



Township of Georgian Bluffs & Township of Chatsworth

BioGRID Joint Board of Management Minutes

June 28, 2021, 11:00 a.m.

Members Present: Mayor Dwight Burley
Deputy Mayor Sue Carleton
Mayor Scott Mackey

Members Absent: Deputy Mayor Brian Gamble

Staff Present: Kassandra Rocca, Treasurer, Township of Georgian Bluffs
Brittany Drury, Clerk, Township of Georgian Bluffs
Steven Dollmaier, Director of Operations, Township of Georgian Bluffs
Al Meneses, Township CAO, Township of Georgian Bluffs
Patty Sinnamon, CAO/Clerk, Township of Chatsworth

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1. Call to Order

Mayor Dwight Burley called the meeting to order at 11:00 a.m.

2. Approval of Agenda/Additions to the Agenda

Due to technical difficulties, the Board recessed at 11:02 a.m.

The Board reconvened at 11:07 a.m.

Moved By: Deputy Mayor Sue Carleton

Seconded By: Mayor Scott Mackey

That the agenda be approved as presented.

3. Declaration of Pecuniary Interest

None declared.

4. Minutes of Previous Meetings

4.1 March 12, 2021

BIO2021-04

Moved By: Deputy Mayor Sue Carleton

Seconded By: Mayor Scott Mackey

That the minutes of the Biodigester Joint Board of Management meeting held on March 12, 2021, be approved.

Carried

5. Delegations

5.1 Traci Smith, BDO - 2020 Financial Statements

Traci Smith of BDO outlined the 2020 Financial Statements, as applicable the Joint Board of Management.

BIO2021-05

Moved By: Deputy Mayor Sue Carleton

Seconded By: Mayor Scott Mackey

That the 2020 Financial Statements for the Biodigester Joint Board of Management, be approved as presented.

Carried

5.2 Ben Samuell, GHD - BioGRID System Decommissioning and Recommissioning Plan

Ben Samuell of GHD outlined both the Decommissioning and Recommissioning Memo and Valuation Memo, and highlighted next steps associated with each.

There was discussion regarding:

- Clean out funds, including the necessity of completion in either scenario, being decommissioning and continuing operations,
- Costs associated with recommissioning in the future, and
- Maintenance at the facility following decommissioning.

The motion was amended to reflect receipt of both the Decommissioning and Recommissioning Memo and Valuation Memo.

BIO2021-06

Moved By: Mayor Scott Mackey

Seconded By: Deputy Mayor Sue Carleton

That the BioGRID System Decommissioning and Recommissioning Memo and Valuation Memo , be received for information, and

That both Memos be referred to both respective Councils for consideration and information.

Carried

6. Correspondence

Nil

7. Staff Reports

7.1 OPS2021-29 - Biodigester Netting Replacement

BIO2021-07

Moved By: Mayor Scott Mackey

Seconded By: Deputy Mayor Sue Carleton

That the Biodigester Joint Board of Management receive report, OPS2021-29, Biodigester Netting Replacement, for information, and

That the emergency purchase of a replacement netting for the digester, at a total cost of \$4,447.00 USD plus shipping and HST, is hereby authorized.

Carried

7.2 OPS2021-30 - Heat Exchanger Replacement

BIO2021-08

Moved By: Deputy Mayor Sue Carleton

Seconded By: Mayor Scott Mackey

That the Biodigester Joint Board of Management receive report, OPS2021-30, Heat Exchanger Replacement, for information, and

That the emergency purchase of a replacement heat exchanger for the genset, at a total cost of \$7,217.10 plus shipping and HST, is hereby authorized.

Carried

8. Public Question Period

The Clerk noted no questions had been received.

9. Unfinished Business

Nil

10. New Business

Nil

11. Closed Session

Nil

12. Date of Next Regular Meeting/Adjournment

Moved By: Mayor Scott Mackey

Seconded By: Deputy Mayor Sue Carleton

That the meeting be adjourned at 12:00 p.m.

Carried

Mayor, Dwight Burley



Clerk, Brittany Drury