



Township of Chatsworth

Council Minutes

Wednesday, August 3, 2022, 9:30 a.m.

Members Present: Mayor Scott Mackey
Deputy Mayor Brian Gamble
Councillor Shawn Greig
Councillor Diana Rae
Councillor Elizabeth Thompson

Staff Present: CAO Clerk, Patty Sinnamon
Fire Chief, Mike Givens
Operations Manager, Anthony Gibbons
Admin. Assistant Clerks/Planning, Tyler Zamostny

1. CALL TO ORDER

Mayor Mackey called the meeting to order at 12:10 p.m.

2. OPENING CEREMONIES – MOMENT OF REFLECTION

Mayor Mackey invited members of Council to join him in a moment of reflection before proceeding with the Council Meeting.

3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

There were no speaker requests for Open Forum.

4. APPROVE OR AMEND AGENDA

Resolution 2022-18-01

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

That Township of Chatsworth Council adopt the Agenda as circulated.

Carried

5. DECLARATION OF PECUNIARY INTEREST

None stated.

6. CONFIRMATION OF MINUTES

Resolution 2022-18-02

Moved by: Shawn Greig

Seconded by: Diana Rae

That the minutes of the Council Meeting held on July 6, 2022 and the minutes of the Special Council Meeting held on July 20, 2022 be confirmed as recorded.

Carried

7. MATTERS ARISING FROM MINUTES - None

8. PUBLIC MEETINGS (Statutory and Non-Statutory) - None

9. MATTERS ARISING FROM PUBLIC MEETINGS – None

10. INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING

Resolution 2022-18-03

Moved by: Diana Rae

Seconded by: Brian Gamble

That the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

- By-law Number 2022-36 being a By-law to delegate authority for the approval of site plan applications in the Township of Chatsworth

Carried

11. COMMITTEE OF THE WHOLE

Resolution 2022-18-04

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Council now go into Committee of the Whole.

Carried

11.1 Consent Agenda and Determination of Items to be Separated

Resolution 2022-18-05

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That the Consent Agenda items be hereby received for information except for the following:

Item 11.1.a. - Accounts Payable Listing

Item 11.1.d.b. - County of Grey Request for Comments (July 21, 2022) - Official Plan Amendment 11 Housekeeping Amendment

Item 11.1.e.b. - Municipality of Tweed Resolution June 28, 2022 Re: Ontario Wildlife Damage Compensation Program

Carried

11.1.a Accounts Payable Listing

11.1.b Reports for Information

11.1.c Committee Minutes

11.1.c.a Saugeen Mobility and Regional Transit - General Board Meeting Minutes (May 27, 2022)

11.1.c.b Multi-Use Community Hub Facility Fundraising Committee Minutes (June 28, 2022)

11.1.c.c Multi-Use Community Hub Facility Meeting Building Committee Minutes (May 10, 2022)

11.1.d Correspondence for Council information

11.1.d.a AMO Watchfiles (July 7, 2022, July 14, 2022, July 21, 2022, July 28, 2022)

11.1.d.b County of Grey Request for Comments (July 21, 2022) - Official Plan Amendment 11 Housekeeping Amendment

11.1.e Motions from Other Municipalities

11.1.e.a Hastings County Resolution June 30, 2022 Re: Expanding Amber Alert System

11.1.e.b Municipality of Tweed Resolution June 28, 2022 Re: Ontario Wildlife Damage Compensation Program

11.1.e.c Town of Aurora Resolution May 24, 2022 Re: Private Member's Bill C-233 "Keira's Law"

11.2 Presentations/Delegations (Pre-Registered) - None

11.3 Matters Arising from Presentations/Delegation - None

11.4 Staff Reports and Verbal Updates from Staff

11.4.a Fire Chief Report 2022-07 - Fire Communications Coordinating Agreement

Resolution 2022-18-06

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

That Fire Chiefs report 2022-07 dated August 3rd, 2022, regarding a Fire Communications Coordinating Agreement between the County of Grey and the Township of Chatsworth be hereby received:

AND FURTHER THAT Committee of the Whole recommends to Council, that the Mayor and CAO/Clerk be authorized to sign the Fire Communications Coordinating Agreement.

Carried

11.4.b Fire Chief Report 2022-08 - June 2022 Fire Department Activity Report

Resolution 2022-18-07

Moved by: Brian Gamble

Seconded by: Shawn Greig

That Fire Chief's Report 2022-08 dated August 3, 2022, regarding the June 2022 Fire Department Activity Report be hereby received for information.

Carried

11.4.c Fire Chief Report 2022-09 - Fire Department Light Rescue Truck

Resolution 2022-18-08

Moved by: Diana Rae

Seconded by: Shawn Greig

That Report FC 2022-09 regarding the Fire Department Light Rescue Truck be hereby received for information:

And that Committee of the Whole recommends that Council approve the purchase of a Light Rescue Truck from 1200 Degrees

(Darch Fire) for the amount of \$234,000.00 plus applicable taxes without tendering.

AND FURTHER THAT the additional cost be allocated to the Fire Department Reserves.

Carried

Although there was an option to purchase a Light Rescue Truck at a cost of \$219,200.00+HST, Staff felt confident that purchasing the vehicle from 1200 Degrees (Darch Fire) provided the design & additional benefits to suit the departments needs. These benefits included the warranty coverage and after sale service. The company also has the ability to attach a telescopic light tower produced by Wilburt which has proven effective in the department.

Council recessed at 12:40 p.m. and resumed at 1:15 p.m.

11.4.d Public Works Report 2022-23 - Concession 4 Rehab (Enbridge) Update

Resolution 2022-18-09

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

THAT Report PW2022-23 regarding Concession 4 Rehab. (Enbridge) Update, Capital Construction 2021-18, be hereby received for information.

AND THAT Committee of the Whole recommends to Council that the work proceed as previously approved, noting the price increase and that the increase be funded by Public Works Reserves.

Carried

Resolution 2022-18-10

Moved by: Brian Gamble

Seconded by: Shawn Greig

THAT the Township of Chatsworth send a formal letter to Enbridge requesting additional funds be provided for the Concession 4 Rehab due to the increase in A/C index.

Carried

11.4.e Public Works Report 2022-24 - Water Line Extension in Walters Falls

Resolution 2022-18-11

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

THAT Public Works Report 2022-24 regarding the extension of the water line in Walters Falls be hereby received for information; AND THAT Committee of the Whole recommends to Council that staff be directed to proceed with obtaining quotes for the installation of the water line from the blow-off at the intersection of Alma and Jack Street extending across the frontage of properties identified as 360-002-13302 and 360-002-13303.

AND FURTHER THAT each property owner be required to pay a proportionate share of the total cost of the extended water line at the time of issuing a building permit.
AND FURTHER THAT the Township portion be funded from the joint water reserve funds.

Carried

Councillor Thompson requested a recorded vote on the resolution.

CAO Clerk called the question.

Deputy Mayor Gamble - Yes

Councillor Greig - Yes

Mayor Mackey - Yes

Councillor Rae - No

Councillor Thompson – No

11.4.f CAO Clerk's Report 2022-30 - Delegation of Authority for Site Plan Approvals

Resolution 2022-18-12

Moved by: Diana Rae

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2022-30 regarding delegation of authority for Site Plan Approvals be hereby received;
AND FURTHER THAT Committee of the Whole recommend to Council the approval of the Site Plan Approval Delegated Authority By-law.

AND FURTHER THAT the CAO Clerk be delegated authority of Site Plan Control until December 1, 2022 and a report be provided back to Council providing information on internal and external options for Site Plan delegation.

Carried

11.4.g CAO Clerk's Report 2022-31 - Donation to Royal Canadian Legion Branch 464 (Chatsworth)

Resolution 2022-18-13

Moved by: Brian Gamble

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2022-31 regarding a donation to the Royal Canadian Legion Chatsworth Branch 464 be hereby received for information.

AND FURTHER THAT Committee of the Whole recommends that Council approve a donation to the Royal Canadian Legion Chatsworth Branch 464 in the amount of \$20,000.00, utilizing funds donated to the Township of Chatsworth from the James Patterson Foundation.

Carried

11.4.h Verbal Updates from Staff

CAO Clerk Patty Sinnamon provided updates:

- Day to day has been extremely busy in the office
- Main focus right now is the election and working to complete the Voters' List
- CAO advised that the Voters' List will contain mailing addresses unless advised otherwise by the Province

Operations Manager Anthony Gibbons provided the following updates:

- Introduced the new Recreation Lead Hand for the Township of Chatsworth Matt Tanner to Council. Council welcomed Matt to the Township.
- Recreation department has been busy getting pricing for the Keady Arena Ice Plant
- Low-E is being installed at the Keady Arena and should be completed later this week
- Roads Department has been brushing roadways when able and are completing shoulder and ditch work
- New Ad has been posted for a full time Equipment Operator Position

11.5 Consideration of By-laws

Resolution 2022-18-14

Moved by: Brian Gamble

Seconded by: Diana Rae

That the following By-law(s) be referred to Council for consideration:

- By-law Number 2022-36 being a By-law to delegate authority for the approval of site plan applications in the Township of Chatsworth to the CAO Clerk until December 1, 2022

Carried

11.6 Items Requiring Direction - None

11.7 Items Requiring Discussion including Items Removed from Consent Agenda

The following were discussed:

Item 11.1.a. - Accounts Payable Listing - Council had questions regarding expenses listed, and asked if staff were aware of the total proceeds for the Chatsworth Car Show

Item 11.1.d.b. - County of Grey Request for Comments (July 21, 2022) - Official Plan Amendment 11 Housekeeping Amendment - Council asked for an update on changes to the Grey County Official Plan

Item 11.1.e.b. - Municipality of Tweed Resolution June 28, 2022 Re: Ontario Wildlife Damage Compensation Program - Council supported the Resolution from the Municipality of Tweed

Resolution 2022-18-15
Moved by: Diana Rae
Seconded by: Brian Gamble

THAT Township of Chatsworth Council hereby support the resolution from the Municipality of Tweed regarding the Ontario Wildlife Damage Compensation Program
AND FURTHER THAT the Municipality of Tweed be notified of our support

Carried

11.8 Rise and Report from Committee of the Whole

Resolution 2022-18-16
Moved by: Shawn Greig
Seconded by: Brian Gamble

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

12. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE

Resolution 2022-18-17
Moved by: Elizabeth Thompson
Seconded by: Diana Rae

That the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted;
And Further that staff be authorized to take the actions necessary to give effect to the approved recommendations contained within the staff reports;
And Further that by-laws under consideration be presented to Council for third reading

Carried

13. THIRD READING OF BY-LAWS

Resolution 2022-18-18
Moved by: Brian Gamble
Seconded by: Shawn Greig

That the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

- By-law Number 2022-36 being a By-law to delegate authority for the approval of site plan applications in the Township of Chatsworth to the CAO Clerk until December 1, 2022

Carried

14. NOTICES OF MOTION

Mayor Mackey indicated that he was giving notice to bring forward a motion regarding the absence of postal service in Williamsford. Mayor Mackey stated that it may be difficult for those in the area to drive to Chatsworth to collect their mail, and that it would be beneficial if there was a community mailbox placed in Williamsford.

15. NOTICE PROVISION - None

16. TRACKING SHEET

No updates noted.

17. OTHER BUSINESS

The following was discussed:

- Discussion arose about the regulations around raffles in the municipality to help fund the Community Hub build. Council asked if a large item such as a car could be raffled off with the proceeds going to the project. Staff advised Council that the Hub Fundraising or Building Committee, as a committee of Council, cannot hold raffles. Local groups can have raffles but the proceeds can not be donated to municipal infrastructure. They would hold other events (such as dinners, dances) and those proceeds would go towards the hub build.
- The Chatsworth Community Hub Fundraising Committee is wondering if the Township would be able to invest in an event sign to help promote local events. Staff will look into the cost to purchase or rent a sign.
- Councillor Greig also reminded staff about his notice of motion of alternatives to the SMART transit.

18. CLOSED MEETING - None

19. CONFIRMATORY BY-LAW

Resolution 2022-18-19

Moved by: Elizabeth Thompson

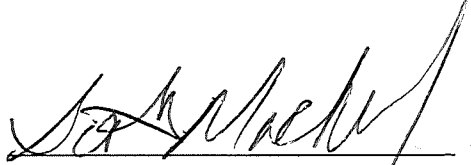
Seconded by: Brian Gamble

That By-law 2022-37 being a by-law to confirm all actions and proceedings of the August 3, 2022 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

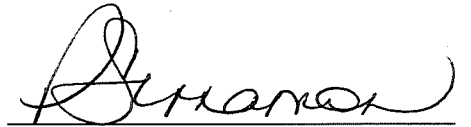
Carried

20. ADJOURNMENT

The Mayor adjourned the meeting at 4:00 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk