



Township of Chatsworth

Special Council Meeting Minutes

Wednesday, April 26, 2023, 5:00 p.m.

Members Present: Mayor Scott Mackey
Deputy Mayor Terry McKay
Councillor Shawn Greig
Councillor Elizabeth Thompson
Councillor Peter Whitten

Staff Present: CAO Clerk, Patty Sinnamon
Parks and Recreation Lead Hand, Matt Tanner
Admin. Assistant Clerks/Planning, Tyler Zamostny

1. CALL TO ORDER

Mayor Mackey called the meeting to order at 5:00 p.m.

2. OPENING CEREMONIES – O CANADA AND MOMENT OF REFLECTION

Mayor Mackey invited members of Council to join him in a moment of reflection before proceeding with the Council Meeting.

3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

There were no speaker requests for Open Forum.

4. APPROVE OR AMEND AGENDA

Resolution 2023-15-01

Moved by: Terry McKay

Seconded by: Shawn Greig

That Township of Chatsworth Council adopt the Agenda as circulated.

Carried

5. DECLARATION OF PECUNIARY INTEREST

None stated.

6. COMMITTEE OF THE WHOLE

Resolution 2023-15-02

Moved by: Peter Whitten

Seconded by: Shawn Greig

That Council now move into Committee of the Whole.

Carried

6.1 Staff Reports

6.1.a CAO Clerk's Report 2023-26 - Review of Various Township Policies

CAO Clerk Patty Sinnamon provided an educational presentation to Council regarding the requirement under the Municipal Act to have a Council/Staff Relations Policy.

Council then went into reviewing the following policies:

- GOV-05 Council Staff Relations Policy - Following a lengthy discussion on the current policy, no changes were made
- REC-01 Alcohol Risk Management Policy - After a discussion regarding the current policy, staff were directed to bring forward further information and comparison from similar sized municipalities. The main concern noted with the existing policy is the requirement to have paid security at certain functions as this may prevent volunteers from having events at Township owned facilities
- Conference and Seminar Policy for Council Members - Council reviewed the policy and directed staff to bring forward an amending by-law for council remuneration to reflect that a half day per diem for meetings would be less than 4 hours and a full day per diem would be paid for attending meetings that are more than four hours in duration. Further, the meal allowance policy for Council and staff is to be amended from \$75.00 per day to \$100.00 per day. A by-law to reflect these changes is to come to the next council meeting

Resolution 2023-15-03
Moved by: Terry McKay
Seconded by: Peter Whitten

THAT CAO Clerk's Report 2023-26 – Review of Various Township Policies be hereby received for information

Carried

6.2 Rise and Report from Committee of the Whole

Resolution 2023-15-04
Moved by: Elizabeth Thompson
Seconded by: Peter Whitten

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

7. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE

Resolution 2023-15-05
Moved by: Shawn Greig
Seconded by: Terry McKay

That the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted; And Further that staff be authorized to take the actions necessary to give effect to the recommendations contained within the staff reports;

Carried

8. CONFIRMATORY BY-LAW

Resolution 2023-15-06
Moved by: Shawn Greig
Seconded by: Terry McKay

That By-law 2023-20 being a By-law to confirm all actions and proceedings of the

April 26, 2023 Special Meeting of Council be hereby read a first, second and third time, signed by the Mayor and Clerk and Sealed with the Corporate Seal.

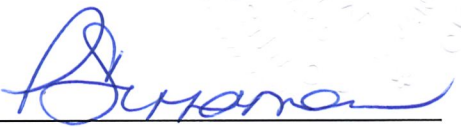
Carried

9. ADJOURNMENT

The Mayor adjourned the meeting at 8:33 p.m.



Scott Mackey, Mayor



Patty Sinnamon, CAO Clerk