



Township of Chatsworth

Council Minutes

Wednesday, January 18, 2023, 6:30 p.m.

Members Present: Mayor Scott Mackey
Deputy Mayor Terry McKay
Councillor Shawn Greig
Councillor Elizabeth Thompson
Councillor Peter Whitten

Staff Present: CAO Clerk, Patty Sinnamon
Fire Chief, Mike Givens
Operations Manager, Anthony Gibbons
Admin. Assistant Clerks/Planning, Tyler Zamostny

1. CALL TO ORDER

Mayor Mackey called the meeting to order at 6:30 p.m.

2. OPENING CEREMONIES – O CANADA AND MOMENT OF REFLECTION

Mayor Mackey invited members of Council to join him in a moment of reflection before proceeding with the Council Meeting.

3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

There were no speaker requests for Open Forum.

4. APPROVE OR AMEND AGENDA

Resolution 2023-03-01
Moved by: Terry McKay
Seconded by: Elizabeth Thompson

THAT Township of Chatsworth Council adopt the Agenda as circulated.

Carried

5. DECLARATION OF PECUNIARY INTEREST

None stated.

6. CONFIRMATION OF MINUTES

Resolution 2023-03-02
Moved by: Shawn Greig
Seconded by: Peter Whitten

THAT the minutes of the Council Meeting held on January 4, 2023 and the minutes of the Special Council Meeting held on January 11, 2023 be confirmed as recorded.

Carried

7. MATTERS ARISING FROM MINUTES - None

8. PUBLIC MEETINGS (Statutory and Non-Statutory) - None

9. MATTERS ARISING FROM PUBLIC MEETINGS - None

10. INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING

Resolution 2023-03-03

Moved by: Elizabeth Thompson

Seconded by: Terry McKay

THAT the following by-law be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

- By-law Number 2023-03 being a By-Law to provide for interim tax levy for the 2023 year in the Township of Chatsworth and to provide for penalty and interest of 1.25 per cent

Carried

11. COMMITTEE OF THE WHOLE

Resolution 2023-03-04

Moved by: Shawn Greig

Seconded by: Terry McKay

THAT Council now go into Committee of the Whole.

Carried

11.1 Consent Agenda and Determination of Items to be Separated

Resolution 2023-03-05

Moved by: Terry McKay

Seconded by: Peter Whitten

THAT the Consent Agenda items be hereby received for information.

Carried

11.1.a Reports for Information - None

11.1.b Committee Minutes

11.1.b.a Williamsford Community Centre Board Minutes -
December 5, 2022

11.1.c Correspondence for Council information

11.1.c.a AMO Watchfiles (January 5, 2023, January 12,
2023)

11.1.c.b Saugeen Valley Conservation Authority - Fee
Schedule 2023

11.1.c.c Letter from the Minister of Municipal Affairs and
Housing, Hon. Steve Clark January 4, 2023 Re:
Update on Housing Initiatives

11.1.d Motions from Other Municipalities

11.2 Presentations/Delegations (Pre-Registered)

11.2.a Herb Shields, TCE External Engagement Lead Re: Overview of Ontario Pumped Storage Project

Herb Shields representing TCE External Engagement Lead provided an information presentation to Council regarding the Ontario Pumped Storage Project. Mr. Shields provided a presentation outlining what the project is, how it works, and the

projected timelines for completion. Mr. Shields also indicated that he has presented to multiple Councils within the area regarding the project, and discussed that municipalities will continue to be notified throughout the process. Once the presentation was complete, Council asked various questions and thanked Mr. Shields for his presentation.

11.2.b Darlene Lamberti (Executive Director) & Harvey Fraser (Campaign Chair) Representing Centre Grey Health Services Foundation Re: Markdale Hospital Project Update

Darlene Lamberti representing the Centre Grey Health Services Foundation provided an update regarding the Markdale Hospital Project. Ms. Lamberti thanked Council for their support in the project and provided a presentation which included an overview of the current status of the build. Ms. Lamberti provided statistical information about the level of service that the current Markdale hospital provides to the community and an overview of the qualities that the new hospital will have. Once the presentation was complete, Council thanked Ms. Lamberti for her presentation.

11.3 Matters Arising from Presentations/Delegation

11.3.a Herb Shields, TCE External Engagement Lead Re: Overview of Ontario Pumped Storage Project

Resolution 2023-03-06
Moved by: Terry McKay
Seconded by: Elizabeth Thompson

THAT Committee of the Whole receive information presented by Herb Shields representing TCE External Engagement Lead regarding an Overview of Ontario Pumped Storage Project

Carried

11.3.b Darlene Lamberti (Executive Director) & Harvey Fraser (Campaign Chair) Representing Centre Grey Health Services Foundation Re: Markdale Hospital Project Update

Resolution 2023-03-07
Moved by: Peter Whitten
Seconded by: Elizabeth Thompson

THAT Committee of the Whole receive information presented by Darlene Lamberti representing the Centre Grey Health Services Foundation regarding an update on the Markdale Hospital Project

Carried

Council paused for a break at 7:28 p.m. and returned at 7:34 p.m.

11.4 Staff Reports and Verbal Updates from Staff

11.4.a Fire Chief Report 2023-01 - 2022 Fire Department Activity Report

Resolution 2023-03-08
Moved by: Peter Whitten
Seconded by: Elizabeth Thompson

THAT Fire Chief's Report 2023-01 dated January 18, 2023, regarding the 2022 Fire Department Activity Report be hereby received for information.

Carried

11.4.b Clerk's and Planning Assistant Report 2023-01 - Township of Chatsworth Police Services Board Community Appointee

Resolution 2023-03-09

Moved by: Elizabeth Thompson

Seconded by: Terry McKay

THAT Clerk's and Planning Assistant Report 2023-01 regarding Township of Chatsworth Police Services Board Community Appointee be received; and
FURTHER THAT Graham Taylor be appointed to the Township of Chatsworth Police Services Board as the community appointee for the 2022-2026 term of Council.

Carried

11.4.c CAO Clerk's Report 2023-03 - Liquor Sales on Statutory Holidays – Six & Ten Mini Mart

Resolution 2023-03-10

Moved by: Shawn Greig

Seconded by: Terry McKay

THAT CAO Clerk's Report 2023-03 regarding Liquor Sales on Statutory Holidays – Six & Ten Mini Mart be hereby received, AND FURTHER THAT Committee of the Whole recommend to Council that the following Six & Ten Mini Mart, an Approved Convenience Outlet be permitted to sell alcohol on the following statutory holidays: Family Day, Victoria Day, Canada Day, Labour Day and Thanksgiving Day.

Carried

11.4.d CAO Clerk's Report 2023-04 - Election Accessibility Report

Resolution 2023-03-11

Moved by: Terry McKay

Seconded by: Peter Whitten

THAT CAO Clerk's Report 2023-04 – Election Accessibility Report be hereby received for information.

Carried

11.4.e Verbal Updates from Staff

CAO Clerk Patty Sinnamon provided updates:

- Currently busy working on the 2023 budget
- Participated yesterday with Mayor Mackey and Councillor Greig at the Arran-Elderslie/Chatsworth Joint Fire Board meeting. Discussion took place regarding the current agreement. Further discussion is to occur at a future meeting scheduled between Arran-Elderslie CAO Kirkwood and Township of Chatsworth CAO Clerk Sinnamon
- Planner Ron Davidson and CAO Clerk Sinnamon completed the Request for Proposal openings regarding engineering

services for subdivision lands. A report will be coming back to Council next meeting with a recommendation

- One of the budget meeting dates which was scheduled for February 20, 2023 will be rescheduled as this is Family Day. Future discussion will occur around a new date
- Continuing with day to day financial workload

Operations Manager Anthony Gibbons provided the following updates:

- Roads Department has been busy cleaning the shops and completing general maintenance to equipment and roads
- The grader and the spare plow should both be running by the end of the week. All equipment at that point will be in service
- Recreation Department recently had a job position close. Interviews have been completed and the position has been offered for a seasonal recreation attendant at the Keady Area
- Keady arena is running well. Operations Manager Gibbons informed Council of an upcoming Broomball tournament that is happening this weekend

Fire Chief Mike Givens provided the following updates:

- Completed a survey for funding to go towards the purchase of educational material. The Township was able to receive a grant of \$1,012.44
- Sent Council an email about two upcoming virtual workshops regarding emergency management. One provides an introduction to the rules & responsibilities of emergency management, and the second which is provided by the Town of Blue Mountains provides the essential rules of fire responsibility

11.5 Consideration of By-laws

Resolution 2023-03-12

Moved by: Shawn Greig

Seconded by: Elizabeth Thompson

THAT the following By-law be referred to Council for consideration:

- By-law Number 2023-03 being a By-Law to provide for interim tax levy for the 2023 year in the Township of Chatsworth and to provide for penalty and interest of 1.25 per cent

Carried

11.6 Items Requiring Direction

11.6.a Williamsford Community Centre - 2023 Operating and Capital Budget

Resolution 2023-03-13

Moved by: Elizabeth Thompson

Seconded by: Peter Whitten

THAT Committee of the Whole recommends to Council the approval of the 2023 Operating and Capital Budget for the Williamsford Community Centre

Carried

11.7 Items Requiring Discussion including Items Removed from Consent Agenda - None

11.8 Rise and Report from Committee of the Whole

Resolution 2023-03-14
Moved by: Terry McKay
Seconded by: Peter Whitten

THAT Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

12. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE

Resolution 2023-03-15
Moved by: Shawn Greig
Seconded by: Elizabeth Thompson

THAT the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted; and
FURTHER THAT staff be authorized to take the actions necessary to give effect to the approved recommendations contained within the staff reports; and
FURTHER THAT by-laws under consideration be presented to Council for third reading.

Carried

13. THIRD READING OF BY-LAWS

Resolution 2023-03-16
Moved by: Peter Whitten
Seconded by: Terry McKay

THAT the following by-law be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

- By-law Number 2023-03 being a By-Law to provide for interim tax levy for the 2023 year in the Township of Chatsworth and to provide for penalty and interest of 1.25 per cent

Carried

14. NOTICES OF MOTION

14.1 Deputy Mayor McKay

Resolution 2023-03-17
Moved by: Terry McKay
Seconded by: Elizabeth Thompson

THAT Staff provide Council with a report regarding the policy that is currently in place for bag tag sales by local businesses within the Township

Carried

Councillor Greig indicated that he was giving notice to bring forward a motion for staff to provide Council with the Municipal Alcohol Risk Management Policy and the Council Staff Relations Policy for discussion and review

15. NOTICE PROVISION

- Wednesday, January 25, 2023 – Council Orientation at 9 a.m. and Preliminary Budget Discussions at 1 p.m.
- Monday, February 6, 2023 at 5:00 p.m.
- Wednesday February 8, 2023 at 1:00 p.m.
- Monday, February 13, 2023 at 5:00 p.m.

Public meeting to receive input on the budget:
Wednesday, March 1, 2023 at 9:30 a.m.

Consider a by-law to adopt the 2023 budget:
Wednesday, March 15, 2023 at 6:30 p.m.

16. TRACKING SHEET

No updates noted.

17. OTHER BUSINESS

- Councillor Greig stated that Mayor Mackey, CAO Clerk Sinnamon and himself attended the Arran-Elderslie/Chatsworth Joint Fire Board meeting this week. Councillor Greig provided an update regarding the meeting and the discussion that occurred around the current agreement

18. CLOSED MEETING

Resolution 2023-03-18

Moved by: Shawn Greig

Seconded by: Terry McKay

THAT Council go into Closed Session for the following reason(s):

- i) Closed Session Minutes of November 2, 2022 and January 11, 2023
- ii) Litigation or Potential Litigation – Keady Roof Repairs
- iii) Personal Matters about an Identifiable Individual including Municipal or Local Board Employees

Carried

After resuming in open session, Mayor Mackey indicated that the only items discussed in Closed Session were those items listed in the resolution.

19. CONFIRMATORY BY-LAW

Resolution 2023-03-19

Moved by: Peter Whitten

Seconded by: Shawn Greig

THAT By-law 2023-04 being a by-law to confirm all actions and proceedings of the January 18, 2023 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

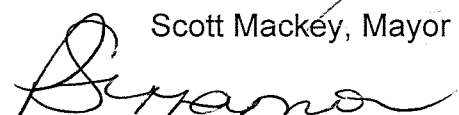
Carried

20. ADJOURNMENT

The Mayor adjourned the meeting at 10:02 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk