



# Township of Georgian Bluffs & Township of Chatsworth BioGRID Joint Board of Management Agenda

April 20, 2023, 9:00 a.m.

Township of Georgian Bluffs Council Chambers  
177964 Grey Road 18, R.R#3,  
Owen Sound, ON N4K 5N5

Council Chambers are open the public. Should you wish to participate electronically, contact the Clerk's Department at [clerks@georgianbluffs.ca](mailto:clerks@georgianbluffs.ca) or 519-376-2729 ext. 603.

This document can be made available in other accessible formats or with communications supports as soon as practicable and upon request.

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Pages

1. **Call to Order**

2. **Land Acknowledgement Statement**

We acknowledge with respect, the history, spirituality, and culture of the Anishinaabek: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nation, who have inhabited this land from time immemorial. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land. We also recognize, the Metis and Inuit whose ancestors shared this land and these waters. May we all, as Treaty People, live with respect on this land, and live-in peace and friendship with all its diverse peoples.

3. **Approval of Agenda/Additions to the Agenda**

**Recommendation:**

That the agenda be approved as presented.

4. **Election of Board Chair**

**Recommendation:**

That one member of the BioGRID Joint Board of Management be appointed Board Chair.

5. **Declaration of Pecuniary Interest**

6. **Minutes of Previous Meetings**

**Recommendation:**

That the minutes of the BioGRID Joint Board of Management held on June 20, 2022, be approved.

**7. Delegations/Public Question Period**

Nil

**8. Correspondence**

Nil

**9. Staff Reports**

Nil

**10. Unfinished Business**

Nil

**11. New Business**

Nil

**12. Closed Session**

**Recommendation:**

That the Joint Board of Management for the BioGRID move into closed session at \_\_:\_\_ p.m. in the Council Chambers of the Township of Georgian Bluffs with the CAO/Acting Deputy Clerk, Acting Director of Corporate Services/Treasurer, and CAO/Clerk of the Township of Chatsworth remaining in the room to discuss:

- 12.1 a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Review of Ownership Operating Model for BioGRID Assets

**13. Date of Next Regular Meeting/Adjournment**

To be determined by the Board



# Township of Georgian Bluffs & Township of Chatsworth

## BioGRID Joint Board of Management Minutes

June 20, 2022, 9:00 a.m.  
Council Chambers/Virtual  
Township Administration Offices  
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Dwight Burley  
Deputy Mayor Sue Carleton  
Mayor Scott Mackey (Township of Chatsworth)  
Deputy Mayor Brian Gamble (Township of Chatsworth)

Staff Present: Brittany Drury, Director of Corporate Services/Clerk  
Carly Craig, Deputy Clerk  
Samantha Buchanan, Treasurer  
Cynthia Fletcher, Chief Administrative Officer  
Patty Sinnamon, Chief Administrative Officer/Clerk (Township of Chatsworth)

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**1. Call to Order**

Mayor Dwight Burley called the meeting to order at 9:00 a.m.

**2. Land Acknowledgement Statement**

Mayor Dwight Burley opened the meeting with the land acknowledgment statement.

**3. Approval of Agenda/Additions to the Agenda**

Moved By: Deputy Mayor Sue Carleton  
Seconded By: Mayor Scott Mackey

**That the agenda be approved as presented.**

Approved

**4. Declaration of Pecuniary Interest**

None declared.

**5. Minutes of Previous Meetings**

5.1 March 18, 2022

Moved By: Deputy Mayor Brian Gamble  
Seconded By: Deputy Mayor Sue Carleton

**That the minutes of the March 18, 2022, meeting of the BioGRID Joint Board of Management be approved.**

Approved

**6. Delegations**

6.1 BDO - 2021 Audited Financial Statements

Moved By: Deputy Mayor Sue Carleton  
Seconded By: Deputy Mayor Brian Gamble

**That the 2021 draft audited financial statements, as presented by BDO, be approved.**

Approved

**8. Staff Reports**

8.1 2022 Draft Budget

Moved By: Deputy Mayor Sue Carleton

Seconded By: Deputy Mayor Brian Gamble

**That the 2022 draft Biodigester Joint Board of Management Budget be approved, and**

**That the draft Budget be referred to both ownership Councils for final approval.**

Approved

## 10. Unfinished Business

### 10.1 Follow-Up re Direction from Georgian Bluffs and Chatsworth Councils

Chief Administrative Officers for both Townships provided an update. Highlights of the update included:

- Major works underway:
  - Negotiation of the long-term contract
  - Valuation of the business proposition
  - Valuation of the psychical assets, following up on available funding from a climate action perspective
  - Evaluating the class EA and investigating whether the functions can be separated (lagoon vs. Biodigester)
- Challenging timelines, weight of decision making and information currently available to bring back to both Councils for decision
- Valuations, have reached out to two firms - hoping to get a cost
- RFP being prepared

Council questions:

- When can both Councils expect the information to come back? CAO Sinnamon indicated that the information would likely not be ready until the new year and would also need to be presented to the Joint Board of Management. It was discussed that the information would come back to the new term of Council and that the new Councils would need time to review the information and get up to speed, this is also expected to impact the timeline.
- Does the RFP look at the positive climate action impacts? CAO Fletcher noted that it is a consideration and possibility for funding capital improvements.

- The group discussed Board composition in the next term of Council and noted that this could be decided by the new members.

**13. Date of Next Regular Meeting/Adjournment**

Moved By: Mayor Scott Mackey

Seconded By: Deputy Mayor Brian Gamble

**That the meeting be adjourned at 9:30 p.m.**

Approved

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Mayor, Sue Carleton

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Acting Clerk, Carly Craig