application will start next week
- Sideroad 7 and 60 road work will begin next week and should be complete by mid June
- Not many resumes have been received for the two full time operator positions. Interviews are being held in the coming weeks

11.5 Consideration of By-laws - None

11.6 Items Requiring Direction - None

11.7 Items Requiring Discussion including Items Removed from Consent Agenda

The following was discussed:

Item 11.1.b.c. - Owen Sound & North Grey Union Public Library - 2021 Annual Report

11.8 Rise and Report from Committee of the Whole

Resolution 2022-13-11

Moved by: Diana Rae

Seconded by: Shawn Greig

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

12. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE

Resolution 2022-13-12

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted;
AND FURTHER THAT staff be authorized to take the actions necessary to give effect to the approved recommendations contained within the staff reports.

Carried

13. THIRD READING OF BY-LAWS - None

14. NOTICES OF MOTION

Mayor Mackey indicated that he was giving notice to bring forward a motion to have the Public Works department provide a report to Council regarding the septic system in Holland Centre and whether it would be appropriate to construct permanent washrooms at the site.

15. NOTICE PROVISION - None

16. TRACKING SHEET

No updates noted.

17. OTHER BUSINESS

The following was discussed:

- Councillor Grieg stated that the Township is missing an opportunity for outdoor recreation. The current status of the ball diamonds need to be improved and would like staff to come to Council with a workplan on how to improve.
- Deputy Mayor Gamble discussed that he has had discussion with a property owner who has not received a call back from the Building Department. CAO Sinnamon will follow up with Building and the property owner.

18. CLOSED MEETING

Closed session was deferred until a later date.

19. CONFIRMATORY BY-LAW

Resolution 2022-13-13

Moved by: Diana Rae

Seconded by: Shawn Greig

That By-law 2022-28 being a by-law to confirm all actions and proceedings of the May 18, 2022 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

Carried

20. ADJOURNMENT

The Mayor adjourned the meeting at 8:23 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk