

PROJECT NAME: TOWNSHIP OFFICE UPGRADES
PROJECT #: ADMIN. 2021-01
DEPARTMENT: ADMINISTRATION
SUB-DEPARTMENT: N/A

PROJECT DESCRIPTION:
 Upgrades to washroom on upper level, additional cabinetry in lunchroom. New chairs for upstairs offices, replace two office desks
CONCLUSIONS AND RECOMMENDATIONS:
 Painting was to be completed in 2021, but due to COVID and ongoing IT project it was not completed
OBJECTIVES & OUTCOMES:

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year	2023 Budget	G/L Accounts	Notes
	Contractors Engineering Machinery & Equipment Materials		\$ 100,000	\$ 40,000	01-5300-7370	
	Total Budget Request		\$ 100,000	\$ 40,000		
	Funding Sources	Description	Prior Year	2023 Budget		
	Reserves Reserve Funds Grants Debt Taxation Unfunded		\$ 100,000	\$ 40,000	01-0100-2502	Transfer from reserves (Admin.)
	Requested Funding Source		\$ 100,000	\$ 40,000		

ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year	2023 Actual	G/L Accounts	Notes
	Contractors		\$ 28,825		01-5300-7370	Modernization Reserves
	Total Budget Request		\$ 28,825			
	Funding Sources	Description	Prior Year	2023 Actual		
	Reserves Reserve Funds Grants Debt Taxation Unfunded		\$ 28,825		01-0100-2533	Modernization Reserve
	Requested Funding Source		\$ 28,825	\$ -		

PROJECT NAME: FIRE DEPT. FORD F250

PROJECT #: FIRE 2021-02

DEPARTMENT: FIRE

SUB-DEPARTMENT: N/A

BUDGET CYCLE: 2021

PROJECT DESCRIPTION:

Ford F250 4x4 Support and Rescue - Truck approved and ordered in 2021.

PROJECT BACKGROUND:

Replacement of existing but additional features.

OBJECTIVES & OUTCOMES:

Aligns fleet specifications with services.

CONCLUSIONS AND RECOMMENDATIONS:

BUDGET	<u>Budget Request by Cost Type</u>	<u>Vendor (If Known)</u>	<u>Prior Year Approval</u>	<u>2023 Budget</u>	<u>G/L Accounts</u>	<u>Notes</u>
		Contractors Engineering Machinery & Equipment Materials			\$ 234,000	01-5411-7600
	Total Budget Request		\$ -	\$ 234,000		
ACTUAL	<u>Funding Sources</u>	<u>Description</u>	<u>Prior Year Approval</u>	<u>2023 Budget</u>		
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ 234,000	01-5411-5500	Transfer from reserves Fire Reserve 01-0100-2503
	Requested Funding Source		\$ -	\$ 234,000		
ACTUAL	<u>Budget Request by Cost Type</u>	<u>Vendor (If Known)</u>	<u>Prior Year Actual</u>	<u>2023 Actual</u>	<u>G/L Accounts</u>	<u>Notes</u>
	Contractors					
	Total Budget Request			\$ -		
ACTUAL	<u>Funding Sources</u>	<u>Description</u>	<u>Prior Year Actual</u>	<u>2023 Actual</u>		
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ -		
	Requested Funding Source		\$ -	\$ -		

PROJECT NAME: BUNKER GEAR

PROJECT #: FIRE 2023-01

DEPARTMENT: FIRE

PROJECT DESCRIPTION:

Annual replacement of firefighter bunker gear

PROJECT BACKGROUND:

Each year, several sets of gear are replaced on a rotation.

OBJECTIVES & OUTCOMES:

Ensure safety of firefighters and compliance with health and safety regulations.

CONCLUSIONS AND RECOMMENDATIONS:

BUDGET							
BUDGET	<u>Budget Request by Cost Typ</u>	Vendor (If Known)	Prior Year	2023 Budget	G/L Accounts	Notes	
	Contractors Engineering Machinery & Equipment Materials				\$ 13,000	01-5411-7600	
	Total Budget Request		\$ -	\$ 13,000			
	<u>Funding Sources</u>	Description	Prior Year	2023 Budget			
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ 13,000	01-0100-2503	Fire Reserves	
Requested Funding Source		\$ -	\$ 13,000				
ACTUAL							
ACTUAL	<u>Budget Request by Cost Typ</u>	Vendor (If Known)	Prior Year	2023 Actual	G/L Accounts	Notes	
	Equipment						
	Total Budget Request			\$ -			
	<u>Funding Sources</u>	Description	Prior Year Actual	2023 Actual			
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ -	01-0100-2503		
Requested Funding Source		\$ -	\$ -				

PROJECT NAME: THERMAL IMAGING CAMERA

PROJECT #: FIRE 2023-02

DEPARTMENT: FIRE

PROJECT DESCRIPTION:

Purchase Thermal Imaging Camera

PROJECT BACKGROUND:

OBJECTIVES & OUTCOMES:

Ensure safety of firefighters and compliance with health and safety regulations.

CONCLUSIONS AND RECOMMENDATIONS:

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year	2023 Budget	G/L Accounts	Notes
	Contractors			\$ 11,000	01-5411-7600	
	Engineering					
	Machinery & Equipment					
	Materials					
	Total Budget Request		\$ -	\$ 11,000		
	Funding Sources	Description	Prior Year	2023 Budget		
	Reserves			\$ 11,000	01-0100-2503	Fire Reserves
	Reserve Funds					
	Grants					
Debt						
Taxation						
Unfunded						
Requested Funding Source		\$ -	\$ 11,000			
ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year	2022 Actual	G/L Accounts	Notes
	Equipment					
	Total Budget Request			\$ -		
	Funding Sources	Description	Prior Year Actual	2022 Actual		
	Reserves			\$ -	01-0100-2503	
	Reserve Funds					
	Grants					
	Debt					
	Taxation					
	Unfunded					
Requested Funding Source		\$ -	\$ -			

PROJECT NAME: Structure 4 - Gordon Lang Bridge

PROJECT #: BRIDGES 2021-07

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

Where is the project located? Veterans Road North at Massie Road

Structure 4 has reached the end of its life cycle and is in need of replacement. The \$35,000 will be needed for Engineering in 2023, planning for the structure replacement in 2024. Replacement cost is estimated at \$234,600.00

BUDGET	Budget Request by Cost Type		Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
	Contractors				\$		
	Engineering			\$ 35,000	\$ 35,000	01-5652-7371	Engineering
	Total Budget Request			\$ 35,000	\$ 35,000		
	Funding Sources		Description	Prior Year Approval	2023 BUDGET		
	Reserves				\$ 35,000	01-5650-5500	Transfer from reserves PW Reserve 01-0100-2506
	Reserve Funds						
	Grants						
	Debt						
	Taxation						
Unfunded							
Requested Funding Source			\$ -	\$ 35,000			
ACTUAL	Budget Request by Cost Type		Vendor (If Known)	Prior Year Actual	2023 Actual	G/L Accounts	Notes
	Contractors						
	Engineering						
	Holdback						
	Total Budget Request			\$ -	\$ -		
	Funding Sources		Description	Prior Year Actual	2023 Actual		
	Reserves						
	Reserve Funds						
	Grants						
	Debt						
Taxation							
Unfunded							
Requested Funding Source			\$ -	\$ -			

PROJECT NAME: Tandem Truck
PROJECT #: MACHINERY & EQUIPMENT 2022-04
DEPARTMENT: Public Works

PROJECT DESCRIPTION:

The new tandem truck will replace the 2007 Volvo. The 2007 Volvo has reached its life cycle in the Township Asset Managemnt Plan.

BUDGET	<u>Budget Request by Cost Type</u>		Vendor (If Known)	Prior Year Appro	2022 BUDGET	G/L Accounts	Notes
	Contractors				\$ 375,000	01-5702-7600	
	Engineering						
	Total Budget Request			\$ -	\$ 375,000		
	<u>Funding Sources</u>		Description	Prior Year Approval	2022 BUDGET		
	Reserves				\$ 375,000		Transfer from reserves PW Reserve 01-0100 2506
	Reserve Funds						
	Grants						
	Debt						
	Taxation						
Unfunded							
Requested Funding Source			\$ -	\$ 375,000			
ACTUAL	<u>Budget Request by Cost Type</u>		Vendor (If Known)	Prior Year Actual	2022 Actual	G/L Accounts	Notes
	Contractors						
	Engineering						
	Holdback						
	Total Budget Request			\$ -	\$ -		
	<u>Funding Sources</u>		Description	Prior Year Actual	2022 Actual		
	Reserves						
	Reserve Funds						
	Grants						
	Debt						
Taxation							
Unfunded							
Requested Funding Source			\$ -	\$ -			

PROJECT NAME: Concession 8
PROJECT #: 2021-15
DEPARTMENT: Public Works

PROJECT STAGE: Budget
PROJECT TYPE: Construction
MANAGER: Jamie Edwards

PROJECT DESCRIPTION:

Where is the project located? **Concession 8 Grey road 16 South to just past Pit Entrance**
 What service does the asset/project provide to stakeholders: **To fix the road between the pit and the County Road**
 How will the project be completed? **Tendered for best pricing then contracted**
 Will it be phased over more than one year? **Should be done this year as it was approved in 2021 and never went forward**

PROJECT RATIONALE

Why does the project need to occur in the year it is being proposed? **This was approved in 2021**
 What are the impacts if the project is not completed within this timeline? **Continue to deteriorate**

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
		Contractors		\$ 50,000	\$ 70,000	01-5600-7301
	Engineering					
	Total Budget Request		\$ 50,000	\$ 70,000		
ACTUAL	Funding Sources	Description	Prior Year Approval	2023 BUDGET		
	Reserves			\$ 16,765	01-0100-2506	Public Works Reserves
	Reserve Funds			\$ 53,235	04-0898-3000	Gas Tax Reserve Funds
	Grants					
	Debt					
	Taxation					
	Unfunded					
	Requested Funding Source		\$ -	\$ 70,000		
ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors					
	Engineering					
	Holdback					
	Total Budget Request		\$ -	\$ -		
ACTUAL	Funding Sources	Description	Prior Year Actual	20213Actual		
	Reserves					
	Reserve Funds					
	Grants					
	Debt					
	Taxation					
	Unfunded					
	Requested Funding Source		\$ -	\$ -		

PROJECT NAME: Taylor Heights Subdivision Drainage
PROJECT #: ROADS 2021-16
DEPARTMENT: Public Works

PROJECT DESCRIPTION:

Where is the project located? 204 Mactay Drive
 In Phase 1 of the Taylor Heights Subdivision there are drainage issues that are causing safety concerns along with property flooding.

BUDGET	<u>Budget Request by Cost Type</u>		Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
	Contractors			\$ 75,000	\$ 78,620	01-5860-7370	
	Engineering			\$ 25,000		01-5860-7371	
	Total Budget Request			\$ 100,000	\$ 78,620		
	<u>Funding Sources</u>		Description	Prior Year Approval	2023 BUDGET		
	Reserves			\$ 100,000	\$ 78,620	01-5860-5500	PW Reserve 01-0100-2506
	Reserve Funds						
	Grants						
	Debt						
	Taxation						
Unfunded							
Requested Funding Source			\$ 100,000	\$ 78,620			
ACTUAL	<u>Budget Request by Cost Type</u>		Vendor (If Known)	Prior Year Actual	2023 Actual	G/L Accounts	Notes
	Contractors						
	Engineering		GM BluePlan Engineering	\$ 21,380			01-0100-2506 Public Works Reserves
	Holdback						
	Total Budget Request			\$ 21,380	\$ -		
	<u>Funding Sources</u>		Description	Prior Year Actual	2023 Actual		
	Reserves						
	Reserve Funds						
	Grants						
	Debt						
Taxation							
Unfunded							
Requested Funding Source			\$ -	\$ -			

PROJECT NAME: Holland Euphrasia TL
PROJECT #: 2021-17
DEPARTMENT:Public Works

PROJECT STAGE:Budgeting
PROJECT TYPE:
MANAGER:Jamie Edwards

PROJECT DESCRIPTION:

Where is the project located?**Holland Euphrasia Townline Between Sideroad 19 and Sideroad 16A**
 What service does the asset/project provide to stakeholders:**Improve Roadway**
 How will the project be completed? **Contractor to do work and managed by Municipality of Grey Highlands and Chatsworth**
 Will it be phaesd over more than one year? **To be completed this year (2023)**

PROJECT RATIONALE

Why does the project need to occur in the year it is being proposed? **To ensure good roads for the public**
 What are the impacts if the project is not completed within this timeline? **Wii continue to deteriorate**
 What is the likelihood of failure? **High**
 What is the consequence of failure? **High... Will make for unsafe roadway in time**

BUDGET	Budget Request by Cost Type		Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
	Contractors				\$ 300,000	01-5607-7370	
	Engineering					01-5607-7371	
	Total Budget Request			\$ -	\$ 300,000		
	Funding Sources		Description	Prior Year Approval	2023 BUDGET		
	Reserves				\$ 300,000	OCIF	OCIF Transfer to Reserves 01-0100-2506
	Reserve Funds						
	Grants						
	Debt						
	Taxation						
Unfunded							
Requested Funding Source			\$ -	\$ 300,000			
ACTUAL	Budget Request by Cost Type		Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors						
	Engineering						
	Holdback						
	Total Budget Request			\$ -	\$ -		
	Funding Sources		Description	Prior Year Actual	2023 Actual		
	Reserves						
	Reserve Funds						
	Grants						
	Debt						
Taxation							
Unfunded							
Requested Funding Source			\$ -	\$ -			

PROJECT NAME: HOLLAND SHOP UPGRADES
PROJECT #: ROADS 2021-19
DEPARTMENT:

PROJECT DESCRIPTION: Continue to carry out work as recommended in 2020 Building Condition Assessment report
 Install new drain and oil separator, Door openers for storage building.
 Drainage work needed around the yard, Replace Bollards around garage doors of main shop and add new ones to Storage building.
 New Garage Door on Storage Building. Fix man door on Sand storage building. Lunchroom upgrades. Eavestrough for sand storage building.

BUDGET	<u>Budget Request by Cost Type</u>	Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
		Contractors Engineering		\$ 194,504	\$ 185,000	01-5630-7370
	Total Budget Request		\$ 194,504	\$ 185,000		
BUDGET	<u>Funding Sources</u>	Description	Prior Year Approval	2023BUDGET		
		Reserves Reserve Funds Grants Debt Taxation Unfunded		\$ 194,504	\$ 185,000	
	Requested Funding Source			\$ 185,000		
ACTUAL	<u>Budget Request by Cost Type</u>	Vendor (If Known)	Prior Year Actual	2023 Actual	G/L Accounts	Notes
		Contractors Engineering Holdback		\$ 9,504		01-5630-7370
	Total Budget Request		\$ 9,504	\$ -		
ACTUAL	<u>Funding Sources</u>	Description	Prior Year Actual	2022 Actual		
		Reserves Reserve Funds Grants Debt Taxation Unfunded				
	Requested Funding Source		\$ -	\$ -		

PROJECT NAME: Sullivan Shop

PROJECT #: Roads 2021-20

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

Condition Assessment Study completed in 2018. this amount includes items in the Immediate Needs and the <2 years. This includes the \$20,000 already approved in the budget for the Toxic Monitoring System that has not been installed. Proposing insatllation of new Garage doors, Structural supporting of roof rafters, drain improvement with possible oil separator, Exterior lighting, New exterior steel(new or repaint). New Bollards around garage doors.

	Budget Request by Cost Type	Vendor (If Known)	Prior Year Approval	2022 BUDGET	G/L Accounts	Notes
		Contractors Engineering		\$ 118,000	\$ 115,000	01-5630-7370
	Total Budget Request		\$ 118,000	\$ 115,000		
	Funding Sources	Description	Prior Year Approval	2022 BUDGET		
	Reserves Reserve Funds Grants Debt Taxation Unfunded		\$ 118,000	\$ 115,000	01-5630-5500	PW Reserves 01-0100-2506
	Requested Funding Source		\$ 118,000	\$ 115,000		
	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2022 Actual	G/L Accounts	Notes
	Contractors Ashpark Electric (Shop lighting Holdback			\$ 3,000.00		01-010-2503 PW Reserves
	Total Budget Request		\$ -	\$ 3,000.00		
	Funding Sources	Description	Prior Year Actual	2022 Actual		
	Reserves Reserve Funds Grants Debt Taxation Unfunded					
	Requested Funding Source		\$ -	\$ -		

PROJECT NAME: Sideroad 5 Grey rd 3 to County Line (2blocks)
PROJECT #: 2023-05
DEPARTMENT:Public Works

PROJECT STAGE:Budget
PROJECT TYPE: Reconstruction
MANAGER:Jamie Edwards

PROJECT DESCRIPTION:
 Where is the project located? Sideroad 5 from Grey Rd 3 to Grey Bruce County Line
 What service does the asset/project provide to stakeholders: improve roadway
 How will the project be completed? Tendered then Construction Contracted
 Will it be phaesd over more than one year? Should do within 2023 budget

PROJECT RATIONALE
 Why does the project need to occur in the year it is being proposed? Least amount of interruption to the rate payers
 What are the impacts if the project is not completed within this timeline? Wasted gravel when not completed in 1 season construction
 What is the likelihood of failure? High as it is already failing as a roadway
 What is the consequence of failure? High risk as the surface will continue to deteriorate and is already in poor repair

BUDGET	Budget Request by Cost Type		Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes	
	Contractors					\$ 250,000	01-5604-7370	based on roads need study pricing for one block then doubled
	Engineering					\$ 25,000.00	01-5604-7371	
	Total Budget Request				\$ -	\$ 275,000		
Funding Sources		Description	Prior Year Approval	2023 BUDGET				
Reserves								
Reserve Funds					\$275,000.00	04-0898-3000	Gas Tax Reserve Funds	
Grants								
Debt								
Taxation								
Unfunded								
Requested Funding Source				\$ -	\$ -			
ACTUAL	Budget Request by Cost Type		Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes	
	Contractors							
	Engineering							
	Holdback							
Total Budget Request				\$ -	\$ -			
Funding Sources		Description	Prior Year Actual	20213Actual				
Reserves								
Reserve Funds								
Grants								
Debt								
Taxation								
Unfunded								
Requested Funding Source				\$ -	\$ -			

PROJECT NAME: Williams Street Drainage
PROJECT #: 2023-06
DEPARTMENT: Public Works

PROJECT STAGE: Planning and Budget
PROJECT TYPE: Drainage
MANAGER: Jamie Edwards

PROJECT DESCRIPTION:

To improve drainage along William Street in Holland Centre to take care or the overland water issue running through 110 Williams Street property
This project will fix the fact that we do not have the right to force water onto this property
Currently working with Ian Eriksen of GM BluePlan to rectify this issue
Project to be tendered then completed by contractor
Should be done within the 2023 budget

PROJECT RATIONALE

With the rezoning of the corner property this should be completed to insure the drainage issues are looked after before they are compounded by development
The drainage issue is only going to get worse with the development of the corner property
High risk of Failure
If not rectified the owners of this property will continue to receive more water

BUDGET	Budget Request by Cost Type		Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
	Contractors				\$ 76,200	01-5609-7370	
	Engineering				\$ 20,000.00	01-5609-7371	
					\$ 10,000.00		
	Total Budget Request			\$ -	\$ 106,200		
	Funding Sources		Description	Prior Year Approval	2023 BUDGET		
	Reserves						
	Reserve Funds				\$ 106,200.00	04-0898-3000	Gas Tax Reserve Funds
	Grants						
	Debt						
Taxation							
Unfunded							
Requested Funding Source			\$ -	\$ 106,200			
ACTUAL	Budget Request by Cost Type		Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors						
	Engineering						
	Holdback						
	Total Budget Request			\$ -	\$ -		
	Funding Sources		Description	Prior Year Actual	20213Actual		
	Reserves						
	Reserve Funds						
	Grants						
	Debt						
Taxation							
Unfunded							
Requested Funding Source			\$ -	\$ -			

PROJECT NAME: Sideroad 1 Drainage
PROJECT #: 2023-07
DEPARTMENT: Public Works

PROJECT STAGE: Planning and Budget
PROJECT TYPE: Drainage
MANAGER: Jamie Edwards

PROJECT DESCRIPTION:

To improve drainage along William Street in Holland Centre to take care of the overland water issue running through 110 Williams Street property
This project will fix the fact that we do not have the right to force water onto this property
Currently working with Ian Eriksen of GM BluePlan to rectify this issue
Project to be tendered then completed by contractor
Should be done within the 2023 budget

PROJECT RATIONALE

With the rezoning of the corner property this should be completed to insure the drainage issues are looked after before they are compounded by development
The drainage issue is only going to get worse with the development of the corner property
High risk of Failure
If not rectified the owners of this property will continue to receive more water

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
		Contractors Engineering			\$ 200,000	01-5610-7370 01-5610-7371
	Total Budget Request		\$ -	\$ 200,000		
ACTUAL	Funding Sources	Description	Prior Year Approval	2023 BUDGET		
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ 200,000.00	01-0100-2506	Public Works Reserves
	Requested Funding Source		\$ -	\$ 200,000		
	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors Engineering Holdback					
	Total Budget Request		\$ -	\$ -		
Funding Sources	Description	Prior Year Actual	20213Actual			
Reserves Reserve Funds Grants Debt Taxation Unfunded						
Requested Funding Source		\$ -	\$ -			

PROJECT NAME: Walter's Falls CC

PROJECT #: Recreation 2021-22

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

Small repairs as needed - Council to explore use of building (number of rentals, events), may explore replacing facility at ball diamond and playground property.

BUDGET	<u>Budget Request by Cost Type</u>		Vendor (If Known)	Prior Year Approval	2022 BUDGET	G/L Accounts	Notes
	Contractors			\$ 144,850	\$ 5,000	01-5923-7370	
	Engineering						
	Total Budget Request			\$ 144,850	\$ 5,000		
	<u>Funding Sources</u>		Description	Prior Year Approval	2022 BUDGET		
	Reserves				\$ 5,000	01-5923-5500	Parks & Rec Reserve
	Reserve Funds						01-0100-2512
	Grants						
	Debt						
	Taxation						
Unfunded							
Requested Funding Source			\$ -				
ACTUAL	<u>Budget Request by Cost Type</u>		Vendor (If Known)	Prior Year Actual	2022 Actual	G/L Accounts	Notes
	Engineering						
	Holdback						
	Total Budget Request			\$ -	\$ -		
	<u>Funding Sources</u>		Description	Prior Year Actual	2022 Actual		
	Reserves						
Reserve Funds							
Grants							
Debt							
Taxation							
Unfunded							
Requested Funding Source			\$ -	\$ -			

PROJECT NAME: Desboro CC BCA Upgrades - 2021 and 2022
PROJECT #: 2021-23
DEPARTMENT: Parks & Recreation

PROJECT STAGE:
PROJECT TYPE:
MANAGER:

PROJECT DESCRIPTION: Desboro Community Centre BCA Repairs

(BCA A-03) Mechanical & Electrical Room Structural Repairs \$400,000
 (BCA M-14) Hotwater Tanks #1,#2 Replacement \$20,000
 (BCA S-06) Dasherboard Inspection \$3000
 Facility Energy Audit \$5000

**** Items above are dependent on a report to be presented by Recreation Facilities Coordinator regarding the future use of the Desboro CC - to be presented at the March 15, 2023 Council meeting.**

PROJECT RATIONALE

In depth project information located on individual capital project sheet

BUDGET	Budget Request by Cost Type		Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
		Contractors				\$ 100,000	01-5923-7370
	Engineering						
	Total Budget Request			\$ -	\$ 100,000		
BUDGET	Funding Sources		Description	Prior Year Approval	2023 BUDGET		
		Reserves			\$ 100,000	01-0100-2512	Parks and Rec. Reserves
	Reserve Funds						
	Grants						
	Debt						
	Taxation						
	Unfunded						
	Requested Funding Source			\$ -	\$ 100,000		
ACTUAL	Budget Request by Cost Type		Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
		Contractors					
	Engineering						
	Holdback						
	Total Budget Request			\$ -	\$ -		
ACTUAL	Funding Sources		Description	Prior Year Actual	20213Actual		
		Reserves					
	Reserve Funds						
	Grants						
	Debt						
	Taxation						
	Unfunded						
	Requested Funding Source			\$ -	\$ -		

See page 2 for Additional Details

PROJECT NAME:	Desboro CC BCA Upgrades - 2021 and 202
PROJECT #:	2021-23
DEPARTMENT:	Parks & Recreation

Desboro Electrical Room / Refrigeration Plant Room, Mechanical Room Repair (BCA A-103).

Current state of both additions is beyond repair. Both rooms are essential for successful operations; one houses the main electrical service for the building and refrigeration plant. The mechanical room houses spare equipment, tools and work shop space for employees. Was scheduled for repair/replacement under the BCA (BCA A-103). Project will coincide with the additional repairs or upgrades for the long term operational plan for the Desboro Community Centre.

Rationale

Project will take considerable time due to potential demolition. Service issues to the building and adjoining Baseball Diamonds could be affected. Deterioration will continue until the building is repaired. Likelihood of failure is high due to multiple structural failures, consequences of the failure would be the building unusable due to power issues, baseball diamonds being able to provide night time games.

Replacement of Hot Water Tanks Desboro Community Centre, BCA M-14

Removal and replacement of two propane hot water tanks at the Desboro Community Centre. Replacement of both tanks would be best served with on-demand units with attached water softeners to limit the scale effect on multiple fixtures and assets throughout the building. A smaller unit would be best for its current and future use.

Rationale

Removal and replacement of two propane hot water tanks at the Desboro Community Centre. (HWT#1) Currently is leaking and rusting out from the bottom a larger unit would be required. (HWT#2) The larger hot water tank located at the rear of the build has failed and cannot be repaired due to age and the effects of scale from the well water.

Multi-Facility Dasherboard Inspection (BCA S-05)

Due to the current state of the dasherboards at the Keady CC & Desboro CC, it would be best to have both board systems inspected and schedule for replacement in future years. Both show signs of heavy wear, non-regulation height, glass and stanchion issues. Both sets of dasherboards are original to their respective buildings, both sets are listed for replacement in the BCA (BCA S-05). Multi year replacement due to large upfront cost.

Rationale

Likelihood of failure would be medium with consequences being high. There are several issues at the Keady Community Centre that are safety issues to players and spectators

Muti Facility Energy Audit

Due to numerous electrical repair item lines listed in Desboro Community Centre, Keady Community Centre B.C.A.'s, it would beneficial for an energy audit to be conducted at both facilities to gauge where the township can save money long term by replacing old electrical fixtures with new LED fixtures. Current contractors will provide estimates for removal and cost with potential future savings.

Rationale

It is fiscally responsible to look at multiple facilities to gauge the municipalities potential long term savings. Most fixtures are hazardous or dated and will be due for replacement sometime in the future. In addition to government energy grants, this project would have a large impact to the users and ratepayers of the township.

PROJECT NAME: Keady CC BCA - 2021/2022 Projects
PROJECT #: 2022-11
DEPARTMENT: Parks & Recreation

PROJECT STAGE:
PROJECT TYPE:
MANAGER:

PROJECT DESCRIPTION: Carried 2022 Capital Projects

(BCA S-22) Upgrades to Concession Booth (20,000)
 Replace viewing area flooring (25,000)
 (BCA A-10) Kitchen & Bar Upgrades
 Additional netting for Arena ceiling (9,600)

PROJECT RATIONALE

Numberous projects are required under the 2019 Building Condition Assesment, replacement is due in large part to age and their current condition.
 Additional Arena Netting, Kitchen & Bar upgrades were sourced in 2022.

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
		Contractors Engineering			\$ 100,000	01-5924-7370
	Total Budget Request		\$ -	\$ 194,600		
ACTUAL	Funding Sources	Description	Prior Year Approval	2023 BUDGET		
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ 100,000	01-0100-2512	Parks and Rec. Reserves
	Requested Funding Source		\$ -	\$ 100,000		
	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors					
	Engineering Holdback					
	Total Budget Request		\$ -	\$ -		
Funding Sources	Description	Prior Year Actual	20213Actual			
Reserves Reserve Funds Grants Debt Taxation Unfunded						
Requested Funding Source		\$ -	\$ -			

PROJECT NAME: 2023 Mower
PROJECT #: 2023-09
DEPARTMENT: Parks & Recreation

PROJECT STAGE:
PROJECT TYPE:
MANAGER:

PROJECT DESCRIPTION: Replacement of John Deere Zero Turn Lawn Mower

Under the township asset management plan the John Deere Zero Turn Lawn Mower is now due for replacement. Current unit has reached its life span in hours and years of service. Replacement will need to start in 2023, with supply and delivery potentially completed in 2024.

PROJECT RATIONALE

Current asset should be replaced in 2023, as supply and delivery issues could result in a significant delay. Impacts of project not being completed would be potential significant repair costs due to the age and hours currently on the machine. Likelihood of failure would be medium and consequences of failure are medium due to numerous factors from cost to unable to maintain current parks and recreational spaces to a proper standard.

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
	Contractors Engineering				\$ 25,000	01-5920-7372
	Total Budget Request		\$ -	\$ 25,000		
BUDGET	Funding Sources	Description	Prior Year Approval	2023 BUDGET		
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ 25,000	01-0100-2512	Recreation Reserves
	Requested Funding Source		\$ -	\$ 25,000		
ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors Engineering Holdback					
	Total Budget Request		\$ -	\$ -		
ACTUAL	Funding Sources	Description	Prior Year Actual	2023 Actual		
	Reserves Reserve Funds Grants Debt Taxation Unfunded					
	Requested Funding Source		\$ -	\$ -		

PROJECT NAME: 2023 Mower
PROJECT #: 2023-10
DEPARTMENT: Parks & Recreation

PROJECT STAGE:
PROJECT TYPE:
MANAGER:

PROJECT DESCRIPTION: Ferris Zero Turn Lawn Mower Replacement

Under the township asset management plan the Ferris Zero Turn Lawn Mower is now due for replacement. Current unit has reached its life span in hours and years of service. Replacement will need to start in 2023, with supply and delivery potentially completed in 2024.

PROJECT RATIONALE

Current asset should be replaced in 2023, as supply and delivery issues could result in a significant delay. Impacts of project not being completed would be potential significant repair costs due to the age and hours currently on the machine. Likelihood of failure would be medium and consequences of failure are medium due to numerous factors from cost to unable to maintain current parks and recreational spaces to a proper standard.

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
	Equipment			\$ 15,000	01-5920-7372	Rec. Capital Machines
	Total Budget Request		\$ -	\$ 15,000		
BUDGET	Funding Sources	Description	Prior Year Approval	2023 BUDGET		
	Reserves			\$ 15,000	01-0100-2512	Recreation Reserves
	Reserve Funds					
	Grants					
	Debt					
	Taxation					
Unfunded						
	Requested Funding Source		\$ -	\$ 15,000		

ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors					
	Engineering Holdback					
	Total Budget Request		\$ -	\$ -		
ACTUAL	Funding Sources	Description	Prior Year Actual	2023 Actual		
	Reserves					
	Reserve Funds					
	Grants					
	Debt					
	Taxation					
Unfunded						
	Requested Funding Source		\$ -	\$ -		

PROJECT NAME: Keady CC Brine Pump Replacement
PROJECT #: 2023-11
DEPARTMENT: Parks & Recreation

PROJECT STAGE:
PROJECT TYPE:
MANAGER:

PROJECT DESCRIPTION: Keady Community Centre Refrigeration Brine Pump Replacement and Filtration Sock

Current brine pump and motor are due for replacement due to age. Brine pump motor would be replaced with an energy efficient model as current unit runs 24h day for the entire season updated pump and high efficiency motor will help reduce energy costs.
 Currently the recirculating brine is unfiltered, best course of action is to have a contaminate sock installed. This filtration helps collect large amounts of sediment that can accumulate in the piping. Large amounts of sediment in the system can cause higher energy use and "bog" down the system due to high sediment build up. This can also speed up the replacement of header pipes due to high sediment and could lead to possibly clogged brine lines.
 This repair is not covered under B.C.A. scope of inspection.

PROJECT RATIONALE

Due to the age of the asset, it has a high chance of failure. The brine pump is a very crucial part of the refrigeration system, and if it were to fail it would result in loss of ice and loss of revenue. Due to the age of the motor and pump some minor piping adjustments are required to accommodate the new pump and motor. Project will need to be completed prior to October start up.

BUDGET	Budget Request by Cost Type		Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
	Contractors Engineering					\$ 25,000	01-5924-7370
Total Budget Request				\$ -	\$ 25,000		
BUDGET	Funding Sources		Description	Prior Year Approval	2023 BUDGET		
	Reserves Reserve Funds Grants Debt Taxation Unfunded				\$ 25,000	01-0100-2533	Modernization Reserves
	Requested Funding Source				\$ -	\$ 25,000	
	Budget Request by Cost Type		Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors						
	Engineering Holdback						
	Total Budget Request			\$ -	\$ -		
ACTUAL	Funding Sources		Description	Prior Year Actual	20213Actual		
	Reserves Reserve Funds Grants Debt Taxation Unfunded						
	Requested Funding Source			\$ -	\$ -		

PROJECT NAME: Keady Roof Replacement -
PROJECT #: 2023-12
DEPARTMENT: Parks & Recreation

PROJECT STAGE:
PROJECT TYPE:
MANAGER:

PROJECT DESCRIPTION: Carried 2022 Capital Projects

The roof over the Keady Community Centre (Hall and Arena) needs to be replaced immediately due to several leaks throughout the facility.

PROJECT RATIONALE

BUDGET	<u>Budget Request by Cost Type</u>	<u>Vendor (If Known)</u>	<u>Prior Year Approval</u>	<u>2023 BUDGET</u>	<u>G/L Accounts</u>	<u>Notes</u>
		Contractors Engineering			\$ 350,000	01-5924-7370
	Total Budget Request		\$ -	\$ 350,000		
ACTUAL	<u>Funding Sources</u>	<u>Description</u>	<u>Prior Year Approval</u>	<u>2023 BUDGET</u>		
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ 350,000	01-0100-2512	Parks and Rec. Reserves
	Requested Funding Source		\$ -	\$ 350,000		
	<u>Budget Request by Cost Type</u>	<u>Vendor (If Known)</u>	<u>Prior Year Actual</u>	<u>2023 ACTUAL</u>	<u>G/L Accounts</u>	<u>Notes</u>
	Contractors					
	Engineering Holdback					
	Total Budget Request		\$ -	\$ -		
<u>Funding Sources</u>	<u>Description</u>	<u>Prior Year Actual</u>	<u>20213Actual</u>			
Reserves Reserve Funds Grants Debt Taxation Unfunded						
Requested Funding Source		\$ -	\$ -			

PROJECT NAME: Desboro CC Refrigeration Removal
PROJECT #: 2023-14
DEPARTMENT: Parks & Recreation

PROJECT STAGE:
PROJECT TYPE:
MANAGER:

PROJECT DESCRIPTION: Desboro Community Centre Refrigeration Removal

Dissassemble, removal and disposal of all refrigeration equipment, ammonia and brine.

PROJECT RATIONALE

Current assets that are beyond repair; Evaporative Condenser, Shell & Tube Chiller, Brine Header.
 Compressor can be sold as surplus equipment if cannot be utilized within Township facilities.
 All remaining items will be utilized within Township facilities or designated surplus unless are in a state of disrepair.

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
		Contractors Engineering			\$ 40,000	01-5923-7370
	Total Budget Request		\$ -	\$ 40,000		
BUDGET	Funding Sources	Description	Prior Year Approval	2023 BUDGET		
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ 40,000	01-0100-2533	Modernization Reserves
	Requested Funding Source		\$ -	\$ 40,000		
ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors Engineering Holdback					
	Total Budget Request		\$ -	\$ -		
ACTUAL	Funding Sources	Description	Prior Year Actual	2023 Actual		
	Reserves Reserve Funds Grants Debt Taxation Unfunded					
	Requested Funding Source		\$ -	\$ -		

PROJECT NAME: Keady CC BCA Upgrades 2023	PROJECT STAGE:
PROJECT #: 2023-15	PROJECT TYPE:
DEPARTMENT: Parks & Recreation	MANAGER:

PROJECT DESCRIPTION: Keady Community Centre BCA Repairs
 (BCA S-13, S-14) Vestibule Replacement \$80,000
 Door Replacemet (PH1) \$30,000
 Hotwater Tank Replacement \$20,000
 (BCA S-05) Facility Energy Audit \$5000
 Dasherboard Inspection \$3000

PROJECT RATIONALE

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year Approval	2023 BUDGET	G/L Accounts	Notes
	Contractors			\$ 138,000	01-5924-7370	
	Engineering					
	Total Budget Request		\$ -	\$ 138,000		
	Funding Sources	Description	Prior Year Approval	2023 BUDGET		
	Reserves Reserve Funds Grants Debt Taxation Unfunded			\$ 138,000	01-0100-2512	Parks and Rec. Reserves
Requested Funding Source		\$ -	\$ 138,000			

ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 ACTUAL	G/L Accounts	Notes
	Contractors					
	Engineering					
	Holdback					
	Total Budget Request		\$ -	\$ -		
	Funding Sources	Description	Prior Year Actual	2023 Actual		
Reserves Reserve Funds Grants Debt Taxation Unfunded						
Requested Funding Source		\$ -	\$ -			

PROJECT NAME: MUNICIPAL GATEWAY SIGNAGE
PROJECT #: EC. DEV. 2022-09
DEPARTMENT: ADMINISTRATION

PROJECT DESCRIPTION:

The township is desirous of erecting gateway signs the municipality. A sign strategy is being developed that would link the design of the Township gateway signs to new CONCLUSIONS AND RECOMMENDATIONS:

In in effort to improve the aesthetics of the Township and provide more visible identification signage for visitors and tourists, an RFP will be sent out for both design,

OBJECTIVES & OUTCOMES:

Approvals will be needed from both the County and the Province (MTO) on both the design and placement along county and provincial roadways. It is expected tht

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year	2023 Budget	G/L Accounts	Notes
	Contractors			\$ 50,000	01-5950-7301	
	Engineering					
	Machinery & Equipment					
	Materials					
	Total Budget Request		\$ -	\$ 50,000		
Funding Sources	Description	Prior Year	2023 Budget			
Reserves			\$ 50,000	01-5300-5500	Transfer from reserves Modernization 01-0100-2533	
Reserve Funds						
Grants						
Debt						
Taxation						
Unfunded						
Requested Funding Source		\$ -	\$ 50,000			

ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 Actual	G/L Accounts	Notes
	Contractors					
	Total Budget Request			\$ -		
Funding Sources	Description	Prior Year Actual	2023 Actual			
Reserves						
Reserve Funds						
Grants						
Debt						
Taxation						
Unfunded						
Requested Funding Source		\$ -	\$ -			

PROJECT NAME: Township Subdivision Engineering & Design
PROJECT #: 2023-16
DEPARTMENT: ADMINISTRATION

PROJECT DESCRIPTION:
 The Township purchased the former Bryans Lands in the Village of Chatsworth with the intention to develop into mixed-residential lots. An RFP for engineering services
CONCLUSIONS AND RECOMMENDATIONS:

OBJECTIVES & OUTCOMES:

Pending various approvals (County, MTO, etc., it is anticipated that a draft plan of subdivision be submitted by approval by June 30, 2023

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year	2023 Budget	G/L Accounts	Notes
	Contractors Engineering Machinery & Equipment Materials			\$ 50,000	01-5350-7371	
	Total Budget Request		\$ -	\$ 50,000		
	Funding Sources	Description	Prior Year	2023 Budget		
	Reserves Reserve Funds Grants Debt Taxation Unfunded	Admin. Capital Expenditu		\$ 50,000	01-0100-2500	General Working Capital Reserves
	Requested Funding Source		\$ -	\$ 50,000		

ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 Actual	G/L Accounts	Notes
	Contractors					
	Total Budget Request			\$ -		
	Funding Sources	Description	Prior Year Actual	2023 Actual		
	Reserves Reserve Funds Grants Debt Taxation Unfunded					
	Requested Funding Source		\$ -	\$ -		

PROJECT NAME: Chesley Fire Equipment and Vehicle Purchase
PROJECT #: 2023-17
DEPARTMENT: ADMINISTRATION

PROJECT DESCRIPTION:
 The Joint Chesley Fire Board proposes purchasing new SBCA'S AND Fire Chief Command/Response Unit SBCA's - \$135,630 and Vehicle 23,667 (1/3 Cost)
CONCLUSIONS AND RECOMMENDATIONS:

OBJECTIVES & OUTCOMES:

BUDGET	Budget Request by Cost Type	Vendor (If Known)	Prior Year	2023 Budget	G/L Accounts	Notes
	Contractors			\$ 54,639		
	Engineering					
	Machinery & Equipment					
	Materials					
	Total Budget Request		\$ -	\$ 54,639		
	Funding Sources	Description	Prior Year	2023 Budget		
Reserves						
Reserve Funds						
Grants						
Debt						
Taxation			\$ 54,639			
Unfunded						
Requested Funding Source		\$ -	\$ 54,639			

ACTUAL	Budget Request by Cost Type	Vendor (If Known)	Prior Year Actual	2023 Actual	G/L Accounts	Notes
	Contractors					
	Total Budget Request			\$ -		
	Funding Sources	Description	Prior Year Actual	2023 Actual		
	Reserves					
	Reserve Funds					
	Grants					
Debt						
Taxation						
Unfunded						
Requested Funding Source		\$ -	\$ -			