



## Chesley and Area Joint Fire Board Agenda

March 26, 2024, 4:00 PM  
Chesley Fire Hall  
211 1st Ave N, Chesley ON

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	<b>Pages</b>
1. Call to Order	
2. Election of Chairperson	
3. Adoption of Agenda	
4. Declaration of Pecuniary Interests	
5. Minutes of Previous Meeting	
5.1 September 27, 2023 Fire Board Minutes	1
6. New Business	
6.1 SFRIN.24.06 Chesley and Area Joint Fire Board – Financial Update December 31, 2023 (Draft) and 2024 Budget	7
6.2 SRFIRE 24.01. Chesley and Area Fire Board Year End Report	12
7. Next Meeting Date	
8. Adjournment	

**Chesley and Area Joint Fire Board  
MINUTES**

**2-2023**

**Wednesday, September 27, 2023, 4:00 p.m.  
Council Chambers and/or Via Microsoft Teams  
1925 Bruce Road 10  
Chesley, ON N0G 1L0**

Members Present: Brian Dudgeon - Arran-Elderslie  
Darryl Hampton - Arran-Elderslie  
Steve Hammell - Arran-Elderslie  
Shawn Greig - Chatsworth  
Scott Mackey- Chatsworth - electronically

Staff Present: Christine Fraser-McDonald, Clerk - Arran-Elderslie -  
absent  
Sylvia Kirkwood, Chief Administrative Officer - Arran-  
Elderslie  
Steve Tiernan, Fire Chief - Arran-Elderslie  
Tracey Neifer, Treasurer - Arran-Elderslie  
Patty Sinnamon, Chief Administrative Officer/Clerk -  
Chatsworth  
Mike Givens, Fire Chief - Chatsworth

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**1. Call to Order**

Chair Brian Dudgeon called the meeting to order at 4:00 p.m. A quorum was present.

**2. Adoption of Agenda**

Council passed the following resolution:

**08-02-2023**

**Moved by:** Steve Hammell - Arran-  
Elderslie

**Seconded by:** Shawn Greig - Chatsworth

Be It Resolved that the agenda for the Chesley and Area Fire Board Meeting of Wednesday, September 27, 2023 be received and adopted, as distributed by the Clerk.

**Carried**

### **3. Declaration of Pecuniary Interests**

None declared at this time.

### **4. Minutes of Previous Meeting**

Subsequent to further discussion, the Fire Board passed the following resolution:

#### **09-02-2023**

**Moved by:** Shawn Greig - Chatsworth

**Seconded by:** Darryl Hampton - Arran-  
Elderslie

Be It Resolved that the Chesley and Area Fire Board adopts the minutes of the Committee meeting held on January 17, 2023 as amended indicated that District Chief Robert Bell attended virtually.

**Carried**

### **5. New Business**

The Fire Chief circulated the resolution as passed by Arran-Elderslie Council on September 25, 2023, regarding the emergency purchase of a portable pump.

He noted that it was \$7,800 plus HST.

#### **5.1 BDO Audited 2021 Financial Statements**

Treasurer Tracey Neifer noted that the Audited Financial Statements were provided for information to the Board.

Subsequent to further discussion, the Board passed the following resolution:

**10-02-2023**

**Moved by:** Shawn Greig - Chatsworth

**Seconded by:** Scott Mackey- Chatsworth  
- electronically

Be it Resolved that the Chesley and Area Fire Board hereby accept the Audited Financial Statements as prepared by BDO Canada for the year ending December 31, 2021.

**Carried**

5.2 SRFIRE 23.05. Chesley and Area Joint Fire Board Six Month Report

Fire Chief Steve Tiernan discussed his information report with the Board.

5.3 SRCLK.2023.08 – History of Ownership of Chesley Fire Hall

CAO Sylvia Kirkwood discussed the information report with the Board on behalf of the Clerk.

CAO Patty Sinnamon noted that a resolution from the Township of Sullivan was found which documented the original tender price of \$230,000. Arran-Elderslie managed the expenses and CAO Sinnamon will continue to investigate the payment made by the Township of Sullivan.

Treasurer Tracey Neifer noted that once ownership is confirmed, the audited financial statements would need to be revised to properly reflect the land and building.

It was noted that the Chesley Kinsmen Club had donated \$100,000 to the project at that time and Councillor Hampton will look for documentation in this regard.

**11-02-2023**

**Moved by:** Scott Mackey- Chatsworth  
- electronically

**Seconded by:** Darryl Hampton - Arran-  
Elderslie

Be It Resolved that Staff are to bring forward a report to the next Chesley and Area Joint Fire Board Meeting that outlines the percentage of ownership of the Chesley Fire Hall building and amend the Chesley Fire Board Agreement to reflect the percentage of ownership of the Chesley Fire Hall building, land, and all equipment.

**Carried**

**12-02-2023**

**Moved by:** Scott Mackey- Chatsworth  
- electronically

**Seconded by:** Darryl Hampton - Arran-  
Elderslie

Be It Resolved that staff are to bring forward a report to the next Chesley Fire Board meeting that outlines the percentage of ownership of the Chesley Fire Hall building and amend the Chesley Fire Board Agreement to reflect the percentage of ownership of the Chesley Fire Hall building and land and all equipment.

**Carried**

5.4 SRFIN.23.23 Chesley Fire Station Financial Report – December 31, 2022

Treasurer, Tracey Neifer discussed her report with the Board.

Subsequent to further discussion, Council passed the following resolution:

**13-02-2023**

**Moved by:** Scott Mackey- Chatsworth  
- electronically

**Seconded by:** Darryl Hampton - Arran-  
Elderslie

Be It Resolved that the Chesley & Area Joint Fire Board hereby,

1. Approves Report SRFIN.23.23 Chesley Fire Station  
Financial Report – December 31, 2022, as presented.

**Carried**

- 5.5 SRFIN.23.24 Chesley Fire Station Financial Report – August 31,  
2023

Treasurer, Tracey Neifer discussed her report with the Board.

Subsequent to further discussion, Council passed the following  
resolution:

**14-02-2023**

**Moved by:** Darryl Hampton - Arran-  
Elderslie

**Seconded by:** Steve Hammell - Arran-  
Elderslie

Be It Resolved that the Chesley & Area Joint Fire Board hereby,

1. Approves report SRFIN.23.24 Chesley Fire Station  
Financial Report – August 31, 2023, as presented.

**Carried**

- 5.6 Areas of Response

**15-02-2023**

**Moved by:** Steve Hammell - Arran-  
Elderslie

**Seconded by:** Scott Mackey- Chatsworth  
- electronically

Be It Resolved that Staff are to bring forward, as part of the amended Chesley Fire Board Agreement, a schedule that reflects the area of response by each Fire Station (Tara, Chesley, Chatsworth).

**Carried**

**6. Next Meeting Date**

The next meeting will January 24, 2024 at 4:00 p.m.

**7. Adjournment**

Subsequent to further discussion, Council passed the following resolution:

**16-02-2023**

**Moved by:** Darryl Hampton - Arran-  
Elderslie

**Seconded by:** Shawn Greig - Chatsworth

Be It Resolved that the meeting be adjourned to the call of the Chair at 4:50 p.m.

**Carried**

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Chair

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Recording Secretary



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Board Meeting Date: March 26, 2024

Subject: SFRIN.24.06 Chesley and Area Joint Fire Board – Financial Update  
December 31, 2023 (Draft) and 2024 Budget

Report from: David Munro, Interim Treasurer

Appendices: Appendix A - Board Report – Chesley and Area Fire Station – 2023  
Financials

Appendix B – Board Report 2024 Budget - Chesley and Area Fire Station

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### **Recommendation**

Be It Resolved that Chesley and Area Joint Fire Board hereby,

1. Approves Report SRFIN.24.06 Chesley and Area Joint Fire Board – Financial Update  
December 31, 2023 (Draft) and 2024 Budget as presented.

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### **Report Summary**

The draft results show net expenditures of \$238,550 which is similar to last year (\$231,899) and over budget (\$220,371) by \$18,179. Reports are draft as we are still waiting on ARIS reports to complete billing.

In 2023, Chatsworth transferred \$78,869 to Arran-Elderslie. The Chatsworth portion of the 2023 full year actuals is \$87,180. Therefore, the final year-end adjustment results in a requirement of Chatsworth to transfer \$8,311.

Please refer to the appendix Board Report – Chesley and Area Joint Fire Board, December 31, 2023, for more details.

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## **Background**

Historically, the Chesley Fire Station budget would be presented to the Joint Fire Board prior to the budget being presented to Arran-Elderslie's Council. This was not the case for 2024. On February 26, 2024 the final 2024 Operating and Capital Budget, inclusive of the Chesley Fire Station was presented to Council and passed unanimously.

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## **Analysis**

### Revenues

Revenues came in at \$56,208 which is similar to last year (\$57,416) and over budget (\$46,658) by \$9,550. User Fees were less than budget and last year due to less incidents. More than anticipated donations (Other Revenue) - \$17,070 actuals that were not budgeted..

### Expenses

Total expense actuals are \$294,758 which is greater than budget (\$267,029) by \$27,729, but similar to 2022 actuals (\$289,315). Large variances are shown below.

Wages – The Fire Chief's actual salary and benefits were split to show the portion for Chesley. This split was not in the budget. However, less incidents led to less spending on wages.

Projects & Initiatives (account 4660) \$9,718 but no budget. As a result of the donations received, we had several purchases including a rescue saw and thermal cameras.

Tanker expenses were incurred of \$9,578 vs a budget of \$1,717 and 2022 actual of \$3,439. Variance is mostly due to a pump that needed to be purchased in 2023.

Rents and Financial expenses (Write-offs) of \$17,007 but no budget. Write Off's are not budgeted. In 2023, a matter was settled and we some aged invoices were written off.

Other Transfers - \$2,842 vs budget of \$16,225 – fewer common expenses than budgeted.

### 2024 Budget

Arran-Elderslie Council has approved the 2024 Budget which is similar to the 2023 budget with adjustments for inflation. Please see details attached in Appendix B.

### Pumper Truck

A replacement pumper truck is required by the end of 2025 / beginning of 2026. The estimated cost to replace is \$760,000. Some suppliers require customers to purchase chassis first. Currently, the lead times are over one year.

Therefore, \$190,000 was identified in the 2024 Capital Budget and \$570,000 will be presented in the 2025 Capital Budget. The Township of Chatsworth is required to commit to paying \$260,680 ( $\$760,000 \times 34.3\%$ ) over the 2024 -2026 period.

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### **Link to Strategic/Master Plan**

6.4 Leading Financial Management

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### **Financial Impacts/Source of Funding/Link to Procurement Policy**

The 2023 year end is almost final and the draft version presented shows actual net expenditures \$18,179 over budget (but similar to 2022 actuals). 2024 Budget is higher than 2023 budget due to inflation.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer

## Board Report - Chesley and Area Fire Station

## Financial Summary

For period ending December 31, 2023

Appendix A	YTD	YTD	Arran-	Chatsworth	YTD	Total	Arran-	Chatsworth	Total	Total	Total
	Budget	Actuals			to Actual	Budget			2022	2021	2020
					Variance						
01-2012 Protection-Chesley Fire											
<b>Revenues</b>											
Grants											3,605
User Fees	16,491	6,793	4,463	2,330	(9,698)	16,491	10,835	5,656	28,635	10,441	17,285
Inspections	850	246	246		(604)	850	850		565	3,526	1,652
Other Revenue	1,000	17,151	11,268	5,883	16,151	1,000	657	343	4,666	1,810	9,157
Lease Arrangements	14,793	18,494	18,494		3,701	14,793	14,793		17,821	13,690	12,843
Transfers from Reserves	13,524	13,524	13,524			13,524	13,524		5,729	242	2,716
<b>Total Revenues</b>	<b>46,658</b>	<b>56,208</b>	<b>47,995</b>	<b>8,213</b>	<b>9,550</b>	<b>46,658</b>	<b>40,659</b>	<b>5,999</b>	<b>57,416</b>	<b>29,709</b>	<b>47,258</b>
<b>Expenses</b>											
<b>Wages &amp; Employee Related Expenses</b>											
Salaries & Wages	115,144	117,307	77,071	40,236	-2,163	115,144	75,650	39,494	108,168	95,292	94,438
Prevention & Inspection Wages	4,084	4,187	4,187		-103	4,084	4,084		1,742	2,657	5,001
Benefits	10,759	19,914	13,083	6,831	-9,155	10,759	7,069	3,690	22,684	16,893	11,023
Other Employment Expenses	7,699	5,200	3,416	1,784	2,499	7,699	5,058	2,641	8,094	6,283	5,944
<b>Total Wages, Benefits and Employee Related Expenses</b>	<b>137,686</b>	<b>146,608</b>	<b>97,758</b>	<b>48,850</b>	<b>-8,922</b>	<b>137,686</b>	<b>91,861</b>	<b>45,825</b>	<b>140,688</b>	<b>121,125</b>	<b>116,406</b>
<b>Operating Expenses</b>											
Utilities	10,456	16,740	10,998	5,742	-6,284	10,456	6,870	3,586	18,044	10,956	9,563
Insurance	19,650	21,089	13,855	7,234	-1,439	19,650	12,910	6,740	18,105	17,466	14,799
Repair & Maintenance	18,023	22,165	14,562	7,603	-4,142	18,023	11,841	6,182	21,635	16,944	20,002
Telephone and Communications	3,942	2,865	1,882	983	1,077	3,942	2,590	1,352	3,194	3,852	4,301
Office and Administrative	5,878	4,767	3,132	1,635	1,111	5,878	3,862	2,016	4,290	14	823
Operating Materials and Supplies	6,081	3,003	1,973	1,030	3,078	6,081	3,995	2,086	7,411	5,468	6,219
Projects and Initiatives		9,718	6,385	3,333	-9,718				3,751	1,148	8,207
Pandemic Expenses	470				470	470	470		204	368	3,102
Dispatch	7,843	7,226	7,226		617	7,843	7,843		7,028	7,034	6,254
Tanker Expenses	1,717	9,578	4,256	5,322	-7,861	1,717	763	954	3,439	817	2,127
Fire Prevention & Inspection	1,645	1,315	1,315		330	1,645	1,645		264	898	1,235
Contracted Services	6,553	4,223	2,775	1,448	2,330	6,553	4,305	2,248	5,309	5,684	5,365
Legal Services	1,060	356	356		704	1,060	1,060			742	
Rents and Financial Expenses		17,007	11,174	5,833	-17,007				12,467		
Other Transfers	16,225	2,842	1,867	975	13,383	16,225	10,660	5,565			
Amortization										23,685	
Transfers to Reserves	14,000	14,000	12,456	1,544		14,000	12,456	1,544	29,043	26,249	11,398
Minor Capital Equipment	15,800	11,256	7,395	3,861	4,544	15,800	10,381	5,419	14,443	14,714	13,677
<b>Total Operating Expenses</b>	<b>129,343</b>	<b>148,150</b>	<b>101,608</b>	<b>46,542</b>	<b>-18,807</b>	<b>129,343</b>	<b>91,650</b>	<b>37,693</b>	<b>148,627</b>	<b>136,039</b>	<b>107,072</b>
<b>Total Expenses</b>	<b>267,029</b>	<b>294,758</b>	<b>199,366</b>	<b>95,392</b>	<b>-27,729</b>	<b>267,029</b>	<b>183,511</b>	<b>83,518</b>	<b>289,315</b>	<b>257,164</b>	<b>223,478</b>
<b>Funds Required to Fund Operations</b>	<b>220,371</b>	<b>238,550</b>	<b>151,370</b>	<b>87,180</b>	<b>-18,179</b>	<b>220,371</b>	<b>142,852</b>	<b>77,519</b>	<b>231,899</b>	<b>227,455</b>	<b>176,220</b>
<b>Service Agreements</b>											
Chatsworth Operating	78,869	78,869		78,869		78,869		78,869	72,940	61,363	52,895
Chatsworth Capital	5,419	5,419		5,419		5,419		5,419	4,954	6,110	5,145
<b>Total Service Agreements</b>	<b>84,288</b>	<b>84,288</b>	<b>55,377</b>	<b>28,911</b>		<b>84,288</b>	<b>55,377</b>	<b>28,911</b>	<b>77,894</b>	<b>67,473</b>	<b>58,040</b>
<b>Net Departmental Position (Surplus)</b>	<b>136,083</b>	<b>154,262</b>	<b>151,370</b>	<b>2,892</b>	<b>-18,179</b>	<b>136,083</b>	<b>142,852</b>	<b>-6,769</b>	<b>154,005</b>	<b>159,982</b>	<b>118,180</b>

## Board Report Budget - Chesley and Area Fire Station

### Budget Summary

2024

Run Date: 8-Mar-2024

Appendix B	2024			Budget	Budget	2023						
	Total	Arran-	Chatsworth	to Budget	to Budget	Total	Arran-	Chatsworth	Total	Total	Total	
	Budget			Variance	% Change	Budget			2023	2022	2021	
01-2012 Protection-Chesley Fire												
<b>Revenues</b>												
Other Revenue	1,000	657	343			1,000	657	343	17,151	4,666	1,810	
Lease Arrangements	14,793	14,793				14,793	14,793		18,494	17,821	13,690	
Transfers from Reserves	13,524	9,744	3,780			13,524	13,524		13,524	5,729	242	
<b>Total Revenues</b>	<b>29,317</b>	<b>25,194</b>	<b>4,123</b>			<b>29,317</b>	<b>28,974</b>	<b>343</b>	<b>49,169</b>	<b>28,216</b>	<b>15,742</b>	
<b>Expenses</b>												
<b>Wages &amp; Employee Related Expenses</b>												
Salaries & Wages	119,258	78,353	40,905	4,114	3.6%	115,144	75,650	39,494	117,307	108,168	95,292	
Prevention & Inspection Wages	4,246	4,246		162	4.0%	4,084	4,084		4,187	1,742	2,657	
Benefits	11,491	7,550	3,941	732	6.8%	10,759	7,069	3,690	19,914	22,684	16,893	
Other Employment Expenses	7,054	4,634	2,420	-645	(8.4%)	7,699	5,058	2,641	5,200	8,094	6,283	
<b>Total Wages, Benefits and Employee Related Expenses</b>	<b>142,049</b>	<b>94,783</b>	<b>47,266</b>	<b>4,363</b>	<b>6%</b>	<b>137,686</b>	<b>91,861</b>	<b>45,825</b>	<b>146,608</b>	<b>140,688</b>	<b>121,125</b>	
<b>Operating Expenses</b>												
Utilities	10,888	7,153	3,735	432	4.1%	10,456	6,870	3,586	16,740	18,044	10,956	
Insurance	21,615	14,201	7,414	1,965	10.0%	19,650	12,910	6,740	21,089	18,105	17,466	
Repair & Maintenance	19,246	12,645	6,601	1,223	6.8%	18,023	11,841	6,182	22,165	21,635	16,944	
Telephone and Communications	4,099	2,693	1,406	157	4.0%	3,942	2,590	1,352	2,865	3,194	3,852	
Office and Administrative	6,113	4,016	2,097	235	4.0%	5,878	3,862	2,016	4,767	4,290	14	
Operating Materials and Supplies	6,325	4,156	2,169	244	4.0%	6,081	3,995	2,086	3,003	7,411	5,468	
Projects and Initiatives					#DIV/0!				9,718	3,751	1,148	
Pandemic Expenses				-470	(100.0%)	470	470			204	368	
Dispatch	8,157	8,157		314	4.0%	7,843	7,843		7,226	7,028	7,034	
Tanker Expenses	1,786	794	992	69	4.0%	1,717	763	954	9,578	3,439	817	
Fire Prevention & Inspection	1,197	1,197		-448	(27.2%)	1,645	1,645		1,315	264	898	
Contracted Services	6,815	4,477	2,338	262	4.0%	6,553	4,305	2,248	4,223	5,309	5,684	
Legal Services	1,102	1,102		42	4.0%	1,060	1,060		356		742	
Rents and Financial Expenses					#DIV/0!				17,007	12,467		
Amortization					#DIV/0!						23,685	
<b>Total Operating Expenses</b>	<b>87,343</b>	<b>60,591</b>	<b>26,752</b>	<b>4,025</b>	<b>4.8%</b>	<b>83,318</b>	<b>58,154</b>	<b>25,164</b>	<b>120,052</b>	<b>105,141</b>	<b>95,076</b>	
<b>Other Expenses and Transfers</b>												
Transfers to Reserves	14,000	12,456	1,544			14,000	12,456	1,544	14,000	29,043	26,249	
Minor Capital Equipment	15,800	10,381	5,419			15,800	10,381	5,419	11,256	14,443	14,714	
Internal Transfers	16,225	10,660	5,565			16,225	10,660	5,565	2,842			
<b>Total Other Expenses and Transfers</b>	<b>46,025</b>	<b>30,238</b>	<b>15,787</b>			<b>46,025</b>	<b>30,238</b>	<b>15,787</b>	<b>28,098</b>	<b>43,486</b>	<b>40,963</b>	
<b>Total Expenses</b>	<b>275,417</b>	<b>185,612</b>	<b>89,805</b>	<b>8,388</b>	<b>11%</b>	<b>267,029</b>	<b>180,253</b>	<b>86,776</b>	<b>294,758</b>	<b>289,315</b>	<b>257,164</b>	
<b>Funds Required to Cover Operations</b>	<b>246,100</b>	<b>160,418</b>	<b>85,682</b>	<b>8,388</b>	<b>11%</b>	<b>237,712</b>	<b>151,279</b>	<b>86,433</b>	<b>245,589</b>	<b>261,099</b>	<b>241,422</b>	
<b>Service Agreements</b>												
Chatsworth Operating	78,869		78,869			78,869		78,869	78,869	72,940	61,363	
Chatsworth Capital	5,419		5,419			5,419		5,419	5,419	4,954	6,110	
<b>Total Service Agreements</b>	<b>84,288</b>	<b>55,377</b>	<b>28,911</b>			<b>84,288</b>	<b>55,377</b>	<b>28,911</b>	<b>84,288</b>	<b>77,894</b>	<b>67,473</b>	
<b>Net Departmental Position (Surplus)</b>	<b>161,812</b>	<b>160,418</b>	<b>1,394</b>	<b>8,388</b>	<b>5.5%</b>	<b>153,424</b>	<b>151,279</b>	<b>2,145</b>	<b>161,301</b>	<b>183,205</b>	<b>173,949</b>	



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: March 26, 2024

Subject: SRFIRE 24.01. Chesley and Area Fire Board Year End Report

Report from: Steve Tiernan, Fire Chief

Appendices: Appendix "A" 2023 Year End Call Statistics

Appendix "B" Tanker 94 Usage 2023

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### **Recommendation**

Be It Resolved that the Chesley and Area Fire Board hereby,

1. Receives the 2023-year end fire report;
2. Approve the recommendation that the Interim Treasurer bring forth a budget plan for the purchase of a new Pumper Truck to Arran-Elderslie and Chatsworth Councils; and
3. Create a sub-committee for the preparation of a RFP for a Pumper Truck to replace the 2005 Pumper 91 in Chesley.

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### **Report Summary**

The intent of this report is to bring the Chesley & Area Joint Fire Board up to date with the status of the Chesley and Area Station 90 for 2023, and to provide information on the purchase of a new Pumper Truck for Chesley Station 90.

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### **Background**

The following information is comprised of Fire Responses, Training, Apparatus Information, Fire Prevention and Public Education completed for the year 2023.

Regarding the replacement of the 2005 Pumper Truck, it should be noted that Chief Bell, prior to Chief Tiernan being hired at the end of 2021, had advised the Fire Board, that, in following the previous plan with replacement of frontline pumper apparatus within the Municipality, a pumper truck would be required in 2025.

In following the replacement plan, this would allow the Municipality to keep their frontline pumpers as graded apparatus with regards to the Fire Underwriters Surveys grading system for Municipal Fire Protection.

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## **Analysis**

Completed analysis of information for January to December 2023, obtained from Chesley Fire Station 90 statistics:

- Sixty-Eight (68) incidents in 2023 compared with eighty-one (81) in 2022
- Fifty-Six (56) Arran-Elderslie, Twelve (12) Chatsworth

The total breakdown of fire calls is identified within "Appendix A"

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## **Summary of Training**

Throughout 2023, training continued to be focused on Mandatory Certification. Firefighters attended Bruce County Fire School which was held in Tobermory.

In 2024, the Bruce County Fire School will be held in South Bruce Peninsula and will focus on all classes being National Fire Protection Association (NFPA) certified. This is something the Bruce County Fire Chiefs had asked for moving forward.

The following training was conducted throughout March-December:

- Firefighters completed in-house First Aid and CPR recertification.
- Search and Rescue, Low Angle Slope Rescue.
- Search and Rescue within the "smoked-out" training facility located behind the Arran-Elderslie Municipal Office.
- Propane Emergencies with fire attack.
- Kitchen Fires with set up of Porta Tank system.
- Horizontal and Vertical Hydraulic Ventilation using the new smoke machine.
- Auto Extrication with new Auto Cribbing tools.
- Auto Extrication at a local scrap car compound to utilize hydraulic tools.

Firefighters also continued throughout the year to work on the NFPA 1001 Firefighter Level 1 & 2 skills.

Chesley Fire Station had one (1) firefighter challenge the NFPA 1001 Level 1 & 2 exams and skills testing in Markdale, and successfully completed this exam.

Moving into 2024, the firefighters will continue to train towards NFPA 1001 Firefighter 1 & 2 certification, with the goal of having the Chesley Station fully certified to NFPA 1001 Firefighter Level 1 & 2 by the end of 2024.

Emphasis will also be placed on completing their NFPA 1072 Hazmat Awareness and Operations levels as per the mandatory certification.

As part our succession planning, two (2) firefighters were promoted to the roles of Acting Captains.

Captains attended a NFPA 1021 Fire Officer Level 1 course. Chesley Station 90 hosted the class which was well attended.

### **Tanker Usage**

Tanker usage is identified in Appendix "B".

### **Apparatus Review**

Generally, the apparatus has been performing satisfactorily with no major concerns in 2023.

- A new CET portable pump was purchased for Tanker 94.
- Annual pump testing and ladder testing were completed.
- Annual SCBA flow testing has been completed.

### **Prevention and Inspections**

Fire Prevention inspections continue, especially within the commercial downtown core of Chesley. Request and complaint prevention matters are being addressed as concerns are raised.

### **Public Education**

Public Education continues with our social media sites. Fire department staff continue public education throughout the Municipality, daycares, schools as well as visits to the firehalls.

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**Link to Strategic/Master Plan**

6.6 Modernizing Services

Fire Master Plan 2022

6.1 Protecting Infrastructure, Recreation and Natural Assets

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**Financial Impacts/Source of Funding/Link to Procurement Policy**

Financial Details related to this report have been identified in a separate report dated March 26, 2024 report from the Interim Treasurer.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer





# Arran-Elderslie Fire and Emergency Services

Fire Chief :Steve Tiernan

1925 Bruce Road PO Box 70, Arran-Elderslie ON

N0G 1L0

PH : 519-270-3235 FAX : 519-363-2203

Email :[firechief@arran-elderslie.ca](mailto:firechief@arran-elderslie.ca)

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Date  
Feb 3 24

## Totals by Geographic Location

From Jan 1 23 to Dec 31 23

Response Type	# of Incidents
<b>Unclassified</b>	
<b>4124 - Kincardine</b>	
913 Assisting Other FD: Other	1
<b>Total For 4124 - Kincardine:</b>	<b>1</b>
<b>4132 - Brockton</b>	
913 Assisting Other FD: Other	1
<b>Total For 4132 - Brockton:</b>	<b>1</b>
<b>414300 - Arran-Elderslie Fire and Emergency Services</b>	
01 Fire	2
03 NO LOSS OUTDOOR fire (see exclusions)	3
22 Pot on Stove (no fire)	1
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	4
29 Other pre fire conditions (no fire)	1
31 Alarm System Equipment - Malfunction	1
34 Human - Perceived Emergency	4
37 CO false alarm - perceived emergency (no CO present)	1
41 Gas Leak - Natural Gas	1
61 Vehicle Extrication	1
62 Vehicle Collision	5
701 Oxygen administered	1
702 CPR administered	1
84 Medical Aid Not Required on Arrival	2
85 Vital signs absent, DOA	1
88 Accident or illness related - cuts, fractures, person fainted, etc.	1
898 Medical/resuscitator call no action required	4
89 Other Medical/Resuscitator Call	5
911 Assisting Other FD: Automatic Aid	2
913 Assisting Other FD: Other	1
92 Assistance to Police (exc 921 and 922)	2
96 Call cancelled on route	8
<b>Total For 414300 - Arran-Elderslie Fire and Emergency Services:</b>	<b>52</b>
<b>4204 - West Grey</b>	
910 Assisting Other FD: Mutual Aid	2
<b>Total For 4204 - West Grey:</b>	<b>2</b>

**Totals by Geographic Location Continued**  
**From Jan 1 23 to Dec 31 23**

Response Type	# of Incidents	\$ Saved:
<b>4237 - Municipality of Chatsworth Township</b>		
01 Fire	2	
62 Vehicle Collision	5	
88 Accident or illness related - cuts, fractures, person fainted, etc.	1	
898 Medical/resuscitator call no action required	1	
911 Assisting Other FD: Automatic Aid	1	
93 Assistance to Other Agencies (exc 921 and 922)	1	
96 Call cancelled on route	1	
<b>Total For 4237 - Municipality of Chatsworth Township:</b>		
	12	
<b>Total For Unclassified:</b>		
	68	
<b>Total Number of Responses</b>		
	68	



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Date  
Feb 5 24

## Totals by Geographic Location

From Jan 1 23 to Dec 31 23

Response Type	# of Incidents	
<b>Unclassified</b>		
<b>4124 - Kincardine</b>		
913	Assisting Other FD: Other	1
<b>Total For 4124 - Kincardine:</b>		1
<b>414300 - Arran-Elderslie Fire and Emergency Services</b>		
01	Fire	2
03	NO LOSS OUTDOOR fire (see exclusions)	2
29	Other pre fire conditions (no fire)	1
61	Vehicle Extrication	1
62	Vehicle Collision	1
911	Assisting Other FD: Automatic Aid	1
913	Assisting Other FD: Other	1
96	Call cancelled on route	1
<b>Total For 414300 - Arran-Elderslie Fire and Emergency Services:</b>		10
<b>4204 - West Grey</b>		
910	Assisting Other FD: Mutual Aid	2
<b>Total For 4204 - West Grey:</b>		2
<b>4237 - Municipality of Chatsworth Township</b>		
01	Fire	2
62	Vehicle Collision	3
911	Assisting Other FD: Automatic Aid	1
<b>Total For 4237 - Municipality of Chatsworth Township:</b>		6
<b>Total For Unclassified:</b>		19
<b>Total Number of Responses</b>		19

\$ Saved: