

**Grey Highlands and Chatsworth
Joint Waste Disposal Site Committee Minutes
Friday, April 5, 2019**

Members Present:

Councillor Danielle Valiquette, Councillor Paul Allen, Councillor Elizabeth Thompson, and Township of Chatsworth Brian Gamble

Members Absent:

Township of Chatsworth Scott Mackey, Deputy Mayor Aakash Desai, and Mayor Paul McQueen

Staff:

Chatsworth Operations Manager Jamie Morgan, Director of Transportation Herb Lemon, and Waste & Recycling Supervisor Tracey Dupuis

1 Call to Order

- 1.1 Recording Secretary Dupuis called the meeting to order at 9:33am and welcomed all members of the Committee.

2 Election of Chair

- 2.1 Recommendation:

JWDC2019-01

Elizabeth Thompson - Danielle Valiquette

The the Committee elect Councillor Paul Allen as Chair of the Joint Waste Disposal Site Committee for the 2019 year.

CARRIED.

3 Election of Vice-Chair

- 3.1 Recommendation:

JWDC2019-02

Elizabeth Thompson - Paul Allen

That the Committee defer the election of Vice-Chair for the Joint Waste Disposal Site Committee for the year of 2019 to the next meeting.

CARRIED.

4 Approve the Agenda

- 4.1

Recommendation:

JWDC2019-03

Danielle Valiquette - Brian Gamble

That the Joint Waste Disposal Site Committee approve the agenda as presented.

CARRIED.

5 Approval of Minutes

- 5.1 Recommendation:

JWDC2019-04

Elizabeth Thompson - Danielle Valiquette

The the minutes of the August 28, 2018 Joint Waste Disposal Site

**Committee meeting be received as circulated.
CARRIED.**

6 Declaration of Pecuniary Interest

6.1 None

7 Review of Joint Waste Disposal Site Committee Terms of Reference

7.1 A discussion was held regarding the Joint Waste Disposal Site Committee Terms of Reference. The Committee will review the Terms at the next meeting with the recommendations from staff, which will include an addition of a Promotion and Education section.

JWDC2019-05

Elizabeth Thompson - Danielle Valiquette

That the Committee defer reviewing the Joint Waste Disposal Site Committee Terms of Reference until the next meeting.

CARRIED.

8 Review of Agreement with Chatsworth and Grey Highlands for Markdale/Holland Waste Disposal Site

8.1 A discussion was held regarding a new Agreement between Chatsworth and Grey Highlands. Director, Transportation & Environmental Services for Grey Highlands Mr. Lemon advised that an updated agreement will be coming in 2020 or 2021.

9 Fees and Charges By-law

9.1 Chatsworth Waste Fees & Charges By-law

A discussion was held to blend the Fees & Charges for both Chatsworth and Grey Highlands.

9.2 Grey Highlands Waste Fees & Charges

A discussion was held to blend the Fees & Charges for both Chatsworth and Grey Highlands.

10 Chatsworth Updates

10.1 Operations Manager Jamie Morgan provided an overview on Chatsworth updates including the Transfer Station Budget, landfill hours, transferring waste from Sullivan to Markdale/Holland, the Sullivan landfill location is almost at capacity, currently working with the Ministry of Environment, Conservation and Parks on approval for Cell C, and that the monitoring wells are in the budget for 2019.

11 Grey Highlands Updates

11.1 Director, Transportation & Environmental Services Herb Lemon provided an overview on what the purpose of the plates are for the landfill, and discussed what has been passed in the capital budget for 2019.

A discussion was held regarding the Action Items that were on the previous minutes. Director, Transportation & Environmental Services Herb Lemon advised that he has three options for the cost/benefit analysis on roll off truck being 1. Send out for Bid, 2. Purchase a Roll Off Truck, or 3. Maintain the current program.

Mr. Lemon advised the Committee that he was informed that Chatsworth would not receive an invoice for 2018 services until the auditor has approved the information provided to them.

Mr. Lemon also advised that the Certificate of Approval (CofA) does not allow Grey Highlands to accept waste from other location other than Chatsworth and Grey Highlands.

12 Other Items

12.1 Traffic at the Markdale Waste and Diversion Site

Director, Transportation & Environmental Services Herb Lemon advised that the traffic counts for January, February and part of March 2019 are 842 residents from Grey Highlands and 410 residents from Chatsworth and with 351 recycle or bag tagged for Grey Highlands and 161 for Chatsworth.

12.2 Outstanding Capital 2018

Director, Transportation & Environmental Services, Herb Lemon advised that the landfill plates and a scale house for Markdale were outstanding at the end of 2018. Mr. Lemon advised that he needed to complete additional research regarding the landfill plates and he wanted to ensure that the option that he chose for the scale house would keep staff warm and their clothing dry.

12.3 Capital 2019

Director, Transportation & Environmental Services, Herb Lemon advised that research indicates the budget allotted for Waste Diversion Programs of \$16,500 will purchase 2 sea containers per location (Markdale/Holland, Osprey, and Artemesia) to use for Re-use Centres and storage of mattresses to be shipped out. Mr. Lemon advised that Grey Highlands is placing new hardware for electronic payments at the above locations which appear to be less expensive than planned. Mr. Lemon also indicated that 3 new monitoring wells will be completed at Markdale and 2 decommissioned.

12.4 The Strategy for a Waste-Free Ontario, Building the Circular Economy (attached) was established by the province with a timeline guide including goals for a Waste-Free Ontario beyond 2050 (pgs. 12 & 13). The goal for Ontario is to ensure individual producer responsibility (IPR). To date the actions that have been implemented by the province are assigning a new authority called Resource Productivity and Recovery Authority (RPRA) and wind-up of Ontario Tire Stewardship effective December 31, 2018. With the wind-up of Ontario Tire Stewardship, the municipality continues to receive tires at all Waste and Diversion Sites and receive pick up of tires from these locations, although the municipality isn't compensated for collecting tires with the new transition for staff time. The municipality was informed that they have the option of not accepting tires at the Waste and Diversion Sites and that residents would be able to take the tires to the five participating locations within the municipality. Staff believe that if residents are not able to dispose of tires at the Waste and Diversion Sites that there will be an increase of tires left on the sides of roads. The municipality will continue to accept tires at the Waste Diversion Sites. RPRA has received direction from the Minister to implement wind-up for the Ontario Electronic Stewardship (OES) effective for June 30, 2020 and the Municipal Hazardous or Special Waste (MHSW) effective for December 31, 2020. RPRA is waiting for the letter with direction from the Minister for the wind-up dates for the Blue Box program.

There was a discussion regarding the Strategy for a Waste Free Ontario.

12.5 Municipal Hazardous or Special Waste Programs available

Director, Transportation and Environmental Services, Herb Lemon advised that Council approved the service for residents of Grey Highlands to travel to Owen Sound and deliver their Municipal Hazardous and Special Waste (MHSW) eight times for 2019. A discussion was held regarding Grey Highlands providing their own MHSW service as an Event Day for drop off in Flesherton. Markdale /Holland wouldn't be able to accept any MHSW as the Certificate of Approval would require an amendment.

- 12.6 Meeting Dates all starting at 9:30 am
July 5, 2019 in Grey Highlands
October 4, 2019 in Chatsworth
January 10, 2020 in Grey Highlands

All members agreed that these dates and times work for them.

13 Action Items for July 5, 2019 meeting

- 13.1 Election of Vice Chair.
13.2 Joint Waste Disposal Site Committee Terms of Reference.
13.3 Traffic at the Markdale Waste and Diversion Site.
13.4 Grey Highlands and Chatsworth blended Fees and Charges.
13.5 Update on Capital 2019 purchases.
13.6 Update on the Strategy for Waste-Free Ontario, Building a Circular Economy

14 Next Meeting

Date: July 5, 2019 for 9:30 am at Grey Highlands in the Council Chambers

15 Adjournment

- 15.1 Recommendation:

**JWDC2019-06
Brian Gamble - Danielle Valiquette
That the Committee adjourn at 11:25am.
CARRIED.**

Councillor Paul Allen

Recording Secretary Tracey Dupuis