



**THE TOWNSHIP OF CHATSWORTH**  
**TREASURER**

*Are you a motivated results-oriented individual with experience in a municipal finance department looking for a new challenge?*

The Township of Chatsworth is recruiting an energetic full-time permanent Treasurer who shares our values of teamwork, respect, and commitment. You will be joining a great team of dedicated, professional, and hard-working colleagues in a small, rural municipality.

Reporting to the CAO, the successful candidate will be an integral member of the Senior Management Team. The Treasurer is responsible for performing the statutory duties of the Treasurer as well as leading and supervising the Finance Department. Responsibilities include overall planning, development, and financial management of the municipality's financial systems (Keystone) and fiscal strategies, leadership, direction and vision to staff, budgeting, property tax, accounting, asset management, payroll, and procurement. As a strategic leader, the Treasurer provides professional guidance to Council on all financial matters, ensuring fiscal accountability, sustainability, and security, informing responsible decision making and facilitating implementation of Council direction and financial policies.

**The preferred candidate will have the following qualifications:**

- Degree or diploma in a discipline such as Accounting, Finance, Commerce, or related field of study is preferred.
- Chartered Professional Accountant (CPA), Certified Management Accountant (CMA).
- A minimum of five years' municipal experience in a senior accounting role.
- Significant demonstrated management experience and understand of local government finance, municipal finance planning, financial information systems, municipal financial reporting, taxation experience, budgetary processes, and supervisor experience

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For a full list of responsibilities and qualifications, please check our website at [www.chatsworth.ca](http://www.chatsworth.ca) .

**Benefits**

- Comprehensive employee benefit plan and participation in OMERS.
- Opportunity to perform some work remotely and/or condensed work week.
- One additional week's vacation granted in lieu of attendance at council meetings.

**Salary Range – Based on 40 hours per week - \$97,814 - \$119,866 (2022 Salary Grid)**

**Application Instructions**

To explore this exciting opportunity, qualified candidates are invited to submit their detailed resume to

Patty Sinnamon, CAO Clerk at [patty.sinnamon@chatsworth.ca](mailto:patty.sinnamon@chatsworth.ca) on or before **4:00 p.m. on Friday, January 27, 2023.**

*The Township of Chatsworth is an equal opportunity employer and will make accommodations available to applicants with disabilities upon request and throughout the entire recruitment process. This job posting is available in an accessible format upon request.*

*While we appreciate all applications received, only those invited for an interview will be acknowledged. Personal information submitted is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine eligibility for employment.*