



# Township of Chatsworth

## Council Minutes

Wednesday, March 2, 2022, 9:30 a.m.

Members Present: Mayor Scott Mackey  
Deputy Mayor Brian Gamble  
Councillor Shawn Greig  
Councillor Diana Rae  
Councillor Elizabeth Thompson

Staff Present: CAO Clerk, Patty Sinnamon  
Planner, Ron Davidson  
Operations Manager, Anthony Gibbons  
Admin. Assistant Clerks/Planning, Tyler Zamostny

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### 1. CALL TO ORDER

Mayor Mackey called the meeting to order at 9:30 a.m.

### 2. OPENING CEREMONIES – MOMENT OF REFLECTION

Mayor Mackey invited members of Council to join him in a moment of reflection before proceeding with the Council Meeting.

### 3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

Council received two requests for Open Forum:

- Christl Ganz - regarding Z07/2021 Planning Application
- James Norris - regarding Z19/2021 Planning Application

### 4. APPROVE OR AMEND AGENDA

Resolution 2022-06-01

Moved by: Brian Gamble

Seconded by: Elizabeth Thompson

That Township of Chatsworth Council adopt the Agenda as circulated.

**Carried**

### 5. DECLARATION OF PECUNIARY INTEREST

None stated.

### 6. CONFIRMATION OF MINUTES

Resolution 2022-06-02

Moved by: Diana Rae

Seconded by: Shawn Greig

That the minutes of the Council Meeting held on February 9, 16 and 23, 2022 be confirmed as recorded.

**Carried**

### 7. MATTERS ARISING FROM MINUTES – None

**8. PUBLIC MEETINGS (Statutory and Non-Statutory)**

Council paused the regular session of Council to hear the following applications under the Planning Act.

The Minutes of the Public Meeting held under the Planning Act are a separate document in the corporate record.

**8.1 Z02/2022 - Part Lot 24, Concession 10, Geographic Township of Sullivan, Township of Chatsworth (Timothy and Jeanette Wise)**

**8.2 Z03/2022 - Lot 66, Plan 121, Geographic Village of Chatsworth, Township of Chatsworth (2422969 Ontario Inc. c/o Linda Cunningham)**

**9. MATTERS ARISING FROM PUBLIC MEETINGS**

**9.1 Z02/2022 - Part Lot 24, Concession 10, Geographic Township of Sullivan, Township of Chatsworth (Timothy and Jeanette Wise)**

Resolution 2022-06-03

Moved by: Brian Gamble

Seconded by: Diana Rae

THAT Planners Report 2022-02 be hereby received; and  
FURTHER THAT Committee of the Whole recommends to Council the approval of the Zoning Bylaw Amendment Application for Part Lot 24, Concession 10, Geographic Township of Sullivan, Township of Chatsworth, Owner: Timothy and Jeanette Wise; and  
FURTHER THAT staff be directed to prepare the necessary by-law to give effect to the application.

**Carried**

**9.2 Z03/2022 - Lot 66, Plan 121, Geographic Village of Chatsworth, Township of Chatsworth (2422969 Ontario Inc. c/o Linda Cunningham)**

Resolution 2022-06-04

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

THAT Planners Report 2022-03 be hereby received; and  
FURTHER THAT Committee of the Whole recommends to Council the approval of the Zoning Bylaw Amendment Application for Lot 66, Plan 121, Geographic Village of Chatsworth, Township of Chatsworth, Owner: 2422969 Ontario Inc. c/o Linda Cunningham; and  
FURTHER THAT staff be directed to prepare the necessary by-law to give effect to the application.

**Carried**

**9.3 Z07/2021 - Part Lots 79 and 80, Concession 1 SWTSR, Geographic Township of Holland, Township of Chatsworth (Christine Ganz)**

Resolution 2022-06-05

Moved by: Diana Rae

Seconded by: Elizabeth Thompson

THAT Planners Report 2021- be hereby received; and  
FURTHER THAT Committee of the Whole recommends to Council the

approval of the Zoning Bylaw Amendment Application for Part Lots 79 and 80, Concession 1 SWTSR, Geographic Township of Holland, Township of Chatsworth, Owner: Christine Ganz; and  
FURTHER THAT staff be directed to prepare the necessary by-law to give effect to the application.

**Carried**

**9.4 Z19/2021 - Part Lots 71, 72 and 73, Concession 1 SWTSR, Geographic Township of Holland, Township of Chatsworth (Smith-Newman-Farnsworth)**

Resolution 2022-06-06  
Moved by: Diana Rae  
Seconded by: Brian Gamble

THAT Planners Report Addendum dated March 2, 2022 pertaining to Application Z19/2021 be hereby received; and  
FURTHER THAT Council approves the Zoning Bylaw Amendment Application for Part Lots 71, 72 and 73, Concession 1 SWTSR, Geographic Township of Holland, Township of Chatsworth, Owner: Arthur and Karen Smith c/o Cynthia Smith-Newman and Julie Farnsworth; and  
FURTHER THAT the draft zoning by-law be presented at the next regular meeting of Council.

**Carried**

As the closed session delegation was in attendance at this time, Council paused the regular session of the meeting to move into Closed Session.

Resolution 2022-06-07  
Moved by: Diana Rae  
Seconded by: Brian Gamble

That Council moves into closed session for the following reasons:  
i) Minutes of February 2, February 16, February 23, 2022  
ii) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local Board  
RE: Bumstead Pit Haul Route Agreement (Sealy and Arnell)  
iii) Labour Relations or Employee Negotiations

**Carried**

Council came out of Closed Meeting at 11:50 a.m. and continued with the open session of the meeting.

**10. INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING - None**

**11. COMMITTEE OF THE WHOLE**

Resolution 2022-06-08  
Moved by: Shawn Greig  
Seconded by: Diana Rae

That Council now go into Committee of the Whole.

**Carried**

## **11.1 Consent Agenda and Determination of Items to be Separated**

Resolution 2022-06-09

Moved by: Diana Rae

Seconded by: Shawn Greig

That the Consent Agenda items be hereby received for information except for the following:

- Item 11.1.b.b. - Joint Waste and Diversion Site Committee Minutes - February 8, 2022
- Item 11.1.d.a. - Municipality of Grey Highlands Resolution February 16, 2022 Re: South East Grey Community Health Centre – Primary Care Business Case
- Item 11.1.d.c. - Township of Puslinch Resolution February 9, 2022 Re: Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities

**Carried**

### **11.1.a Reports for Information - None**

#### **11.1.b Committee Minutes**

**11.1.b.a Saugeen Valley Conservation Authority Minutes - Authority Annual Meeting (January 20, 2022)**

**11.1.b.b Joint Waste and Diversion Site Committee Minutes - February 8, 2022**

**11.1.b.c Owen Sound & North Grey Union Public Library Board Minutes - January 27, 2022**

#### **11.1.c Correspondence for Council information**

**11.1.c.a AMO Watchfiles (February 17, 2022, February 24, 2022)**

#### **11.1.d Motions from Other Municipalities**

**11.1.d.a Municipality of Grey Highlands Resolution February 16, 2022 Re: South East Grey Community Health Centre – Primary Care Business Case**

**11.1.d.b City of Thorold Resolution February 15, 2022 Re: Dissolve Ontario Land Tribunal**

**11.1.d.c Township of Puslinch Resolution February 9, 2022 Re: Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities**

## **11.2 Presentations/Delegations (Pre-Registered) - None**

## **11.3 Matters Arising from Presentations/Delegation – None**

#### **11.4 Staff Reports and Verbal Updates from Staff**

Councillor Thompson requested to take leave of the council meeting to attend to a family matter.

##### **11.4.1 Structure 9 - Peer Review**

Resolution 2022-06-10  
Moved by: Shawn Greig  
Seconded by: Diana Rae

That Report PW2022-07 regarding Structure 9 – Peer Review, be hereby received for information.

And that Committee of the Whole recommends to Council to direct staff to seek a peer review of the Structure 9 Replacement design by B.M. Ross and Associates Limited.

And further that the cost of the review be the responsibility of Mr. Jeff Mundle.

**Carried**

##### **11.4.2 CAO Clerk's Report 2022-08 Agreement to Permit Shed Prior to Dwelling**

Councillor Thompson returned to the Council Chambers.

Resolution 2022-06-11  
Moved by: Diana Rae  
Seconded by: Elizabeth Thompson

THAT CAO/Clerk's report 2022-08 regarding an agreement to permit a shed prior to a principal dwelling be hereby received; AND FURTHER THAT Committee of the Whole recommend the approval of an agreement between the Township of Chatsworth and Shelley Dianne Jackson and Richard Clarence Vanstone to permit the construction of a shed prior to the construction of a principal dwelling on property located at 796655 East Back Line

**Carried**

##### **11.4.3 Public Works Report PW 2022-04 - Concession 4 Rehab (Report to be circulated on Monday, Feb. 28**

Council discussed the various options set out in the Operations Manager's report and concluded that the item c) is not necessary and the following motion was introduced.

Resolution 2022-06-12  
Moved by: Brian Gamble  
Seconded by: Shawn Greig

That Report PW2022-05 regarding Concession 4 Rehab. (Enbridge) Capital Construction 2021-18, be hereby received for information.

And that Committee of the Whole recommends to Council that the tender from Harold Sutherland Construction Ltd. o/a Walker Construction Grey-Bruce in the amount of \$2,241,756.96 (less item c) be approved.

And that Committee of the Whole recommends to Council that staff explore options to cover the township's share of the costs.

And further that Committee of the Whole recommends to Council

that the following provisional items be included

- a) Two lifts of asphalt – (base course of 60 mm-HL8 and second lift of 40 mm of HL3 at a cost of not more than \$835,800.00;
- b) HL-4 (60mm) from McCullough Lake Road to approximately 100m south of East Park Drive at a cost of \$128,650;

**Carried**

#### **11.4.4 Verbal Updates from Staff**

CAO Clerk Patty Sinnamon provided updates:

- There will be no increase in our annual premiums for employee health benefits
- By-law enforcement meeting to discuss current files and inquiries - some of the files will be moving to Provincial Offences Court for non-compliance with Orders that have been issued.

Operations Manager Anthony Gibbons Updates included the following:

- Recreation department updating Covid-19 protocols
- Staff are receiving quotes for the Keady Arena for upgrades included in Building Condition Assessment (BCA) report
- Roads department is down one grader
- Short staffed in roads department but crew are continuing the good work

#### **11.5 Consideration of By-laws - None**

#### **11.6 Items Requiring Direction - None**

#### **11.7 Items Requiring Discussion including Items Removed from Consent Agenda**

The following were discussed:

- Item 11.1.b.b. - Joint Waste and Diversion Site Committee Minutes - February 8, 2022. Mayor Mackey provided an update on the negotiations with Grey Highlands on the updated agreement.
- Item 11.1.d.a. - Municipality of Grey Highlands Resolution February 16, 2022 Re: South East Grey Community Health Centre – Primary Care Business Case
- Item 11.1.d.c. - Township of Puslinch Resolution February 9, 2022 Re: Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities

The following resolutions were introduced.

Resolution 2022-06-13

Moved by: Diana Rae

Seconded by: Shawn Greig

THAT Township of Chatsworth Council hereby support the resolution from the Municipality of Grey Highlands regarding the South East Grey Community Health Centre – Primary Care Business Case.

AND FURTHER THAT the Municipality of Grey Highlands be notified of our support

**Carried**

Resolution 2022-06-14  
Moved by: Diana Rae  
Seconded by: Elizabeth Thompson

THAT Township of Chatsworth Council hereby support the resolution from the Township of Puslinch regarding Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities.

AND FURTHER THAT the Township of Puslinch be notified of our support

**Carried**

Council paused the meeting at 12:40 p.m. and returned at 1:14 p.m.

#### **11.8 Rise and Report from Committee of the Whole**

Resolution 2022-06-15  
Moved by: Elizabeth Thompson  
Seconded by: Shawn Greig

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

**Carried**

#### **12. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE**

Resolution 2022-06-16  
Moved by: Brian Gamble  
Seconded by: Diana Rae

That the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted;  
And Further that staff be authorized to take the actions necessary to give effect to the approved recommendations contained within the staff reports;  
And Further that by-laws under consideration be presented to Council for third reading

**Carried**

#### **13. THIRD READING OF BY-LAWS - None**

#### **14. NOTICES OF MOTION**

Resolution 2022-06-17  
Moved by: Scott Mackey  
Seconded by: Shawn Greig

Whereas the speed limit through the Village of Chatsworth on the Kings Highway No. 6 and 10 are posted at 50 km per hour as is the speed limits through Holland Centre and Berkeley on the Kings Highway No 10.

And whereas the speed limit through the hamlet of Williamsford, also located on the Kings Highway No. 6 is posted at 60 km.

And whereas the Kings Highway No. 6 through Williamsford can be very busy and congested as citizens and tourists stop to visit businesses located on this stretch of highway. The local post office is also located in one of the businesses

in this very busy area. People are exiting their vehicles onto the highway on a continual basis and cars continue to speed through the hamlet.

Now therefore Council requests the Ministry of Transportation to reduce the speed limit through the hamlet of Williamsford to 50 km per hour to enable the exiting of vehicles and crossing the highway in a safe manner, and also change the centre line to a solid line to prevent passing in the village core.

**Carried**

**15. NOTICE PROVISION - None**

**16. TRACKING SHEET**

No updates noted.

**17. OTHER BUSINESS - None**

**18. CLOSED MEETING**

Please refer to section 9.4 as Closed Meeting was moved to earlier in the meeting.

**19. CONFIRMATORY BY-LAW**

Resolution 2022-06-18

Moved by: Diana Rae

Seconded by: Shawn Greig

That By-law 2021-09 being a by-law to confirm all actions and proceedings of the March 2, 2021 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

**Carried**

**20. ADJOURNMENT**

The Mayor adjourned the meeting at 2:30

Following the Adjournment, Council verbally agreed to re-enter the meeting to address a motion put forth by the Operations Manager that had been missed earlier in the meeting.

Resolution 2022-06-19

Moved by: Elizabeth Thompson

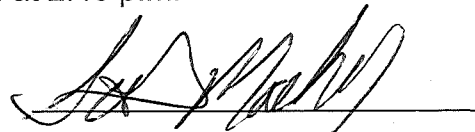
Seconded by: Brian Gamble

THAT Public Works proceed with the purchase of a V-Plow at a cost of \$12,000.00; and

FURTHER THAT the amount be taken from Pubic Works reserves

**Carried**

Following the decision, Council adjourned again at 2:40 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk