

# SAUGEEN VALLEY CONSERVATION AUTHORITY

## Minutes

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**Meeting:** Authority Meeting  
**Date:** Thursday, March 16, 2023, 1:00 p.m.  
**Location:** Administration Office, Formosa, ON  
**Chair:** Barbara Dobreen

**Members present:** Paul Allen, Larry Allison, Kevin Eccles, Tom Hutchinson, Steve McCabe, Greg McLean, Dave Myette, Mike Niesen, Sue Paterson, Moiken Penner, Jennifer Prenger, Bill Stewart, Peter Whitten

**Members absent:** Bud Halpin

**Delegates present:** John Bujold, Baker Tilly LLP

**Staff present:** Jennifer Stephens, Donna Lacey, Elise MacLeod, Laura Molson, Ashley Boyd, Jody Duncan, Nicole Gibson, Janice Hagan, Anthony Quipp, Ashley Richards, Aaron Swayze, Lee Watson

Chair Barbara Dobreen called the meeting to order at 1:00 p.m.

### 1. Land Acknowledgement

The Land Acknowledgement was read by Larry Allison:

*We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.*

### 2. Adoption of Agenda

The agenda was amended as Report 5.1, 2022 Audited Financial Statements was updated to include a Manager's Report.

#### **Motion #G23-32**

Moved by Sue Paterson

Seconded by Bill Stewart

THAT the SVCA Board of Directors adopt the agenda for the Authority meeting on March 16, 2023, as amended.

**Carried**

**3. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

**4. Adoption of Authority meeting minutes – February 16, 2023**

**Motion #G23-33**

Moved by Steve McCabe

Seconded by Tom Hutchinson

THAT the minutes of the Saugeen Valley Conservation Authority meeting, February 16, 2023, be approved as circulated.

**Carried**

**5. Presentations**

5.1 2022 Audited Financial Statements

John Bujold, Baker Tilly LLP reviewed the draft financial report and noted that it is the opinion of Baker Tilly that the financial statements of SVCA present fairly the financial position as of December 31, 2022, and are in accordance with Canadian public sector accounting standards.

**Motion #G23-34**

Moved by Greg McLean

Seconded by Kevin Eccles

THAT the 2022 Audited Financial Statements, as prepared by Baker Tilly SGB LLP be approved as presented.

**Carried**

5.2 Water Resources

Elise MacLeod presented an orientation session to the Directors regarding the Water Resources department's functions and responsibilities.

**6. General Manager's Report**

Jennifer Stephens reported that she has been continuing to visit municipal CAOs to discuss the Inventory of Programs and Services and the Category 2 and 3 Municipal agreements. These agreements are required to be complete by the end of December; however, the goal is to have them complete by the end of August. Jennifer attended an event in Kimberly, ON, which was a combined initiative between the Kimberley Community Association, the Probus Club, and the Grey Highlands Public Library. She gave a presentation regarding conservation authorities.

**7. Reports for Information**

7.1 2023 Workplan Update

There was no discussion.

7.2 Finance report

There was no discussion.

7.3 Program report

The Directors commended staff for the improved social media statistics.

7.4 News articles for Members' information

There was no discussion.

**8. New Business**

8.1 SVCA Administrative Bylaw Review

Jennifer Stephens presented recommended amendments to the Administrative Bylaws that reflect changes to the *Conservation Authorities Act* and noted that the intention is to have the document reviewed by legal counsel.

**Motion #G23-35**

Moved by Paul Allen

Seconded by Larry Allison

THAT the Saugeen Valley Conservation Authority approve the proposed changes to the Administrative Bylaws in principal; and further

THAT the Saugeen Valley Conservation Authority endorse the review of the Administrative Bylaws by legal counsel.

**Carried**

8.2 Request for Endorsement: Permits Issued

**Motion #G23-36**

Moved by Dave Myette

Seconded by Mike Niesen

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourse applications (23-013-23-029), pursuant to Ontario Regulation 169/06, as approved by staff, be endorsed.

**Carried**

8.3 Policies for Approval

8.3.1 Cold Weather Work

**Motion #G23-37**

Moved by Steve McCabe

Seconded by Bill Stewart

THAT the Saugeen Valley Conservation Authority approve the proposed Cold Weather Work Policy.

**Carried**

8.3.2 Personal Protective Equipment

**Motion #G23-37**

Moved by Moiken Penner

Seconded by Tom Hutchinson

THAT the Saugeen Valley Conservation Authority approve the proposed Personal Protective Equipment Policy.

**Carried**

There being no further business, the meeting adjourned at 2:49 p.m. on motion of Sue Paterson and Greg McLean.

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Barbara Dobreen  
Chair

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Janice Hagan  
Recording Secretary

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