

**GREY SAUBLE CONSERVATION AUTHORITY  
MINUTES**

**Full Authority Board of Directors  
Wednesday, April 27, 2022, at 1:15 p.m.**

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The Grey Sauble Conservation Authority Board of Directors meeting was held in a hybrid format of in-person at the Grey County Council Chambers and virtually via the meeting application, WebEx.

**1. Call to Order**

Chair Scott Greig called the meeting to order at 1:17 p.m., welcomed all those present in person and virtually, and made a land acknowledgement declaration.

Directors Present In-Person: Chair Scott Greig, Vice Chair Matrosovs, Dwight Burley (2:05), Harley Greenfield, Scott Mackey, Paul Vickers

Directors Present Virtually: Cathy Little, Ryan Greig

Regrets: Marion Koepke, Paul McKenzie, Cathy Moore Coburn

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resource Services, Alison Armstrong, Manager of Conservation Lands, Rebecca Ferguson.

Guest: Mike Konopka

**2. Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

**3. Call for Additional Agenda Items**

Nothing at this time.

**4. Adoption of Agenda**

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**Motion No.:**  
**FA-22-035**

**Moved By:** Harley Greenfield  
**Seconded By:** Scott Mackey

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of  
April 27, 2022.**

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**Carried**

**5. Approval of Minutes**

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**Motion No.:**  
**FA-22-036**

**Moved By:** Scott Mackey  
**Seconded By:** Paul Vickers

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of March 23, 2022.**

**Carried**

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**6. Business Out of Minutes**

Nothing at this time.

**7. Consent Agenda**

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**Motion No.:**  
**FA-22-37**

**Moved By:** Cathy Little  
**Seconded By:** Harley Greenfield

**THAT in consideration of the Consent Agenda Items listed on the April 27, 2022, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – March 2022; (ii) Administration – Receipts & Expenses – March 2022; (iv) Conservation Ontario – Annual Report; (v) Minutes – Friends of Hibou Minutes; (vi) Recent Media Articles**

**Carried**

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**8. Business Items**

**i. Administration**

**a. Investment Update with Mike Konopka**

Mike Konopka spoke to the provided portfolio review, GSCA's equity range and style, and GSCA's established goals. It was noted that GSCA's portfolio is a balanced portfolio with a moderate risk level. Current market value is \$1.5 million with a one-year return of 1.21%. It was noted that investments have been impacted by rising interest rates and global economic and political instability. Some adjustments have been made to safeguard investments and minimize potential losses.

Mike expanded on some of the pressures and risks facing investments and markets.

Mike will consult with Tim Lanthier, CAO, and Alison Armstrong, Manager of Financial and Human Resources, regarding any changes that are deemed prudent. It was recommended that GSCA consider what amount of cash the organization may need access to within the next 12 months.

A member asked how much of GSCA investments are dependant on (or affected by) the conflict between Russia and Ukraine? Mike answered that it is a fluid situation and analysts do not expect to see the situation getting better until there is a resolution.

A member asked Mike to confirm the percentage of cash. Mike answered that cash makes up 9.5% or \$100,000 (actual \$143,525). Would it be advised to a larger percentage to

cash? Mike agreed that moving additional investment funds would be beneficial and will seek direction with Tim and Alison.

A member asked for clarification from staff on the Building RFP process and what type of budget.

Tim clarified that staff had ear-marked \$100,000 in the 2022 capital budget for the administration building costs. Staff will not know what the initial costs will look like until the RFP comes back. Additionally, \$100,000 from foreign equities was transferred to cash in response to emerging trends and to accommodate expected expenditures in the 2022 budget.

Chair Greig asked staff if they required any additional direction from the Board or if the motion provides enough flexibility. Staff responded that the motion stated in the provided report was sufficient to move forward.

Chair Greig thanked Mike for his report and advice.

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**Motion No.:**  
**FA-22-038**

**Moved By:** Paul Vickers  
**Seconded By:** Harley Greenfield

**WHEREAS, every calendar year near the anniversary date of Grey Sauble Conservation Authority's investment of reserve funds with TD Wealth Management our portfolio manager reviews the portfolio structure and reconfirms our objectives;**

**AND WHEREAS, each year we renew our Investment Policy Statement (Guidelines and Solutions);**

**THAT, the GSCA Board of Directors accept our Portfolio Manager's market update and adjust strategy accordingly.**

**Carried**

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**b. Administrative By-Law Update**

The CAO, Tim Lanthier, spoke to the proposed updates to the GSCA Administrative By-Law.

In response to the continued need to meet virtually and/or in a hybrid format a new Section 7 was added to allow for this flexibility outside of a declared state of emergency.

Changes were made to Section 3(1) to reflect the ability of the Minister to appoint an agricultural representative. The wording was taken from the Act.

In order to better clarify the process of providing a delegation to the Board for the public, GSCA staff, and GSCA Board members, a new Section 5 was added. The wording in this new Section is consistent with that of the County of Grey.

A member asked if staff have heard anything regarding the agricultural representative. Tim responded that staff have not at this point.

A member asked if the upcoming election may affect the selection of the agricultural representative. Tim answered that staff do not know at this point.

A member asked if Member's thought the per diems listed are set appropriately taking into consideration the current fuel costs?

There was discussion around how per diems are determined, and how the various municipalities compensate Members for their time at GSCA meetings.

A member asked for clarity on how the per diem and mileage rates are determined and utilized. Tim clarified that the per diems are available to Members when they attend committee meetings or events outside of regular Full Authority Board meetings.

A member asked if there is the option for Members to opt to not receive the per diem. Tim responded that yes, as long as the respective municipalities are comfortable with that.

A Member asked if the milage rate could be set at the same rate as the GSCA staff rate.

It was agreed that this could be done and was added to the listed changes to the Administrative By-Law.

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**Motion No.:**  
**FA-22-039**

**Moved By:** Paul Vickers  
**Seconded By:** Andrea Matrosovs

**WHEREAS GSCA maintains Administrative By-Laws which set out the governance of the Authority;**

**AND WHEREAS GSCA will amend these by-laws from time to time to ensure consistency with legislation;**

**THAT the GSCA Board of Director’s approved the proposed changes to the by-laws as expressed in Staff Report 012-2022 and in the attached, marked-up version of the by-laws.**

**AND THAT the Director’s mileage rate, as cited in “Appendix 3” of the GSCA Administrative Bylaw, be aligned to the mileage rate of GSCA staff.**

**Carried**

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**ii. Water Management**

Nothing at this time.

**iii. Environmental Planning**

Nothing at this time.

**iv. Operations**

Nothing at this time.

**v. Conservation Lands**

**a. RFP Ad Hoc Committee Adjustment**

The Manager of Conservation Land, Rebecca Ferguson, stated that the Administrative Centre RFP closes on April 28<sup>th</sup>, 2022 @ 4:00pm. Member Ryan Greig had expressed interest in joining the RFP Ad Hoc Committee. Staff asked that the Board appoint Member Ryan Greig to the Evaluation Committee.

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**Motion No.:**  
**FA-22-040**

**Moved By:** Paul Vickers  
**Seconded By:** Dwight Burley

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**WHEREAS the GSCA Board of Director's passed resolution FA-21-119 at the October 27, 2021, Full Authority Meeting to direct staff to reissue the Admin Building RFP with a refined scope;**

**AND WHEREAS the GSCA Board of Directors passed resolution FA-22-022 at the February 23, 2022, Full Authority Meeting to select two additional Members to join the Evaluation Committee to review the new RFP.**

**THAT resolution FA-22-022 is amended to add three additional Members.**

**Carried**

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**vi. Forestry**

Nothing at this time.

**vii. Communications/Public Relations**

Nothing at this time.

**viii. Education**

Nothing at this time.

**ix. GIS/IT**

Nothing at this time.

**x. DWSP**

Nothing at this time.

**9. CAO's Report**

The CAO, Tim Lanthier reported that Conservation Ontario (CO) conducted their AGM in April. Chair Greig joined Tim in attending. Appointments are:

- Alan Revill – Chair
- Alan Dale – Vice Chair
- Linda Laliberte, Rob Baldwin, and Samantha Lawson – New Directors

GSCA's Transition plan had been submitted at the end of 2021. The Program and services inventory was approved in January, circulated to municipal partners and issued to the Ministry. Staff are commencing meetings with senior staff at all member municipalities. Staff proposed that municipal staff report back to their respective municipal councils with support provided by GSCA staff.

Tim provided a high-level overview of the new (phase 2) regulations that were released by the Ministry on April 22, 2022. There were four regulations and one policy document released. Staff will provide a report to the Board in May.

The Ministry is hosting a workshop on Programs and Service Inventories on May 2, 2022, from 1:00 to 2:30pm for CA staff and Board Members.

Staff received guidelines from the Ministry better defining the partnership between CA's and MECP for the Provincial Water Quality Monitoring Network and the Provincial Groundwater Monitoring Network. These programs were added as mandatory programs under the Phase 1 regulations (Ontario Regulation 686/21).

Staff have been negotiating a more cost-effective prosecution process for both Section 28 and Section 29 offences. A staff report will be forthcoming in the near future.

Tim reported that dam installations have been moving forward well with Berford Lake and the Owen Sound Mill Dam completed. Bognor and Clendenan are planned to be installed shortly. Rankin Dam will be installed in a few weeks depending on rain and water levels.

Rebecca Ferguson hosted the first Steering Committee meeting for the Eugenia Falls Management Plan. Tim passed along kudos to Rebecca for an excellent job. The commitment and engagement from the committee and public are also appreciated.

Rebecca Ferguson presented at the Healthy Communities Partnership group on nature accessibility and conservation, and the current management plans.

Member's pass sales have exceeded 370.

Staff received a letter from MacKay pay that the company will be dissolving. This will impact day use pass sales. Staff are working on solutions, however; it is a tight timeline.

A member asked Tim if GSCA is collecting data around the value of social cultural assets. Tim responded that CO has stated that EcoHealth has put out several reports that can be circulated to members.

A member asked Tim about meeting with senior staff at member municipalities and the adjusted approach to presenting to councils. Will this be used during the budget process. Tim clarified that this approach was specific to the program and services inventory, and the associated costs being communicated to municipal councils. These meetings are needed in advance of the agreements being drafted and executed.

A member expressed their approval of the approach, however; encouraged GSCA staff to speak with councils occasionally throughout the year.

## 10. Chair's Report

Chair Greig commented that one of the disadvantages of the new shorter CO terms is that it may reduce the long-term knowledge and relationships that CO Board Members have or will have established. Additionally, it may also discourage new members from opting to serve.

Chair Greig relayed some upcoming GSC Foundation events.

The GSC Foundation's Earth Day Film Festival will be in the evening of May 19<sup>th</sup> at the Roxy featuring the Flight of the Butterflies and Bruce Grey Monarchs with Audrey Armstrong. Tickets are available at the Roxy.

The GSC Foundation's Memorial Tree Ceremony will be held on June 11<sup>th</sup> and 12<sup>th</sup> at the Arboretum Pavilion starting at 2:00. The Foundation opted to host a two-day event to be able to properly recognize those honourees from the past three planting seasons.

**Member Vickers acknowledged a conflict of interest regarding Receipts and Expenses document within the consent agenda. Chair Greig confirmed that Member Vickers did not move or second the motion to approve the consent agenda and that there was quorum without Member Vickers' vote.**

## 11. Other Business

Nothing at this time.

**12. Resolution to Move into Closed Session**

Nothing at this time.

**13. Resolution Approving the Closed Session Minutes**

Nothing at this time.

**14. Next Full Authority Meeting**

Wednesday May 25<sup>th</sup>, 2022

**15. Adjournment**

The meeting was adjourned at 2:45 p.m.

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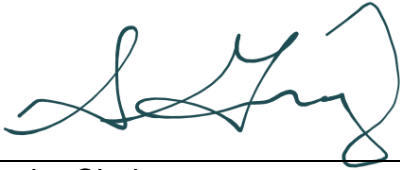
**Motion No.:**  
**FA-22-041**

**Moved By:** Harley Greenfield  
**Seconded By:** Dwight Burley

**THAT this meeting now adjourn.**

**Carried**

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Scott Greig, Chair



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Valerie Coleman  
Administrative Assistant